



Arrowhead Honor

Progress Record for Assistant Council Commissioner



Name: _____

Address: _____

Phone/Email: _____

District/Council: _____

BSA Member ID: _____

The Arrowhead Honor recognizes proficiency in the contemporary tools and techniques commissioners use to provide effective Unit Service.

Prerequisites for the Assistant Council Commissioner Arrowhead Honor include:

- A current Youth Protection Training Certificate
- Assistant Council Commissioner Orientation
- Assistant Council Commissioner Basic Training

Completion Date: _____

The commissioner must complete the following in order to demonstrate focus on the four primary areas of Unit Service and participation in continuing commissioner education:

Improve the quality of commissioner service within assigned districts:

1. Attend and actively participate at a minimum of six Council Commissioner meetings (staff or cabinet meetings, council wide commissioner meetings, etc.) during a 12-month period.

Completion Date: _____

2. Working with the Council Commissioner, establish SMART goals for your specific commissioner role that addresses needs of the council. Review these goals at least quarterly, more frequently if needed.

Completion Date: _____

Support unit growth through the Journey to Excellence criteria (as applicable):

1. Review each District's Journey to Excellence performance at least quarterly.

Completion Date: _____

2. Focusing on the Unit Service aspects of the Council's Journey to Excellence, support improvement efforts.

Completion Date: _____

Link unit needs to Council operating committees (as applicable):

1. Assist assigned Districts by linking them to Council Operations, either to fill a need or to introduce them to possible resources.

Completion Date: _____

2. Share best practices between Districts on any of the following: recruiting, retaining or training commissioners, and effective use of Commissioner Tools.

Completion Date: _____

Support timely charter renewal (as applicable):

1. Ensure that assigned districts are aware of and utilize available processes to ensure timely and accurate charter renewal.

Completion Date: _____

Continuing Education:

1. Ensure that training opportunities exist for the commissioner corps that covers the commissioner training continuum, such as Basic training, College of Commissioner Science or other advanced training or planning conferences.

Completion Date: _____

2. Demonstrate and maintain proficiency in utilizing My.Scouting tools and the Journey to Excellence Dashboard and Finish Line reports.

Completion Date: _____

Approved by: _____
Council Commissioner

Date: _____

Recognition Items:

1. Arrowhead Honor Award Certificate
Template available on the Awards and Recognition page of the Commissioner’s website at Scouting.org.
2. Commissioner Arrowhead Honor Emblem (#604940)