



Arrowhead Honor
Progress Record for
Assistant District Commissioner



Name: _____

Address: _____

Phone/Email: _____

District/Council: _____

BSA Member ID: _____

The Arrowhead Honor recognizes proficiency in the contemporary tools and techniques commissioners use to provide effective Unit Service.

Prerequisites for the Assistant District Commissioner Arrowhead Honor include:

- A current Youth Protection Training Certificate
- Assistant District Commissioner Orientation
- Assistant District Commissioner Basic Training

Completion Date: _____

The commissioner must complete the following in order to demonstrate focus on the four primary areas of Unit Service and participation in continuing commissioner education:

Improve the quality of commissioner service within the district:

1. Provide leadership, or assist in chairing, at least one District Commissioner staff meeting.

Completion Date: _____

2. Provide personal coaching for the commissioners you mentor. Report on these at District Commissioner Staff meetings.

Completion Date: _____

3. Assist the District Commissioner in developing and tracking Contact history and Unit Service Plans in Commissioner Tools for all unit commissioners.

Completion Date: _____

4. Working with your District Commissioner, establish goals for your commissioner role that address needs in the district. Review your goals with the District Commissioner at least quarterly, more often if needed.

Completion Date: _____

Arrowhead Honor – Assistant District Commissioner P.2

Support unit growth through the Journey to Excellence criteria:

- 1. Assist the District Commissioner in recruiting unit commissioners to fill specific needs within your district.

Completion Date: _____

- 2. Assist the District Commissioner in orienting and assigning new commissioners.

Completion Date: _____

Link unit needs to district operating committees:

- 1. Attend 2 District Committee Meetings within a 12-month period and assist the District Commissioner in reporting on new units, units at risk, and other unit priority needs.

Completion Date: _____

- 2. Assist all assigned Unit Commissioners in linking resources – either to fill specific unit needs or to introduce them to some segment of the District Committee as a resource.

Completion Date: _____

Support timely charter renewal:

- 1. Deliver assistance to Unit Commissioners to support timely charter renewal.

Completion Date: _____

- 2. Support Charter Renewal training as needed.

Completion Date: _____

Continuing Education:

- 1. Attend at least one College of Commissioner Science, Commissioner Conference or equivalent advanced training specifically designed for commissioners.

Completion Date: _____

- 2. Demonstrate and maintain proficiency in utilizing My.Scouting tools and the Journey to Excellence Dashboard and Finish Line reports.

Completion Date: _____

Approved by: _____
District Commissioner

Date: _____

Recognition Items:

- 1. Arrowhead Honor Award Certificate
Template available on the Awards and Recognition page of the Commissioner’s website at Scouting.org.
- 2. Commissioner Arrowhead Honor Emblem (#604940)