

Arrowhead Honor
Progress Record for
Council Commissioner/ACC



Name: _____
Address: _____
Phone/Email: _____
District/Council: _____
Scouting America Member ID: _____

The Arrowhead Honor recognizes proficiency in commissioners' contemporary tools and techniques to provide effective unit service.

Prerequisites for the Arrowhead Honor include:

- A current Safeguarding Youth Training certificate
- Council Commissioner position-specific training

Completion Date: _____

The commissioner must complete the following to demonstrate a focus on unit service and participation in continuing commissioner education:

Improve the quality of unit service within assigned districts:

1. Chair a minimum of 6 council commissioner meetings (staff or Cabinet meetings) within a 12-month period. For ACCs: Regularly attend staff meetings scheduled by the council commissioner and actively participate by developing a presentation or training segment for 1 of those meetings.

Completion Date: _____

2. For council commissioners: Recruit enough assistant council commissioners to support the council's needs. Create position descriptions as needed.

For ACCs: Develop SMART goals for your role that address the council's needs.

Completion Date: _____

3. Provide training and support to district commissioners so they can effectively recruit new commissioners.

Completion Date: _____

4. Encourage district commissioners to organize and assign unit commissioners to units with unmet needs that would benefit from having an assigned commissioner.

Completion Date: _____

5. Utilize My.Scouting tools to monitor the commissioner's organization, unit connections, unit goals¹, and other information to ensure effective unit service.

Completion Date: _____

6. Ensure that commissioner recognition programs are used in the council.

Completion Date: _____

7. During Cabinet and staff meetings, encourage district commissioners to share best practices for seeking and engaging new commissioners, retaining current commissioners, and mentoring.

Completion Date: _____

Support unit growth:

1. Support council's plans for membership growth.

Completion Date: _____

Link unit needs to council operating committees:

1. Provide district commissioners with a list of council committee chairs, including but not limited to advancement, program, training, camping, finance, and membership.

Completion Date: _____

Support timely unit renewal:

1. Work collaboratively with professional staff to ensure the council has a plan to achieve on-time unit renewal.

Completion Date: _____

Continuing Education:

1. Complete the onboarding process with an assigned coach.

Completion Date: _____

2. Ensure that training opportunities exist for commissioners in your council, including position-specific training, College of Commissioner Science, Commissioner Conference, Commissioner Workshop, Commissioner Retreat, or another advanced training specifically designed for commissioners. Promote national training conferences for commissioners.

Completion Date: _____

Approved by: _____

Professional Advisor/CST Commissioner/Council Commissioner

Date: _____

Recognition Items:

1. Arrowhead Honor Award certificate (Template available on the Awards and Recognition page of the Commissioner's website at Scouting.org.)
<https://www.scouting.org/commissioners/recognition/>
2. Commissioner Arrowhead Honor emblem (#604940)

For questions regarding this award, please contact commissionerserviceteam@scouting.org.