



Commissioner Tools – Bi-Weekly Status

June 19, 2015

My.Scouting Tools Enhancements

- **Create Account** - Enhancements have been made to the create account process providing a new look and feel. As a result, you may be prompted to answer your security questions upon login, which takes you to the new My Account feature, before allowing access to my.Scouting Tools.

The new My Account feature is incorporated with the My Dashboard tool and is accessible in the drop-down list should you want to update your password or security questions at any time.

- **iPads** - An upgrade was implemented that now allows my.Scouting Tools to function correctly on iPads. The tools work best using Chrome. For Safari, you may need to change the settings and turn off popup blocker for the tools to work effectively.
- **Favorites Icon** – A “Favorites” icon was created that automatically saves the tool you recently accessed. The icon is shaped as a heart and located in the upper, right corner. This feature provides another easier way to access the tools you use most often. You can also find them in the main menu list under My Recent Tools.
- **System Response** – Major updates have been implemented to improve system response when navigating through the tools and generating reports. Remember to clear your cache to insure the most current software version is in effect.

Commissioner Tools Reports

As a reminder, the following reports are currently available at the district level and above:

- **Commissioner Activity** shows the number of contacts that have been made monthly by commissioners registered at the district or council level.
- **Unit Health** shows the last numeric health score, last assessment date, if the last assessment was a Summary or Detailed contact for each unit, and monthly roundtable attendance for each unit.
- **Commissioner Contact Stats*** displays the number of contacts made monthly by each commissioner registered at the district or council level. Contacts are broken into two buckets: assigned and additional contact (contact made for a unit they are not assigned to). The total number of assigned unit contacts and the percentage of assigned unit contacts are also displayed. Additional contacts **ARE NOT** included in the subtotal numbers; however they are included in the yearly totals and may be calculated manually once the report is exported.

**NOTE: The Commissioner Contact Stats report is not currently working. We are working to get it quickly resolved.*





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- **Commissioner Recruitment** displays a list of all possible Unit Commissioner Candidates entered in the detailed assessment. This is not filtered by date.
- **Expired units** displays a list of expired units based on the date the report is generated.
- **District Contact Stats (2014 and 2015)** displays the number of contacts made monthly for a unit either at the district or council level. Only units within the selected district or council will appear.
- **Priority Needs Units** displays a list of all priority needs identified in the detailed assessment(s). This is not filtered by date.

Tools Access

Reminder, *all* registered commissioners have access and administrative capability to the Training Manager and Member Manager tools. You have the ability to add training and search member's training information. You also have the ability to print membership cards and training certificates, as well as update certain profile information for members in your organization structure.

Support

As always, please contact your council champion first for assistance with any Commissioner Tools program related questions. For system-related issues, please email the Member Care Contact Center at myscouting@scouting.org or call 972-580-2489 and log an incident to ensure proper handling and tracking.

Thank you for your continued service and support.

The Commissioner Tools Task Force

