



## Commissioner Tools – Monthly Status

February 29, 2016

### Enhancements Implemented

- ***The Unit Service Plan is in production! It's now included in the detailed assessment process when adding a new contact.*** You will also notice a new look and feel making it visibly easier to create and complete a contact.
- The District Contact Stats Report was revised. The monthly contact totals are split into two columns to show Detailed vs. Simple assessments for each unit.
- A new 'In Progress' contacts report is available at the council and district levels showing contacts that are 'in progress' status. The goal of this report is to identify contacts that were entered but not yet completed. Initially, 2015 and/or 2014 data may appear on this report. Please notify [commissionertools@scouting.org](mailto:commissionertools@scouting.org) if there are contacts that need to be updated or removed.
- Reports are now downloadable using Firefox and Safari.
- Detailed and unit assessments forms are now displaying the categories and associated questions.

As a reminder, clear your browser history to receive the most recently added enhancements!

### Existing Issues

- For large councils, the 'Visitor (Commissioner)' drop down field is still defaulting to 'Professional' when adding a contact IF you do not wait long enough for the dropdowns to populate. A permanent solution is currently in development to resolve this issue. In the meantime, users are cautioned to MAKE sure the 'Visitor (Commissioner)' field has properly populated before selecting the type of contact (Detailed or Simple) you wish to enter.
- 2016 Unit and Detail Assessment forms are not yet updated on the Commissioner's website due to developing and adding the new Unit Service Plan. 2016 forms should be available next month.

### My.Scouting Tools Maintenance Updates

Last week the Training Manager was reporting more people as position trained than actually were. We found that the trained leader flag was inadvertently set to 'on' for some person records during a maintenance job performed the previous weekend. A fix was implemented on Friday to correct this issue. We are still running an interface to credit some cub leaders who took the new leader training in the BSA Learn Center as position trained.

Maintenance will be performed to My.Scouting Tools on Friday, March 4, between 8 a.m. - 12 p.m. Central time. As a result, the system will be inaccessible during this maintenance window.





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### Sandbox Environment

It's been brought to our attention that maintaining the sandbox for the limited traffic is a financial burden for the Boy Scouts far disproportionate to its use. As a result, the sandbox environment is not currently available. We are investigating options for scheduling sandbox use for trainings. We will communicate the new solution in a future newsletter.

### Training Resources

Training materials are being updated to include the new Unit Service Plan and other enhancements. Updated materials will be available soon.

### Support

For system-related issues including down time, please email the Member Care Contact Center at [myscouting@scouting.org](mailto:myscouting@scouting.org), or call 972-580-2489 and log an incident to ensure proper handling and tracking.

Thank you for your continued service and support.

*The Commissioner Tools Task Force*

