# Updated Internet Rechartering





### Access codes still distributed by Council



Internet Rechartering

Welcome and thank you for using Internet Rechartering from Boy Scouts of America. Internet Rechartering allows you to renew your unit's charter online and perform the following actions:

- Select members from your existing charter roster,
- Promote members from another unit,

REGISTER

- Add new members,
- Update member information, and
- Print a summary of costs associated with the new charter.

Before beginning Internet Rechartering, collect all member information, including new member forms with the appropriate signatures. To complete the process, you must be connected to a printer to print the final report for signature.

If you are a new user, you can consult the <u>help</u> and the <u>tutorial</u> for instructions on using Internet Rechartering.

#### New member applications

For additional adult or youth membership applications: Membership Applications.

LOG IN

First Time User

Returning User

Links are not live, this is a screen shot

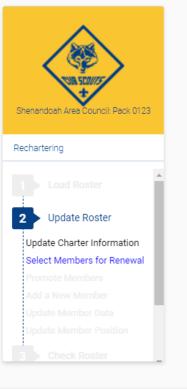




## New Branded Look and improved navigation

### Internet Rechartering - Shenandoah Area Council: Pack 0123





### STEP 2 OF 6 : SELECT MEMBERS FOR RENEWAL

Below is your current roster.

PREVIOUS

All members are selected for renewal. Deselect the **Renew** check box for any members not renewing. When finished, click **Next.** 

Note: Non-paid members should be automatically selected to renew. Fee status will be determined later.

Rene	w Name	Street Address	Adult	Position	Person ID	
	AA		Adult	1.Unit College Scouter Reserve		
	Juliet	Grand View Rd	Adult	1.Committee Member	12281(	
	Michael .	Grand View Rd	Adult	1.Committee Chairman	11919′	
	Herschel !	PO Box	Adult	1.Executive Officer	13359	,

NEXT

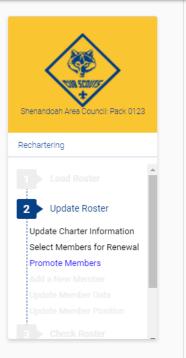
ADVENTURE ON!



## Promote Members within Chartered Family – or with unit access code

#### Internet Rechartering - Shenandoah Area Council: Pack 0123

PREVIOUS



#### **STEP 3 OF 6 : PROMOTE MEMBERS**

In Step 3 you have the option to Promote Members from another unit. To begin Promotions, click the **Promote** button. If you do not want to Promote anyone at this time, click **Next Step** to continue or click **Previous** button to return to Select Members for Renewal. When you have completed the Promotions process, you will be returned to this page.

When you click **Promote** you will see a Unit Selection screen that will display any units that are chartered to the same organization as your unit. If you are in a unit eligible to convert youth members into adult leaders (troop, team, crew, and ship only) you will see your own unit listed also.

By selecting the radio button shown below the unit you wish to view and clicking **Continue**, you will obtain the records available for this unit, if any. If you do not complete all promotions at this time, you will be able to return to this unit later. This process is available until your charter renewal has been submitted. You may select only one unit at a time.

If the unit from which you want to promote is not shown, you may access the unit's records by entering the correct Access Code, the Unit Type, and four-digit Unit Number into the fields provided. To obtain the Access Code you should contact the unit from which you will Promote Members. You may also contact your local council about this process if necessary. The entered unit must have the same expiration date as your unit.



PROMOTE

IE

NEXT STEP



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# Youth Protection Training will be Required for each adult volunteer on the recharter







Unit Renewal Reports – Full and Summary – will remain available for use as needed.





### **Electronic Approval**

### Internet Rechartering - Council Name

$\sim$	SIGNATURE		REGISTRATION	
	Our Organization approves this application and all registering adults. I understand the responsability for the approval of new adults can be given to our chartered organization representative.		Paid Youth	\$432.00
*	of new adults can be given to our char	Multiple Youth	\$0.00	
Unit Number and Name	121 127 1		Paid Youth BL	\$0.00
	Full Name	Nour Maatouk Yabra	Paid Adults	\$192.00
nartering			Multiple Adults	\$0.00
	Initials	NMY	No Fee Adults	\$0.00
Load Roster			Paid Adult BL	\$0.00
Update Roster	Draw your Signature		Fee	\$40.00
Check Roster		12	TOTAL	\$664.00
Summary	9	m		
Submit Roster		CLEAR SIGNATURE		

**\$** •

## **Electronic Payment**

### Internet Rechartering - Council Name

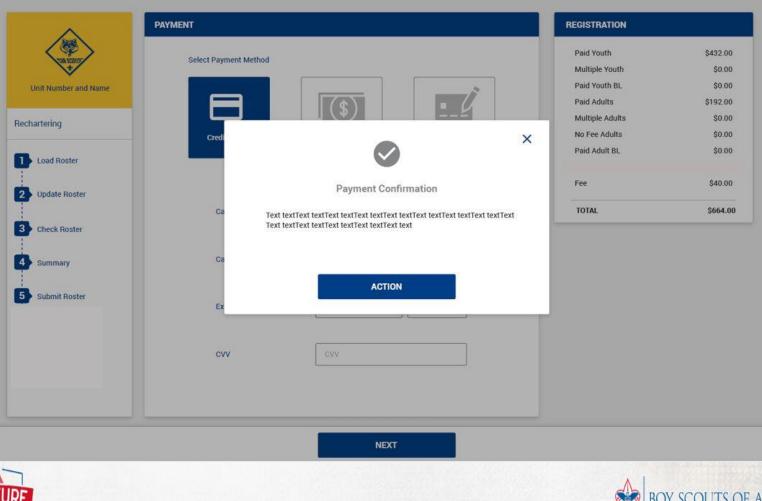
**\$** •

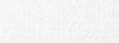
THE SERVEY	Select Payment Method		Paid Youth	\$432.00
*			Multiple Youth	\$0.00
Unit Number and Name			Paid Youth BL	\$0.0
		. (\$)	Paid Adults	\$192.0
echartering				\$0.0
	Credit Card	Cash E-	Check No Fee Adults	\$0.0
Load Roster			Paid Adult BL	\$0.0
			Fee	\$40.0
2 Update Roster			ree	540.0
	Cardholder's Name	Cardholder's Name	TOTAL	\$664.0
3 Check Roster		10 10		
		an Discourse an		
Summary	Card Number	Card Number		
		20		
5 Submit Roster				
	Expiry Date	Month Year	<b>•</b>	
	CVV	CVV		
	24.2			
		<u>.</u>		

NEXT

## **Payment Confirmation**

### Internet Rechartering - Council Name







## **Questions**

Please contact your Council for information.



