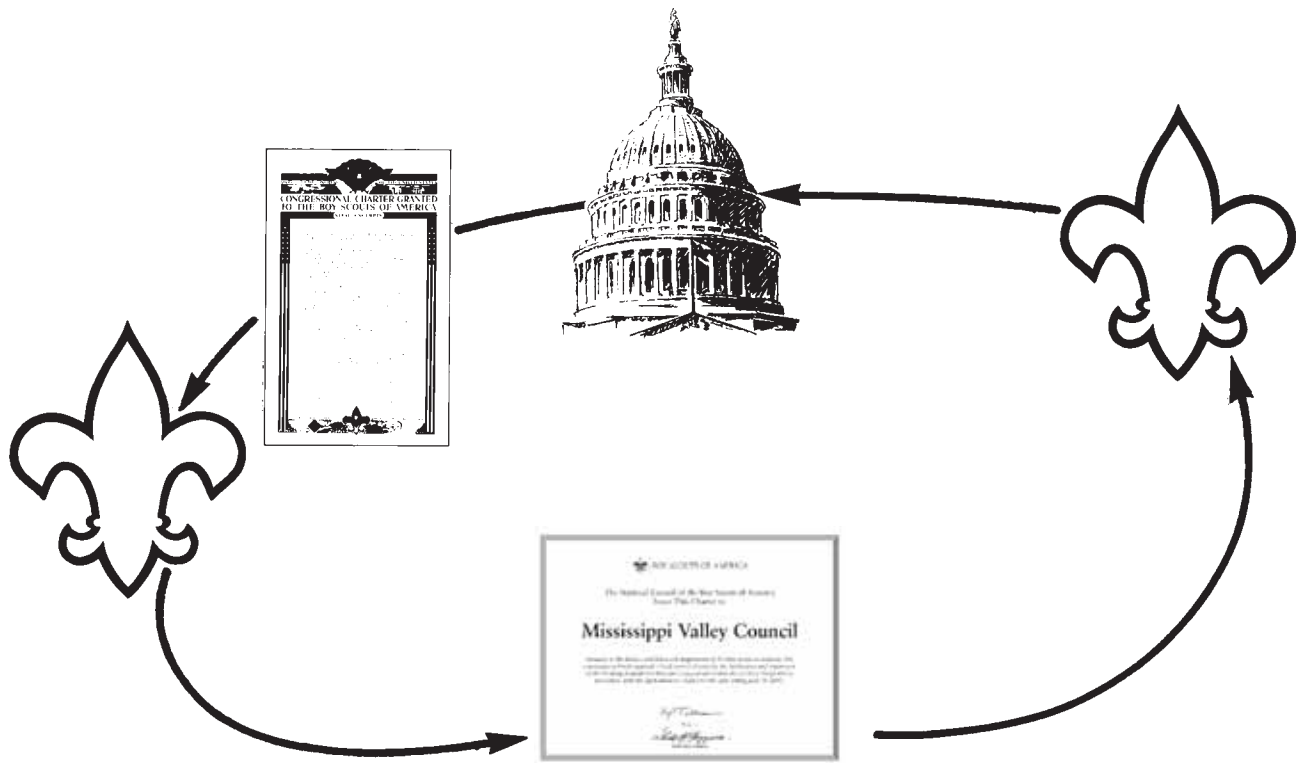


12—UNIT CHARTER RENEWAL



Scouting is unique among youth organizations. One of its most unusual characteristics is that it doesn't own or operate Scouting units. The ownership of packs, troops, teams, and crews is vested in other community organizations or groups that generally have as their main activity something other than Scouting. Representatives of Scouting approach these organizations and convince them of the value of owning and operating one or more units. The Scouting movement provides the program, technical help, and special outdoor facilities. The chartered organization provides an adequate, safe meeting place and dedicated, capable adult leadership, and adheres to the principles and policies of the BSA. Through the strength and wisdom of this arrangement, millions of youth have benefited from Scouting. Without this unique working association, the program would be costly and limited to a very few.

Service to Chartered Organizations—Year-Round

Provide year-round service to chartered organizations and their units so they are successful in achieving their objectives.

The professional Scouter serving the district should have an ongoing relationship with the head of the chartered organization. This relationship is built around personal visits which should be conducted at least once a year. On each of these visits the professional:

- Discusses the success or needs of the unit and begins the solution of any problems.
- Reviews the role of the chartered organization and the local council to help the unit be successful.
- Reviews key personnel to determine replacements, additional personnel, and recognition.

As a commissioner, you also help maintain a good relationship with the chartered organization and between the organization and its units. You help everyone see Scouting as an integral part of the chartered organization's program for youth. You also help facilitate congenial, constructive communication between unit leadership and leaders of the chartered organization. See *Commissioner Helps for Packs, Troops, and Crews* for specific actions by commissioners related to chartered organizations.

Renewing the Scouting Charter

Since 1916, when Congress granted a charter to the Boy Scouts of America, Scouting has granted charters to organizations. Scouting renews its national charter by reporting to Congress annually. Likewise, chartered organizations report to Scouting once each year to renew their local charters. As a commissioner, you are in an excellent position to help chartered organizations carry out their trust and renew their privileges and obligations. **The commissioner is responsible for the on-time charter renewal of all assigned units.**

Charter Renewal Process

OBJECTIVE

Provide a plan to reregister packs, troops, teams and crews on time with no, or minimal, losses in membership and adequate leadership.

THE PLAN

The National Council provides a service to councils that enables units to expedite the paperwork portion of the charter renewal process over the Internet. This option, launched from the council's website, provides a more accurate and efficient renewal for many units and for the local council.

This option changes *only* the paperwork of the unit charter renewal process, and it should be integrated with *all* of the person-to-person steps described below. They are still an important part of the process. Here's how it works (*online activity in italics*):

- ✦ At Least Four Months Before Renewal Date. The **council prepares a unit charter renewal kit for each unit** due to reregister, including *a letter outlining the use of the Internet rechartering system, the council's website address, and the unit's unique access code.*
- ✦ At Least 90 Days Before Unit Renewal Date. The **district executive visits the head of the chartered organization** to renew the Scouting relationship. This visit is an opportunity that they cannot afford to delegate to anyone else. In districts where all units have the same renewal date, district executives must start even earlier to complete all visits on time.

The meeting should be a face-to-face discussion, since the relationship concept is central to our mutual long-term success. The local council provides a computer printout of adults and youth members presently registered. This form serves as the charter application and is inserted into the prepared charter renewal envelope. The professional serving the district delivers the envelope to the key person in the chartered organization to carry out the steps of charter renewal.

Obviously, if problems are anticipated in the reregistering of the unit or there is other major corrective action to be taken, this visit should be held earlier so that positive action may take place prior to the renewal date.

The commissioner should keep the district executive advised of any matter which might affect the smooth renewal of the charter. Don't wait until charter renewal time to address major problems.

- ✦ Sixty Days Before Unit Renewal Date. Using the computer printout, **the commissioner** and unit committee **conduct a membership inventory** of currently registered youth and adults. All inactive members are listed and assigned to various persons who will visit or contact them to attempt to reactivate them. Be sure to brief the visitors/callers on what to say when they make their calls.

Every effort should be made to recruit additional youth and adults so that the unit can reregister with no loss in membership. Also, be sure to register any youth who are participating but are not yet registered.

The charter review date is set and officials of the chartered organization, the unit committee, unit leaders, and the unit commissioner or other district or council representative are urged to attend.

- ✦ Sixty to 45 Days Before Renewal Date. **Units choosing to renew their charters online (Internet Rechartering) will select a person as their renewal processor.** *He/she will visit the local council's website, complete the steps through the submittal process, and print a revised charter renewal application to be brought to the unit's charter renewal meeting for review, discussion, and authorized signatures.*

(To assist districts in this process, there is a report available to council employees with membership reporting capabilities titled Commissioner's Status Report. This report provides commissioners with the renewal status of each unit, including the date of first login, the current stage of the process completed, and date submitted. Two other reports that are available are the New Members Added Report and the Members Not Renewed Report. Both of these reports are designed to provide information to the district in an effort to follow up with new youth and dropped youth identified through the renewal process.)

- ✦ Forty-Five Days Before Unit Renewal Date. **The commissioner** and unit committee chairman conduct the **charter renewal meeting**. Also in attendance should be the chartered organization representative, executive officer of the chartered organization, unit leader, and all other unit volunteers. The executive officer of the chartered organization approves all volunteers and the unit leader certifies the youth to be registered.

During the meeting, additional changes may be made to the application. The renewal application with appropriate signatures and applications for new youth and adults (including appropriate fees) are all completed at this meeting.

All forms and fees are then delivered to the council office or the district's charter renewal turn-in meeting at least 15 days before the unit renewal date.

Units using a third-party unit management software program must submit *both* the signed hard copy and the computer disk with the completed charter renewal application. Proper registration fees and signed applications are also submitted.

- ✦ Following the Renewal Meeting. The **council's registrar** receives the charter renewal application, new youth and adult applications, and appropriate fees following the charter renewal meeting. *If the unit has renewed its charter using the Internet, the registrar reviews this information online along with the hard copies from the unit charter renewal meeting.* The registrar then creates the new charter and registration cards for the unit. The registrar mails the registration cards to the unit leader and makes the new charter available to the district for presentation by the commissioner.



✦ **Thirty Days After Renewal Date.** The commissioner makes a **formal presentation of the new charter** at an appropriate gathering of the chartered organization.

Please Note—Commissioners and professional staff must be sensitive to the fact that some units (for a variety of reasons) may need or choose to use the paper method for charter renewal. Do not criticize units that do not find the Internet method helpful; its use is optional. Help units use the option that is best for them.

FAILURE TO REREGISTER

If the unit fails to reregister on time, immediately discover who has the charter renewal forms and what is holding them up. Consult with your district executive. Hand-carry the forms through the reregistering process and bring them to your district executive.

How to Do a Membership Inventory

1. Appoint a unit adult to conduct the inventory.
2. You will receive computer printouts of all youth and adults registered during the past year.
3. Set a membership inventory date at a meeting of the unit. Before the inventory date, meet with unit leaders to discuss ways to make best use of the inventory.
4. At the unit meeting, the unit adult in charge of the inventory calls the roll. Following the unit meeting, the leaders and committee members meet. Absent or inactive members are coded on the unit copy only of the computer printouts. A review of the unit record book will supply information on recent attendance.
5. All absent or inactive members are assigned to various persons to contact them to determine if they are to be reregistered.
6. Unit leaders and committee members agree on a plan to recruit new adults and youth.

UNIT CHARTER RENEWAL MEETING AGENDA

(conducted 45 days prior to charter renewal date)

- | | |
|---|--|
| I. INTRODUCTION AND OPENING COMMENTS | Unit Committee Chairman |
| II. MEMBERSHIP REVIEW | Commissioner |
| • Adult | |
| • Youth | |
| III. COLLECT FEES | |
| • Charter | |
| • Adult | |
| • Youth | |
| • <i>Boys' Life</i> | |
| IV. COMPLETE RENEWAL FORM | Commissioner |
| • Check for accuracy and completeness | |
| • Executive officer approves and certifies volunteers | |
| • Unit leader approves and certifies youth | |
| V. CONFIRM CHARTER PRESENTATION DATE | Commissioner |
| VI. JOURNEY TO EXCELLENCE UNIT | |
| • Review the annual commitment criteria | |
| • Analyze any needs to achieve award | |
| VII. CLOSING COMMENTS | Executive officer of the chartered
organization
Commissioner |

SAMPLE

888 – Takeany Council
Takeany Council

Report: 106 V6.00
Date: 12/31/2006
Time: 15:36:32

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Troop 0540
Charter Renewal

Troop 0540		County: PASSAIC	
Unit: Troop 0540		Term (In months): 12	Expire Date: 10/31/2007
District: 02 New Horizons			
Unit Status: R			
Chartered Organization:		Executive Officer	Boys' Life:
St Brendans Roman Catholic Church		Thomas Orlandi	Term: 12 months
Liberty St		Liberty St	Begins: 01/2007
Clifton, NJ 07011		Clifton, NJ 07011	Ends: 12/2007

Executive Officer	Registration	Qty	Fee
Certification _____			
Signature _____	Paid Youth	_____	\$ _____
Our organization approves this application and all reregistering adults. I understand the responsibility for the approval of new adults can be given to our chartered organization representative (Complete information is on instruction sheet no. 28-420)	Multiple Youth	_____	\$ XXXXXX
	Paid Youth BL Subs	_____	\$ _____
	Paid Adults	_____	\$ _____
	Multiple Adults	_____	\$ XXXXXX
	Paid Adult BL Subs	_____	\$ _____
	Charter Fee	_____	\$ 20.00
Council Representative	Total Fees Submitted		\$ _____
Certification _____			
Signature _____			
24 Months Completed	100% Boys Life	_____	On Time Unit? _____
tenure	Disability Code	_____	

Position	Adult Members				Birth Date	Gender	Phone
	Trained	Name	Address	B/L			
Chartered Org. Rep.	N	Robert P Dunham	10 Liberty Clifton, NJ 07011		04/15/46	M	H (972) 772-5031
Committee Chairman		Gene Rycharski	137 Nash Ave Paterson, NJ 07503	Y	12/01/51	M	B (972) 844-0666
Committee Member	Y	Robert P Dunham	10 Liberty Clifton, NJ 07011		04/15/43	M	H (972) 772-5031
Committee Member		David Pavoni	158 Dallas Ave Paterson, NJ 07503		12/08/61	M	H (972) 279-7956
Scoutmaster	Y	Bernard Donohue	345 Ridgeway Ave Paterson, NJ 07503		12/02/48	M	B (972) 523-8764
Assistant Scoutmaster		Robert S Rycharski	137 Texas Ave Paterson, NJ 07503		03/23/87	M	(972) 274-4098

Adults Printed 6

Report: 106 V6.00
Date: 12/31/2006
Time: 15:36:32

888 – Takeany Council
Takeany Council

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Troop 0540
Charter Renewal

Youth Members

Rank	Name	Address	B/L	Birth Date	Grade	Gender	Phone
2 nd Class	Angelo Damiano	228 Liberty Ave. Paterson, NJ 07503	Y	10/03/92		M	H (972) 274-5586
	David Ernst	3011 Dallas Grapevine, TX 76051					
Tenderfoot	Steven Escudero	230 Liberty Ave. Paterson, NJ 07503	Y	12/01/91	8	M	H (972) 274-3133
Tenderfoot	Louis A Hilsky	11 Ham Ave. Clifton, NJ 07011		06/14/92	7	M	H (972) 772-1214
1 st Class	Robert Kroezyński	180 Irving Ave. Clifton, NJ 07011	Y	06/06/90		M	
F	Jeremy M Kune	103 Deer Dr. New Bern, NC 28560	Y			M	

Youth Printed 6

Unit Leader Certification

Unit Totals:
Paid Adults 5
Paid Youths 6
Total B/L Subs 5

UNIT RENEWAL APPLICATION INSTRUCTIONS

UNIT INSTRUCTIONS

Cross out any incorrect information, and enter the correct information in the blank space directly below each item.

District name and number, subdistrict name and number, county, unit number, status, term, and expire date can be changed if any are incorrect and the change is approved by the local council.

Chartered organization name, address, code number, and executive officer's name, address, and phone number can be changed if in error. The chartered organization can be changed only with the approval of the local council.

For BSA units, the *Boys' Life* term, begin date, and end date **MUST RELATE TO UNIT EXPIRE DATE**. *Boys' Life* end date must be two months after unit expire date. Cross out incorrect information and print new information.

A special interest code and description should be entered for units with a special interest or special need. A list of codes and description: Traditional Program—code 0413, Soccer and Scouting—code 0414, Scoutreach—code 0418, Physically disabled—code 0416, and Mentally disabled—code 0417.

UNIT REGISTRATION FEES

Enter the number of paid youth members and their fees. Each unit must have at least five paid youth members.

Executive Officer Certification

The executive officer of the chartered organization, by signature, certifies that the organization approves the application. The executive officer also certifies that the organization has approved all registering adults. In BSA units, the responsibility for approval of adults can also be given to the chartered organization representative. The chartered organization certifies that all registered adults subscribe to the Declaration of Religious Principle, policy of nondiscrimination, and the Scout Oath or Promise. Adults agree to be guided by the Charter, Bylaws, and Rules and Regulations of the Boy Scouts of America.

Enter the number of multiple youth members.

Enter the number of youth member *Boys' Life* subscriptions and the fees. Please calculate and remit the appropriate state and local taxes. On late registrations, it may be necessary to deliver back issues.

Enter the number of paid adults and their fees.

Council Representative Certification

An individual representing the council must sign here indicating that all procedures and policies have been followed.

Enter the number of multiple adults.

Enter the number of adult *Boys' Life* subscriptions and fees. Please calculate and remit the appropriate state and local taxes. On late registrations, it may be necessary to deliver back issues.

Charter Fee. All units are required to pay an annual charter fee of \$20. This fee is submitted with the unit's application and helps defray expenses of the general liability insurance program.

Enter the total fees required.

Unit Leader Certification. The unit leader certifies that each member meets the age requirements as follows:

Packs. The Cubmaster certifies that each Tiger Cub is under the age of 8, is in the first grade (or is age 7), that each Cub Scout has completed first grade but has not completed third grade (or is age 8 or 9), and that each Webelos Scout has completed third grade but has not completed fifth grade (or is age 10 but not yet 11½) and has parental consent.

Troops. The Scoutmaster certifies that each boy is under the age of 18, has completed the fifth grade, and is at least 10 years old, or has earned the Arrow of Light Award and is at least 10 years old, or is age 11 or older.

Teams. The Varsity Scout Coach certifies that each boy is at least age 14 and not yet age 18.

Crews/Ships. The Advisor/Skipper certifies that each crew or ship youth member is at least 13 years of age with completion of the eighth grade, or 14 years of age, but not yet 21. The youth members in these two units may be male or female.

- The number of months indicates the completed tenure for this unit as of the last expire date.
- If the unit is serving a majority of youth with disabilities, indicate the disability on the proper line as follows:

Physically Disabled
Mentally Disabled

- Place a "Y" on the line indicating 100 percent *Boys' Life* if at least one subscription to *Boys' Life* magazine goes to the home of each youth member.

Adult Member Listing

Go through the computerized Charter Renewal sheets and draw a line through the complete information for any adult no longer active in the unit. Make sure every active adult in the unit is on the list. If any are missing, you must have an application for those individuals unless an application has been handed in since the Charter Renewal was originally run. In that case, write in the name and address on the Charter Renewal or the Overflow page. Check all the addresses, phone numbers, and birth dates. Correct those that are wrong or missing.

Reregistering With No Change. No action required.

Position Codes. Use the following codes to indicate a change in position. All positions may be male or female. The minimum age for these positions is noted in parentheses beside the position.

CR	Chartered organization representative (21)
CC	Committee chairman (21)
MC	Committee member (21)
TL	Tiger Cub den leader (21)
CM	Cubmaster (21)
CA	Assistant Cubmaster (18)
WL	Webelos den leader (21)
WA	Assistant Webelos den leader (18)
DL	Den leader (21)
DA	Assistant den leader (18)
PT	Pack trainer (21)
AP	Tiger Cub adult (18)
SM	Scoutmaster (21)
SA	Assistant Scoutmaster (18)
VC	Varsity Scout Coach (21)
VA	Assistant Varsity Scout Coach (18)
NL	Crew Advisor (21)
NA	Crew Associate Advisor (21)
SK	Ship Skipper (21)
MT	Mate (21)
PC	ScoutParent unit coordinator (21)
PS	ScoutParent (21)



Requirements for Adult Leadership Registration

Youth Protection training is required for all BSA registered volunteers.

New leaders are required to take Youth Protection training before submitting an application for registration. In addition, the applicant must complete a Disclosure/Authorization form. The certificate of completion for this training must be submitted at the time the application is made and before volunteer service with youth begins.

Requirements for Pack Registration.

Packs must have: IH, CR, CC, two MCs, or one MC and one PT or PC, CM, and one den leader who may be a Tiger Cub den leader, or a Cub Scout den leader, or a Webelos den leader. There must be an AP registered with each Tiger Cub. This person does not pay a fee in this position or fill out an application if they are the parent of the Tiger Cub.

If they are not the parent, an application must be filled out for this person. The following are optional positions: CA, WA, DA, PT, and PS.

Requirements for Troop Registration.

Troops must have: IH, CR, CC, two MCs, or one MC and one PC, SM. The SA and PS positions are optional.

Requirements for Crew Registration.

Crews must have: IH, CR, CC, two MCs, or one MC and one PC, NL. The NA and PS positions are optional.

Requirements for Ship Registration.

Ships must have: IH, CR, CC, two MCs, or one MC and one PC, SK. The MT and PS positions are optional.

The above are the minimum requirements to register a unit. The only position that may register in more than one position in the same unit is the CR (who may also be the CC or an MC) and the PC (who may multiple as a CR, DA, WA, SA, VA, MT, and leader of the 11-year old Scouts). All requirements can be found inside the adult application.

Fee Paid in Another Position/Unit (Multiple Adult). An adult who paid a registration fee as an adult in another unit does not pay a registration fee in this unit. Circle the position.

Packs—Cubmaster is the top leader and must complete **C40—Cubmaster and Assistant Position Specific Training** as well.

Troops—Scoutmaster is the top leader and must complete **S11—Intro to Outdoor Leadership Skills** and **S24—Scoutmaster Specific Training** as well.

Crews—Venturing Advisor is the top leader and must complete **P21—Venturing Leader Specific Training** as well.

Ships—Skipper is the top leader trained and must complete **P21—Venturing Leader Specific Training** as well.

Teams—Varsity Scout Team Coach is the top leader and must complete **S11—Intro to Outdoor Leadership Skills** and **V21—Varsity Coach Leader Specific Training** as well.

Youth Member Listing

Go through the computerized Charter Renewal sheets and draw a line through the complete information for any youth no longer active in the unit. Make sure every active youth in the unit is on the list. If any are missing, you must have an application for those individuals unless an application has been handed in since the Charter Renewal was originally run. In that case, write in the name and address on the Charter Renewal or on the Overflow page. Check all addresses, phone numbers, and birth dates. Correct those that are wrong or missing.

Reregistering With No Change. No action required.

Registered but Not Listed. An individual who is registered in this unit now, but whose name is not on the renewal application. Print all information in the proper space on the first available line, or on an overflow sheet.

For **Venturing** youth members, indicate sex by using the letter “M” for male and “F” for female.

Boys’ Life. A youth member wants to get *Boys’ Life*. Mark a “Y” in the *Boys’ Life* column.

Follow the same steps as for adults regarding individuals with no change, dropped individuals, and new members.

EXCERPT FROM THE DECLARATION OF RELIGIOUS PRINCIPLE

The Boy Scouts of America maintains that no member can grow into the best kind of citizen without recognizing an obligation to God and, therefore, recognizes the religious element in the training of the member, but it is absolutely nonsectarian in its attitude toward that religious training. Its policy is that the home and the organization or group with which the member is connected shall give definite attention to religious life.

Only persons willing to subscribe to the Declaration of Religious Principle and to the Bylaws of the Boy Scouts of America shall be entitled to certificates of leadership.

POLICY OF NONDISCRIMINATION

Youth membership in the Boy Scouts of America is open to all boys and young adults who meet the joining requirements.

Membership in Scouting, advancement, and achievement of leadership in Scouting units are open to all youths without regard to race or ethnic background and are based entirely upon individual merit.



Charter Presentation

The date of this ceremony is determined by the time of the receipt of the charter renewal application at the council service center. From four to six weeks should be allowed for the return of the charter. Membership cards are mailed to the unit leader by the council registrar according to the current national membership validation procedures.

If possible, stage the presentation under the auspices of, and at a regular meeting or activity of, the chartered organization. This serves to accentuate the character of the relationship, puts the organization in a better position to recognize its unit leaders, and assures attendance of the largest possible number of the organization's members.

The charter presentation belongs in the hands of the organization rather than the unit itself. There are members of the organization who will attend an organizational affair, but who will not be motivated to attend a meeting put on by the unit. It is important to capture the interest of as many members of the chartered organization as possible. Parents of youth members will be just as likely to attend in either case.

Each occasion must be considered individually, and circumstances will color the decision as to location of the ceremony. A unit consisting of youth of different religious faiths will require careful consideration, particularly if the organization is a religious one. Other things to be taken into account are personalities involved, available facilities, and community attitudes.

The charter should be presented to the head of the chartered organization unless that person directs otherwise.

COMMISSIONER'S ROLE

Guide the unit leadership and the chartered organization in setting up the ceremony. Select a time when the ceremony can take place at a meeting or activity of the chartered organization, if this is practical. Otherwise, make sure that the head of the chartered organization can be present at a special meeting of the unit.

You should help coordinate the program, making sure that many people are involved. Some of the assignments might be:

Chartered Organization Representative. Reserve meeting facilities. Make an appointment with the head of the chartered organization to be present and prepared to receive the charter. Invite members of the chartered organization to attend.

Committee Chairman. Invite parents. Involve committee members in the program.

Committee Members. Help unit leaders with parts of program (awards, ceremonies) and setup (decorations, seating). Plan refreshments.

Unit Leaders. Plan unit program around the charter presentation.

Many councils develop special teams to present charters within the district. Toastmasters clubs are a good source of personnel for charter presentation teams as well as chamber of commerce members.

This in no way should detract from the commissioner's role—only supplement it if the human resources can be found.

Participants in the charter ceremony should include the head of the chartered organization, the chartered organization representative, chairman and members of the unit committee, unit leaders and assistants, den leaders and Webelos den leaders (if a Cub Scout pack), youth leaders (if in a Boy Scout troop or Venturing crew), and youth members of the unit.

Be sure you have the new charter to present.

CHARTER PRESENTATION CEREMONY

This ceremony may be used at a meeting of a service club or as a part of a regular meeting of a chartered organization.

Note: A short inspirational message could be added to the following suggested charter presentation ceremony. Note that this ceremony is written for a troop, and must be adapted for use at a pack, team, crew, or ship charter presentation ceremony.

Opening Statement. “I am pleased to be with you to recognize the great relationship that exists between the Boy Scouts of America and _____ (name of organization). The Boy Scouts of America exists primarily to serve chartered organizations and their needs as they reach out to serve youth of their respective organizations and youth in the nearby community.

“In recognition of this great relationship, I would like to call forward at this time the chairman and members of the (unit committee).”

Charge to the Unit Committee. *(Call forward the troop committee chairman and the members of the committee.)* “You have assumed the responsibility of being the board of directors for Boy Scout Troop _____ (number) a _____ (organization). The chairman of the committee presides over the monthly meetings of the troop committee and also assumes the direction of the troop should the Scoutmaster or assistants be unable to serve. As members of the committee, you have assumed the obligation of providing the troop with camping experiences, advancement opportunities, information on events and activities conducted by the district and council, transportation for troop activities, the financial stability in support of approved fund-raising projects, and guaranteeing continuity of the troop through the years.

“On behalf of the chartered organization, do you accept these responsibilities to be accomplished to the best of your ability? If so, answer ‘We do.’ *(Committee members respond.)*

“Congratulations! Please accept your registration cards as a member of the Boy Scouts of America.” *(Present cards to each person.)*

Charge to the Scoutmaster and/or Assistants. *(Call forward the Scoutmaster and assistants.)*

“You have accepted a major role on behalf of this chartered organization by assuming leadership of young people who will enjoy the Scouting program. You have accepted the responsibility of providing weekly programs, monthly camping trips, and participation in council and district events for your troop members. The time you devote to these young people will only be rewarded in the satisfaction you get from seeing them grow into great American citizens who will live by the Scout Oath and Law.

On behalf of the chartered organization, do you accept these responsibilities to be accomplished to the best of your ability? If so, answer ‘We do.’ *(Scoutmaster and assistants respond.)*

“Congratulations! Please accept your registration cards as members of the Boy Scouts of America.” *(Present cards to each person.)*

Charge to the Chartered Organization Representative. *(Call the Chartered Organization Representative forward.)* “You have been appointed by your chartered organization to represent it as a voice in the local council of the Boy Scouts of America. You become an automatic voting member of the local council and will represent your organization at the annual council meeting, which selects leadership for the council for each ensuing year. In addition, you have the responsibility of coordinating the various Scouting units that exist in your chartered organization, making sure that they work one with the other to coordinate a natural graduation program from the Cub Scout pack to the Boy Scout troop to the Varsity Scout team or Venturing crew or ship. You are also a member of the district and are encouraged to provide assistance whenever and wherever you are able.

“On behalf of the chartered organization, do you accept these responsibilities to be accomplished to the best of your ability? If so, answer ‘I will.’ *(Chartered organization representative responds.)*

“Congratulations! Please accept your registration card as a member of the Boy Scouts of America.” *(Present registration card.)*

Youth Leaders. *(Call forth all youth leaders.)* “You have been selected as the youth leaders of this troop. You will be expected to be an example and you will be asked to provide leadership, program ideas, and initiative to all the members of the troop who fall under your influence. You are, above all, expected to abide by the Scout Oath and Law and set a leadership pattern for all to follow. On behalf of the chartered organization, do you accept these responsibilities to be accomplished to the best of your ability? If so, answer ‘We will.’ *(Youth leaders respond.)*

“Congratulations! Please accept your registration cards as members of the Boy Scouts of America.”

(Present registration cards.)

Members of the Troop. “Will all members of the troop please stand? As members of this Scout troop, will you do your best to attend meetings regularly, provide help to your leaders, personally advance in rank, and demonstrate your willingness at all times to abide by the Scout Oath and Law? On behalf of the chartered organization, do you accept these responsibilities to be accomplished to the best of your ability? If so, please answer ‘We will.’ *(All members of the troop respond.)*

“Congratulations! Please accept your registration cards as members of the Boy Scouts of America.” *(Present registration cards.)*

Charge to Parents. “Will all parents please stand? As parents, you are expected to attend parents’ meetings of the troop, assist with needed transportation, provide leadership support when needed, and be willing helpers in time of need, in order to provide the troop with an outstanding program, quality leadership, and good parental support. If you are willing to do your best to support the leadership of the chartered organization and provide what help you can give to the program, please answer ‘We will.’ *(All parents respond.)*



Charge to the Chartered Organization. “Will all members of the _____ (name of chartered organization) please stand?”

“You have heard the troop committee, the troop leadership, the Chartered Organization Representative, the youth leaders, members of the troop, and parents all pledge their support to the Scouting program in this chartered organization. May we ask you to cooperate with the Scout leadership chosen by your chartered organization and provide, whenever called upon, help to make this program a vibrant living part of the youth program and youth outreach of your organization? If so, answer ‘We will.’”
(*All members of the organization respond.*)

Charter to the Head of the Chartered Organization. (*Please call him or her forth.*) “You have heard the pledge of commitment of all these members of your organization and the troop in supporting the Scouting program as a major youth program for your organization. With the acknowledgment of this support, I am

pleased to present to you the charter signifying your right to use the Scouting program for the year ahead in a way that conforms with both the rules and regulations of your organization and those of Scouting. On behalf of the National Council of the Boy Scouts of America, I present your charter and pledge the cooperation of the local district and council to help make the program a vibrant living part of your program for youth.

“I would also like at this time to introduce the volunteers (if these are present) from our district who will provide support to you. May I introduce (the district chairman, your commissioner and/or district commissioner, and any other visiting Scouters) who will help you carry out an effective program of Scouting for the year ahead.

“Thank you for the opportunity to present this charter and thank you for accepting Scouting as a program of action for your organization.” (*Present the charter and turn the program over to the head of the chartered organization to make any remarks.*)