



The District Commissioner's Monthly Staff Meeting Agenda

- I. Opening Ceremony (5 min)
- II. Welcome & Introductions (5 min)
- III. Training Topic (15 min)
- IV. Roundtable Reports and Plans (5 min)
- V. ADC Breakout Sessions (30 min)
- VI. ADC Reports (15 min)
- VII. Recognitions and Announcements (10 min)
 - a. This is the time to recognize commissioners with awards etc.
 - b. Make any district/council related or calendar related announcements
- VIII. Closing Comments (5 min)
 - a. District Executive's remarks
 - b. District Commissioner's remarks

