2014 Camp Ranger Survey

How long have you been a Camp Ranger?
[ ] Less than one year
[ ] One year to less than three years
[ ] Three years to less than five years
[ ] Five years to less than seven years
[ ] Seven years to less than 10 years
[ ] More than 10 years

Are you full-time or part-time?
[ ] Full-time  [ ] Part-time

[JOB PROFILE DESCRIPTION] Maintain and repair the facility's structure, machinery, equipment and grounds, including plumbing, electrical and HVAC. Perform skilled trades work, such as carpentry or painting in the construction, repair or alteration of structures such as walls, roofs or office fixtures. Make periodic or special inspections of the premise to determine repair work necessary. May work from blueprints, drawings or rough sketches. Protect camp grounds by enforcing camp rules and regulations. Secure and monitor perimeters against unauthorized access. Identify and report safety hazards and maintenance problems in need of repair. Coordinate projects and support the summer camp staff.

How well does this job description match what you currently do?
[ ] Fully describes my job responsibilities
[ ] Somewhat describes my job responsibilities
[ ] Does not describe my job responsibilities

[IF SOMEWHAT OR DOES NOT DESCRIBE] What’s not included in the job description above that is part of your job? ____________________________________________________________

________________________________________________________________________

[IF SOMEWHAT OR DOES NOT DESCRIBE] What’s included in the job description above that is NOT part of your job? ____________________________________________________________

________________________________________________________________________

Scheduling and Planning

Please indicate how much time you spend completing each task below during summer camp. The percentages must add to 100.

_____ Documenting and scheduling maintenance and creating work schedules
_____ Projecting and tracking project costs
_____ Performing maintenance and buying parts/materials for camp
_____ Maintaining inventory records
_____ Soliciting gifts in kind
_____ Checking in / checking out campers
_____ Directing work crews
_____ General administration (not listed above)
_____ Meetings and off-site travel
_____ Other (Please be specific): ___________________________
Please indicate how much time you spend completing each task below outside of summer camp. The percentages must add to 100.

____ Documenting and scheduling maintenance and creating work schedules
____ Projecting and tracking project costs
____ Performing maintenance and buying parts/materials for camp
____ Maintaining inventory records
____ Soliciting gifts in kind
____ Checking in / checking out campers
____ Directing work crews
____ General administration (not listed above)
____ Meetings and off-site travel
____ Other (Please be specific): ___________________________

Who is the primary safety officer at the camp property? (Please give their title, not their name.)
   During summer camp ________________________________
   Outside of summer camp ________________________________

Who sets your work priorities?
[ ] I set my work priorities.
[ ] My Scout executive, or his/her designee, sets my work priorities.
[ ] The camping/properties committee sets my work priorities.
[ ] The summer camp director sets my work priorities.
[ ] Other (Please be specific): ___________________________

Have you developed a long-term plan for maintenance?
[ ] Yes
[ ] No
[ ] A long-term maintenance plan is currently being developed.

[IF YES] Which of the following are included in your long-term maintenance plan?
[ ] Capital improvements
[ ] Routine maintenance
[ ] Preventative (periodic) maintenance
[ ] Service projects by others, groups
[ ] Other (Please be specific.): ___________________________

How many years does your long-term maintenance plan cover? [0 – 10 or more]

[IF YES] How often do you update your long-term maintenance plan?
[ ] More than once a year
[ ] Once a year
[ ] Every two years
[ ] Every three to five years
[ ] More than every five years

[IF YES] What percentage of your long-term maintenance plan will you complete this year? _____ %
National Camp Accreditation Process

The purpose of the National Camp Accreditation Program is to help council camps deliver Scouting’s promise to youth by ensuring camps are in compliance with national camp standards and that they continue to improve to help provide a safe, high-quality program. The process involves applying for authorization, having an on-site assessment done to measure how a camp is meeting applicable standards, and forming a plan for future improvements.

For each part of the NCAP process, please indicate your level of understanding and involvement in that step of the process.

<table>
<thead>
<tr>
<th>UNDERSTANDING</th>
<th>INVOLVEMENT</th>
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</thead>
<tbody>
<tr>
<td>Application/Authorization</td>
<td></td>
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<tr>
<td>Camp facility evaluation (Assessment)</td>
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<tr>
<td>Accreditation</td>
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</tbody>
</table>

Please indicate your agreement or disagreement with the following statement.
The National Camp Accreditation Process (NCAP) is helping me improve camp operations.
[ ] Strongly agree
[ ] Somewhat agree
[ ] Somewhat disagree
[ ] Strongly disagree
[ ] I have not used/am not involved in the NCAP process.

Training

Have you attended National Camp School?
[ ] Yes
[ ] No
[ ] No, but I’m scheduled to.

[IF CAMP SCHOOL] Which National Camp School courses have you completed?
[ ] Aquatics/Retraining
[ ] Camp Commissioner
[ ] Chaplain
[ ] Climbing/Retraining
[ ] Cub Scout/Webelos Day Camp Administration
[ ] Ecology/Conservation
[ ] First-Year Camper
[ ] Outdoor Skills
[ ] Project COPE/Retraining
[ ] Ranger/Retraining/Ranger Rendezvous
[ ] Resident Camp Administration
[ ] Shooting Sports/Retraining
[ ] Trek Leader
[ ] None of the above.
Which additional BSA trainings have you completed in the last 2 years?
[ ] Youth Protection
[ ] Payment Card Industry (PCI)
[ ] Unlawful Harassment
[ ] Other (Please be specific.): ______________________

What other certifications/licenses do you hold? ______________________________________________
_____________________________________________________________________________________

Have you taken any training for OSHA compliance?
[ ] Yes
[ ] No

[IF YES] Which OSHA compliance trainings have you completed? _______________________________
_____________________________________________________________________________________

Which OSHA topics would you like more information about?
[ ] Occupational Injury and Illness Recording and Reporting
[ ] Signs
[ ] Blood borne pathogens (BBP)
[ ] Written plans/training
[ ] Personal protective equipment (PPE)
[ ] Electrical safety

I (PERSONALLY) AM ABLE TO COMPLETE THESE SKILLS

Maintenance Skills

Please select which skills you personally are able to complete and which skills you are more comfortable hiring out.

<table>
<thead>
<tr>
<th>Maintenance Skills</th>
<th>I (PERSONALLY) AM ABLE TO COMPLETE THESE SKILLS</th>
<th>I USE VOLUNTEERS TO COMPLETE THESE SKILLS</th>
<th>I AM MORE COMFORTABLE HIRING THESE SKILLS OUT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Felling a tree</td>
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<tr>
<td>Carpentry</td>
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<td>Plumbing</td>
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<tr>
<td>Refrigeration maintenance</td>
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<tr>
<td>Boat and canoe repair</td>
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<td>Electrical</td>
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<tr>
<td>Welding</td>
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<tr>
<td>Program equipment maintenance (e.g., skis, bikes, guns and rifles, bows and arrows, etc.)</td>
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<tr>
<td>Engine and equipment maintenance</td>
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</tbody>
</table>
Are there any additional skills that you are more comfortable hiring out? ________________________________

[FOR EACH SKILL HIRED OUT] Why do you hire ___ [skill] ___ out?
[ ] I am unsure of the code requirements.
[ ] I do not have time.
[ ] I do not have skills in this area.
[ ] This type of job is too large for one person.
[ ] I have physical limitations that prevent me from doing this job.
[ ] Other (Please be specific.): ________________________________

[FOR MORE THAN 1 SKILL HIRED OUT] Of the skills you hire out or have volunteers assist with, for which skills would you most like to receive training? [POPULATE THE SKILLS THEY SELECTED ABOVE]

How do you determine which maintenance activities require local or state permits or inspections?
[ ] Research the local or state code online
[ ] Check with the local or state building department(s)
[ ] Contact a contractor
[ ] Other (Please be specific.): ________________________________

Technology

What type of Internet access do you have?
[ ] High-speed
[ ] Dial-up
[ ] I do not have Internet access.

Council Properties Management System (CPMS)

The Council Properties Management System is a database system that compiles information on a property’s assets, its maintenance requirements, and the resources necessary to complete scheduled work.

Do you use the Council Properties Management System (CPMS) at your camp?
[ ] Yes
[ ] No

[IF NOT USING CPMS] Why are you not using CPMS at your camp? (Select all that apply.)
[ ] I have never heard of it.
[ ] I do not know how to use it.
[ ] The system is too difficult to use.
[ ] The system is too time consuming.
[ ] Other (Please be specific.): ________________________________

[IF NOT USING CPMS] What are you using to track your camp’s assets, maintenance needs, etc.?
[ ] Paper/handwritten log & Job Cards
[ ] Another computer software package (Which program?)) ________________________________
[ ] Other (Please be specific.): ________________________________
[IF YES USING CPMS] Which tasks do you use the CPMS to help you complete? (Select all that apply.)

- Inventory of buildings, equipment, and vehicles
- Creating work schedules
- Developing cost forecasts
- Documenting and scheduling maintenance tasks
- Tracking budget costs
- Managing unforeseen tasks
- Keeping records of completed tasks and projects
- Maintaining a contact list of skills, materials, labor, services, warranties, etc.
- Other (Please be specific): __________________________

[IF YES USING CPMS] Please rate your agreement or disagreement with the following items about the Council Properties Management System (CPMS).

<table>
<thead>
<tr>
<th></th>
<th>STRONGLY AGREE</th>
<th>SOMEWHAT AGREE</th>
<th>SOMEWHAT DISAGREE</th>
<th>STRONGLY DISAGREE</th>
</tr>
</thead>
<tbody>
<tr>
<td>The CPMS meets the needs of my camp.</td>
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<td>The CPMS is easy to use.</td>
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<tr>
<td>The CPMS provides the reports I need.</td>
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</table>

[IF YES USING CPMS] Overall, how useful is the CPMS in helping you manage your camp?

- Very useful
- Somewhat useful
- Not very useful
- Not at all useful

[IF USING, BUT NOT VERY USEFUL] What could the BSA do to make the CPMS more useful to you? ______________

_____________________________________________________________________________________

Camp Budgets

Which of the following best describes your involvement in the camp budgeting process?

- I am fully involved in the camp budgeting process and have a say in the budget.
- I am somewhat involved in the camp budgeting process and have little say in the budget.
- I am not involved in the camp budgeting process and have no say in the budget.

How often do you use a purchase order system to purchase parts and materials?

- Always
- Sometimes
- Rarely
- Never
Who is primarily held accountable for managing the camp maintenance budget?
[ ] My Scout executive is primarily held accountable.
[ ] My camp director is primarily held accountable.
[ ] I am primarily held accountable.
[ ] Other (Please be specific.): ________________________________

What is your involvement in capital project planning?
[ ] I plan the project.
[ ] I am part of a team that plans the project.
[ ] I am not involved in the planning.

Please click the next button to submit your feedback.