



Better Systems Ahead

August 7, 2013

SellWise Upgrade Available

CAP Software, which provides the SellWise software to local councils, has announced an upgraded version of the SellWise Point of Sale software available for all local councils. The current version of SellWise, V7, has been in use for several years with minor changes. This new version provides updated functionality as well as cosmetic changes. While most users won't notice the day-to-day changes on top of the cosmetic changes, the backend functions of the software will improve. This new version of SellWise comes with the necessary PeopleSoft export file settings. A notice will be sent to councils in the next few weeks with instructions to upgrade. The goal is to have all councils upgraded before September 30.

Audit Adjustments

While it may seem a bit backward, all councils are required to do their 2012 audit adjustments in both PeopleSoft and ScoutNET General Ledgers. This gives your council the ability to provide matching statements for year-end 2012 to your auditors. If you have not completed your 2012 audit adjustments in ScoutNET GL, please contact the National Support Center for a temporary password to complete the work.

National Support Center Online Access

A feature available for councils is the National Support Center's "Online Support Center" on MyBSA. To access, log in to MyBSA. Once you are in MyBSA, you will see a Support gadget in the upper lefthand side of your screen. Click on the link for "Online Support Center." When you choose this application, you are creating an incident with the National Support Center. You can choose the category for your issue from a drop-down menu and then write a description. You can also add an attachment after you submit your incident. This great feature allows you to be able to direct your issue to the proper personnel and often times is much quicker than a phone call.

Report Books in PeopleSoft

Reports in PeopleSoft use a generator called "nVision." This report generator has some great features, the simplest of which is that the reports are created in Excel. There are currently 35 reports available for councils to use in PeopleSoft. These include the statements required by GAAP. One other available feature is the ability to use a filter or "scope" on your reports. Specific reports in PeopleSoft allow you to filter your reports (using scope) based on your reporting "tree."

PeopleSoft has the capability to generate many reports at once using "Report Book." To set up a Report Book, the user selects the reports he or she may commonly need, groups them, and saves the group as a Report Book. When a report is needed, you may go into your Report Book, select the report, and set a date to generate the report. Report Book allows you to schedule when the reports should run and also





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send them via email.

Setting Expectations

Many councils have asked how long it will be before their staff learns PeopleSoft. There is no stock answer. But due to the variety of council operations and staff sizes, there are important items to consider. For example, staff members are not just learning new software; often they are learning a new process within the council. Council procedures related to general journal entries, vendors and vouchers, and purchasing may have to be modified to allow for processing time in PeopleSoft.

Council staff who attend the weeklong PeopleSoft training learn the basic skills they will need to operate PeopleSoft. The training also provides time to practice these new skills, but more practice is needed. There is never enough time in the training week. Also, there will be additional setup and configuration tasks that may need to be completed once they return to the council, and your management staff will have to learn a new procedure for creating reports. They will need to be trained either by the accounting person or through the Scout executive webinars offered.

So how much time should it take for business to return to normal? Only you can determine that once you consider the amount of change that is happening. It is important to talk to staff members once they return from training and set a schedule and expectations. Check in on them daily to determine if their needs are being met.

PeopleSoft User Group—Note

Please note that the monthly PeopleSoft User Group for August will be held on Wednesday, August 14, at 10 a.m. and 2 p.m. Central time. The times available have been expanded to allow more users the opportunity to join in.

The call-in information is 877-873-8018 or 636-651-3182, and the access code is 2556211. The Web link is <https://connect9.uc.att.com/service32/meet/?ExEventID=82556211>.

Conversion and Training Successful

Since the beginning of the year, 201 councils have converted to PeopleSoft. Four conversion groups are scheduled through the middle of September. Staff members who have attended training report that they have learned a lot and are excited about starting to use the enhanced functionality that PeopleSoft Financials brings to local councils.





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The following councils will attend training and “go live” the week of August 13–16 (Group 29):

COUNCIL #	HQ CITY	ST	COUNCIL NAME
27	Fresno	CA	Sequoia
30	Bakersfield	CA	Southern Sierra
35	San Rafael	CA	Marin
47	Sacramento	CA	Golden Empire
299	Rochester	MN	Gamehaven
587	Wichita Falls	TX	Northwest Texas
604	Kennewick	WA	Blue Mountain
606	Everett	WA	Mount Baker
612	Tacoma	WA	Pacific Harbors
614	Yakima	WA	Grand Columbia
690	Rancocas	NJ	Garden State Council
773	Pensacola	FL	Gulf Coast

The following councils will attend training and “go live” the week of August 20–23 (Group 30):

COUNCIL #	HQ CITY	ST	COUNCIL NAME
83	Orlando	FL	Central Florida
100	Rome	GA	Northwest Georgia
244	Framingham	MA	Knox Trail
382	Falconer	NY	Allegheny Highlands
415	Charlotte	NC	Mecklenburg County
420	Gastonia	NC	Piedmont
532	Erie	PA	French Creek
549	Spartanburg	SC	Palmetto
557	Knoxville	TN	Great Smoky Mountains
564	Austin	TX	Capitol Area
611	Spokane	WA	Inland Northwest
713	Johnson City	TN	Sequoyah

