

PeopleSoft User Group

November 14, 2018



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User Group Agenda

- FASB Audit Prep Updates
- New nVision Reports
- eBILL Pay Function for AP
- 1099 process for 2018
- Council User Security Review
- 2019 Budget Building
- Year End Preparations



FASB

Audit Preparations



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FASB Audit Preparations

LOCAL COUNCIL AUDIT AND TAX UPDATE 2018

Financial Statements of Not-for-Profit
Entities and

the Tax Cuts and Jobs Act

Presenter: Ken Moran, CPA, CGMA



[Life Insurance Imputed Calculation](#) 

[Local Council Accounting Manual](#) 

[Local Council FASB 2018 Audit and Tax Update Power-Point](#) 

[Local Council FASB 2018 Audit and Tax Update Recorded Presentation](#) 

[Local Council Guide to the 2017 IRS Form 990](#)  - Revised April 2018

[New York State Financial Reporting Manual \(M-1\) 2014](#)



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FASB Audit Preparations

ASU 2016-14 Presentation of Financial Statements of Not-for-Profit Entities —BSA Executive Summary

- Reduce three categories of net assets (unrestricted, temporarily restricted, and permanently restricted) to two—net assets with donor restrictions and net assets without donor restrictions.
- Provide enhanced disclosures about liquidity **, availability of resources, cost allocation, and underwater endowment funds.
- Provide enhanced disclosures about amounts and purposes of governing board designations, appropriations, and similar actions that result in self-imposed limits on the use of resources *without* donor-imposed restrictions as of the end of the period.
- Report investment returns net of investment expenses.
- The aggregate amount by which funds are underwater (deficiencies), which are to be classified as part of net assets **with donor restrictions**.
- Provide enhanced disclosures about method(s) used to allocate costs among program and support functions.



FASB Audit Preparations

Two categories of Assets

Net assets:									
Without donor restrictions	4,271,284	4,064,622	40,673,751	32,136,836	18,645,511	16,619,055	63,590,546	52,820,513	
With donor restrictions	1,079,030	1,957,559	25,118,865	28,479,691	61,157,478	59,673,808	87,355,373	90,111,058	
Total net assets	5,350,314	6,022,181	65,792,615	60,616,527	79,802,989	76,292,863	150,945,919	142,931,571	
Total liabilities and net assets	8,223,819	8,746,386	65,987,233	62,339,570	79,802,989	76,292,863	154,014,041	147,378,818	



FASB Audit Preparations – Liquidity footnote

Sample Council #999			Boy Scouts of America
Liquidity and Availability Schedule			
Period Ending: December 31, 2017			
	2017	2016	
Cash - Operating Fund	7,035,430	7,005,851	
Short-term investments - Operating Fund	0	0	
Accounts receivable - Operating Fund	384,238	288,580	
Contributions receivable - Operating Fund	590,705	1,100,561	
Total financial assets as of end of year	8,010,373	8,394,992	
Appropriation from the general endowment for general expenditures in subsequent year	132,000	132,000	
Appropriation from quasi-endowment for general expenditures in subsequent year	231,000	231,000	
Bank Line of Credit	100,000	100,000	
Financial assets available to meet cash needs for general expenditures within one year	\$ 8,341,373	\$ 8,725,992	
Explanation Notes: We have \$100,000 on the line of credit if needed.			



FASB Audit Preparations – Board designations

	2018			
	General		Endowment	
	Operating Fund	Capital Fund	Fund	Total
Subject to expenditure for specific purpose:				
Scouting activities	\$ X,XXX	\$ -	\$ -	\$ X,XXX
Learning for Life program	X,XXX	-	-	X,XXX
All Markets program	X,XXX	-	-	X,XXX
Marketing salary reimbursement	X,XXX	-	-	X,XXX
Designated donation from United Way	X,XXX	-	-	X,XXX
Building, equipment and maintenance				
Pavillion at ABC Lodge		X,XXX		X,XXX
Smith Scout Ranch		X,XXX		X,XXX
Council service center		X,XXX		X,XXX
Capital campaign projects				
Camp Jones		X,XXX		X,XXX
Smith Scout Ranch		X,XXX		X,XXX
Sawgrass Scout Camp		X,XXX		X,XXX
Total purpose restrictions	<u>X,XXX</u>	<u>X,XXX</u>		<u>X,XXX</u>
Perpetual in nature				
Capital improvement		X,XXX		X,XXX
Land use restrictions		X,XXX		X,XXX
Total perpetual in nature	<u>-</u>	<u>X,XXX</u>	<u>-</u>	<u>X,XXX</u>
Subject to the passage of time:				
Community campaign donations	X,XXX	-	-	X,XXX
Endowment:				
Subject to endowment spending policy and appropriation:				
General use	-	-	X,XXX	X,XXX
Program activities	-	-	X,XXX	X,XXX
Total subject to endowment spending policy and appropriation	<u>-</u>	<u>-</u>	<u>X,XXX</u>	<u>X,XXX</u>
Subject to appropriation and expenditure when a specific event occurs:				
Capital improvement projects	-	-	X,XXX	X,XXX
Program activities	-	-	X,XXX	X,XXX
Total subject to appropriation and expenditure when a specific event occurs	<u>-</u>	<u>-</u>	<u>X,XXX</u>	<u>X,XXX</u>
Total net assets with donor restrictions	<u>\$ X,XXX</u>	<u>\$ X,XXX</u>	<u>\$ X,XXX</u>	<u>\$ X,XXX</u>



FASB Audit Preparations – Net of Investments

Revenue:									
Sale of supplies - gross	4,246	4,299	0	0	0	0	4,246	4,299	
Less cost of goods sold	(2,104)	(2,155)	0	0	0	0	(2,104)	(2,155)	
Net sale of supplies	2,142	2,144	0	0	0	0	2,142	2,144	
Product sales - gross	4,082,613	3,925,837	0	0	0	0	4,082,613	3,925,837	
Less cost of goods sold	(1,046,773)	(1,066,473)	0	0	0	0	(1,046,773)	(1,066,473)	
Less commissions paid to units	(1,313,226)	(1,356,567)	0	0	0	0	(1,313,226)	(1,356,567)	
Net product sales	1,722,614	1,502,797	0	0	0	0	1,722,614	1,502,797	
Investment return - net	1,642,988	2,118,316	1,794,719	1,128,625	1,922,761	(395,499)	5,360,468	2,852,042	
Camping	1,040,533	961,208	0	0	0	0	1,040,533	961,208	
Activities	1,333,125	930,320	0	0	0	0	1,333,125	930,320	
Other revenue	584,644	632,667	1,663,354	671,488	0	0	2,247,998	1,304,155	
Total revenue	6,326,046	6,148,052	3,458,073	1,800,112	1,922,761	(395,499)	11,706,880	7,552,665	



FASB Audit Preparations – Underwater Investments

Underwater Endowments

- “Underwater” = FMV of underlying assets < original gift amount (or amount to be maintained by donor or law).
- ASU 2016-14 requires disclosures of (1) an NFP's policy, and any actions taken during the period, concerning appropriation from underwater endowment funds, (2) the aggregate fair value of such funds, (3) the aggregate of the original gift amounts (or level required by donor or law) to be maintained, and (4) the aggregate amount by which funds are underwater (deficiencies), which are to be classified as part of net assets *with* donor restrictions.



New nVision Report Layouts

Detailed Budget Analysis – All Projects

L-...	CSOPS1	Comp St of Opns F1 w Schedules
L-...	D-BUD-AN	Detailed Budget Analysis-Scope
L-...	D-BUD-PR	All Projects D-BUD-AN FD1
L-...	D-PRMAN1	Detail Proj Mgmt F1

Liquidity and Availability Summary

LIQRATIO	Liquidity Ratios
LIQSCH	Audit Liquidity Summary
PROMANAG	Project Management Sum-Scope



FASB Audit Preparations – Functional Expense

Expense Class Codes

20, 21, 25 - Program

50 - Management

70 – Fund-Raising

99 - Unallocated

Time Study within Three years

Square foot of Office Building usage study

Might be required for occupancy and depreciation expenses



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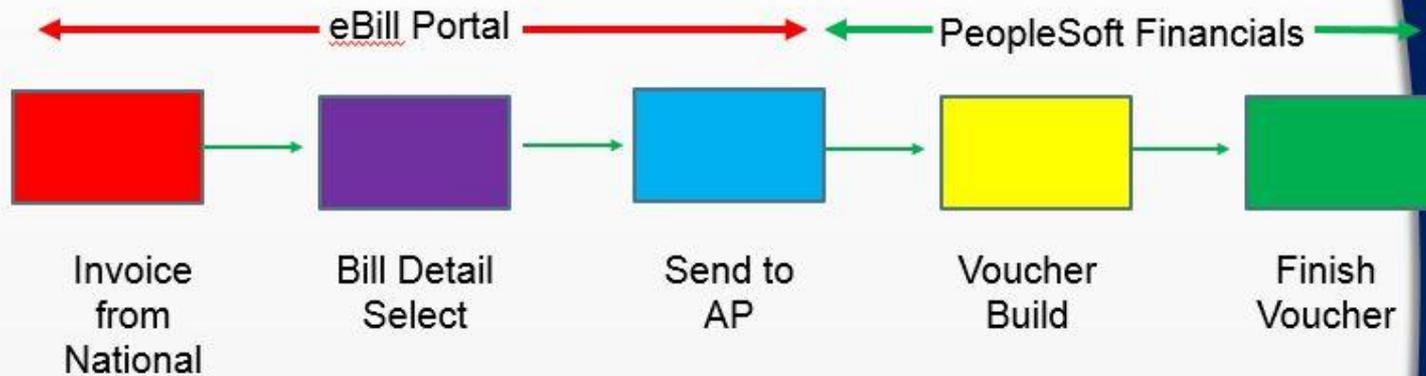
eBILL Pay Function for Accounts Payable



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eBILL to Voucher Workflow



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ORACLE

Favorites Main Menu

Search Menu:

Top Menu

- Administration
- Utilities
- eBill Payment**
- Receivables
- Worklist
- Tree Manager
- Reporting Tools
- PeopleTools
- Usage Monitoring
- Change My Password
- My Personalizations
- My System Profile
- My Dictionary
- My Feeds
- JMX Users
- Log Viewer

The menu

Highlights

Recently the Favor

Breadcru navigation contents

- Bills
- Consolidated Bills
- Account Balance
- Balance Detail
- Payment History
- Payment Cart
- Schedule Payment Cart
- Scheduled Payments
- Statements
- My Preferences
- Profile
- Contact Us
- Customers

Menu Search, located under the Main Menu, now supports type ahead which makes finding pages much faster.



Statements

Previous Page: [blurred]

Statements
May-03-2018 07:03:00 PM
May-03-2018 07:03:00 PM
April-27-2018 09:35:00 AM





BOY SCOUTS OF AMERICA STATEMENT

PO BOX 910505
DALLAS, TX 75391-0505

STATEMENT

1 of 1

Patrons' Path Council #158
1 Saddle Creek
Cedar Knolls, NJ, 07927
USA

Statement Number: 428
Statement Date: 2018-04-25
Account Number: 32817801

Due Date	Item ID	Disputed	Sales Order #	Amount Due	Acctg Date	PO Reference
Account: 32817801						
2018-04-05	8DN00502			1,783.00	2018-04-05	
2018-04-05	8GA00502			83.94	2018-04-05	
2018-04-05	8LT00502			951.02	2018-04-05	
2018-04-05	8MM00502			19,291.02	2018-04-05	
2018-04-05	8PI00502			1,706.32	2018-04-05	
2018-04-05	8RT00502			11,352.64	2018-04-05	
2018-04-05	8SE00502			170.04	2018-04-05	
2018-04-05	358VI00502			404.04	2018-04-05	



Balance Detail

Period Path: Unavailable

If the item you are looking for does not appear in the list below, use [Item Search](#).

Click on Item ID to see item detail information.

Select	Item ID	Line	Voucher Status	Customer ID	Invoice Date	Type	Status	Deduction Flag	In Dispute	In Collection	Due Date▲	Item Balance	Currency
<input type="checkbox"/>	/I00502		Vouchered/Shortpay	32817801		Invoice	Open	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	04/05/2018	1,706.32	USD
<input type="checkbox"/>	/I00502		Vouchered/Shortpay	32817801		Invoice	Open	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	04/05/2018	404.04	USD
<input type="checkbox"/>	/E00502		Vouchered/Shortpay	32817801		Invoice	Open	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	04/05/2018	170.04	USD
<input type="checkbox"/>	/A00502		Vouchered/Shortpay	32817801		Invoice	Open	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	04/05/2018	83.94	USD
<input type="checkbox"/>	/N00502		Vouchered/Shortpay	32817801		Invoice	Open	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	04/05/2018	1,783.00	USD
<input type="checkbox"/>	/M00502		Vouchered/Shortpay	32817801		Invoice	Open	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	04/05/2018	19,291.02	USD
<input type="checkbox"/>	/T00502		Vouchered/Shortpay	32817801		Invoice	Open	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	04/05/2018	951.02	USD
<input type="checkbox"/>	FD-0000332		Vouchered	32817801	03/15/2018	Debit Memo	Open	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	04/14/2018	1,787.63	USD
<input type="checkbox"/>	IN064200002990616			32817801	03/28/2018	Invoice	Open	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	04/27/2018	550.00	USD
<input type="checkbox"/>	NS-0048654			32817801	04/01/2018	Debit Memo	Open	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	05/01/2018	7,468.10	USD
<input type="checkbox"/>	LF-0004582			32817801	04/01/2018	Debit Memo	Open	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	05/01/2018	531.25	USD
<input type="checkbox"/>	CI-0115417			32817801	04/01/2018	Debit Memo	Open	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	05/01/2018	950.00	USD
<input type="checkbox"/>	CB-0026562			32817801	04/01/2018	Debit Memo	Open	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	05/01/2018	659.05	USD
<input type="checkbox"/>	GL-0038686			32817801	04/01/2018	Debit Memo	Open	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	05/01/2018	17,545.31	USD
<input type="checkbox"/>	OA-0009721			32817801	04/02/2018	Debit Memo	Open	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	05/02/2018	3,400.00	USD

[Select All](#) [Deselect All](#)

[Add to Payment Cart](#)

[Add to Schedule Payment Cart](#)



ORACLE

Favorites Main Menu > eBill Payment > Bills

Bills

Bill Summary

Invoice Number: OA-0009721

Bill Summary

Invoice Date	Due Date	Current Balance
04/02/2018	05/02/2018	3,400.00 USD
Subtotal:		3,400.00
Total Discounts:		0.00
Total Surcharges:		0.00
Net Extended Amount:		3,400.00
Total VAT Amount:		0.00
Total Sales/Use Tax:		0.00
Total Invoice Amount:		3,400.00

Have a question about this bill? Call 972-580-7846

Bill Details Personalize

Line	Description	Quantity	UOM	Unit Price	Disc / Surch	Tax Amount	Total Amount
1	NOAC Fees	17.00	EA	200.00	0.00	0.00	3,400.00

[Return to Bill List](#)
[Email Me an Invoice Copy](#)



Voucher Build | Process Messages | Build Errors

Run Control ID: VOUCHER_BUILD

[Report Manager](#)

[Process Monitor](#)

Run

Process Instance:6646580

Run Control Options

*Request ID:
Description:
From Date: Assign Invoice ID
To Date: Assign Invoice Date
*Process Option: Business Unit
*Voucher Sources: All (Unrestricted)

Selection Parameters

Personalize | Find | First 1 of 1 Last

Business Unit		
<input type="text"/>	<input type="button" value="+"/>	<input type="button" value="-"/>

Interfaces

Personalize | Find | First 1 of 1 Last

*Voucher Build Interfaces	*Contract Voucher Action	Publish Voucher Messages		
All Interfaces	Build Voucher	<input type="checkbox"/>	<input type="button" value="+"/>	<input type="button" value="-"/>

Save | Notify | Refresh

Add | Update/Display

Voucher Build | [Process Messages](#) | [Build Errors](#)



Favorites Main Menu > Accounts Payable > Vouchers > Add/Update > Regular Entry

Summary **Related Documents** **Invoice Information** Payments Voucher Attributes Error Summary

Business Unit: L Invoice No: OA-0009721
 Voucher ID: 00018217 Invoice Date: 04/02/2018
 Voucher Style: Regular Voucher Accounting Date: 04/02/2018

Vendor ID: 000007 Boy Scouts of America
 ShortName: BSA*MAIN-001 1325 W. Walnut Hill Lane
 Location: 01 P.O. Box 910505
 *Address: 1 Dallas, TX. 75391-0505

Control Group: 0000000001 *Pay Terms: 30 Net 30
 Invoice Lines: 3400.00 Basis Date Type: Inv Date
 *Currency: USD
 Miscellaneous:
 Freight:
 Total: 3,400.00

Difference: 0.00
 Calculate

Copy From Source Document
 PO Unit:
 PO Number:
 Copy From: None

Invoice Lines Find | View All | First | 1 of 1 | Last
 Line: 1 Item: UOM: EA
 *Distribute by: Amount Unit Price: 3,400.00000 Quantity: 1.0000
 Ship To: Line Amount: 3,400.00
 SpeedChart: Description: NOAC Fees

Calculate
 Distribution Lines Personalize | Find | View All | First | 1 of 1 | Last
 GL Chart

Copy Down	Line	Merchandise Amt	Fund	Account	Project	Class
	1	3,400.00	1	1401	000	00

Save Return to Search Notify Refresh Add Update/Display

Summary | Related Documents | Invoice Information | Payments | Voucher Attributes | Error Summary



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Questions?

ebillpayment@scouting.org



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1099 process for 2018

Special 1099 processing Webinar

Tuesday November 27, 2018

10:00AM and 2:00PM (Central)



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1099 process for 2018

finance-impact/council-fiscal-management/peoplesoft/year-end/

PeopleSoft to TRACK1099 User Guide

Processing your 1099's for 2018

For yearend 2018 we will be providing the TRACK1099 software for your council to use to create, email and e-File 1099's with the IRS. This third-party service has a great reputation and years of history working with not-for-profit organizations. You will still use the PeopleSoft Vendor records and Accounts Payable Vouchers to gather the correct amounts needed to be reported.

The TRACK1099 website is found at WWW.TRACK1099.com . We have a master account (called a team) set up with them called "TRACK1099BSA" and we will be emailing your council an invitation to join with a link for you to set up your council in the "team". The costs for processing, emailing and e-Filing will be covered by the National Service Center, any additional services you use will be up to you to pay.

Preparing to File 1099's

- I. Vendor Record Setup
- II. Voucher withholding flag and values
- III. Query output for TRACK1099
- IV. Setup you council in TRACK1099
- V. Uploading into TRACK1099 and filing

I. Vendor Record Setup

If you are using historical vendors that you have filed 1099's within the past the records will not have changed. If you are using a new Vendor or a vendor you have not filed 1099's before you will want to make sure these two items are prepared:

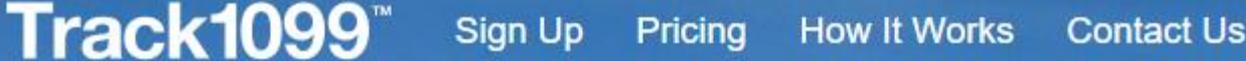
Is the 1099 Withholding Flag turned on?



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1099 process for 2018



Track1099™ [Sign Up](#) [Pricing](#) [How It Works](#) [Contact Us](#)

ONLINE 1099-MISC E-FILE

IRS approved, W-9, W-2, 1095-C, & More
Trusted by 100,000 businesses
Yes, you can still e-file!

Preparation in PeopleSoft just like always

- All vendors need setup for 1099 with EIN or SSN

- Make sure all vouchers are flagged

- Use query to output files

- Load into Track1099

- E-file to the IRS

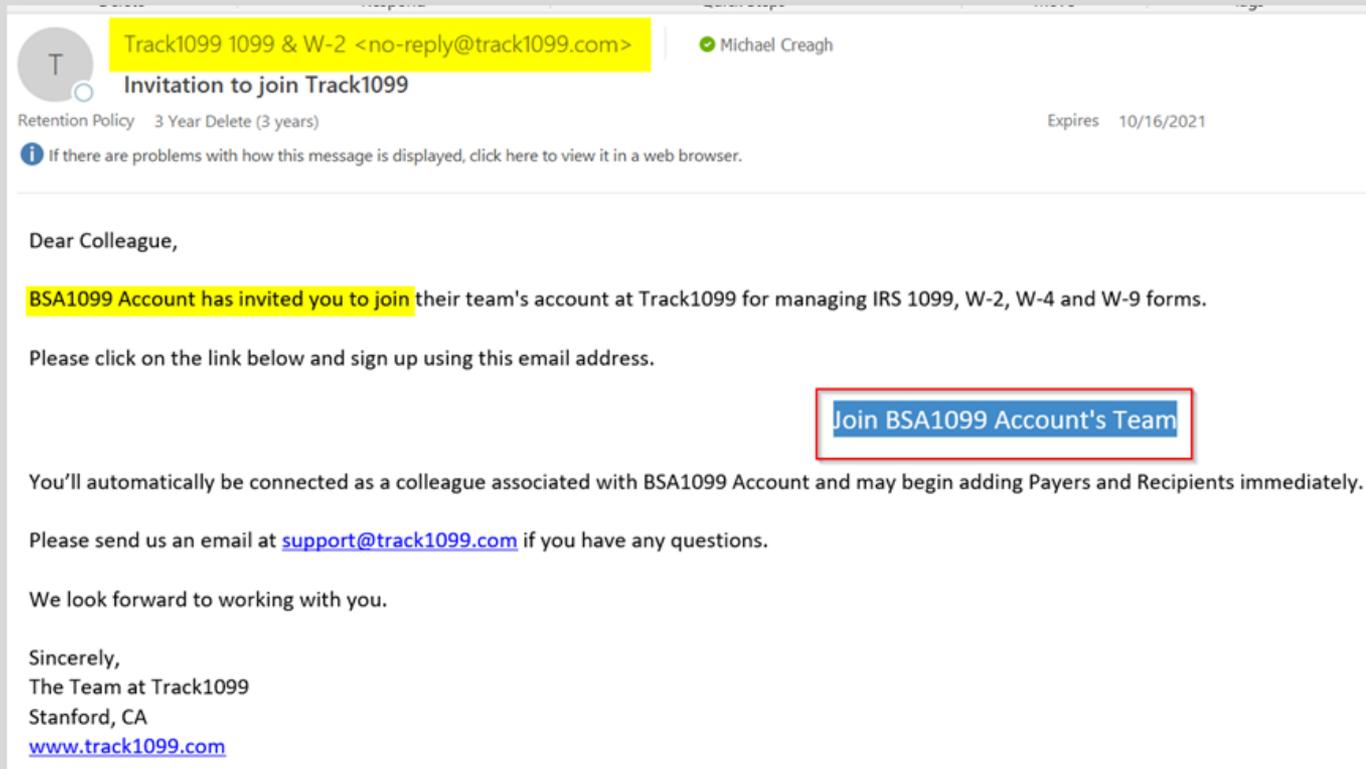
- Output to email address or print to mail



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email address for invitation



michael.creagh@scouting.org



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1099 process for 2018

Track1099™ E-delivery of 1099-MISC forms to Vendors

Welcome, Red West ⚙️

2016 2015 2014 2013 2012

All Payers

Overview 1. Add Payer 2. E-file 3. Mail 4. Download Import Data

Recipients

Payer	Total Forms	IRS Status	Recipient E-Delivery	Recipient Postal Mail	CSV	CPA
Cheddar Cheese Inc. Unscheduled Forms 1	H 2	Sent 1		Mailed 1		
Santa Claus Inc.	MISC 2	Scheduled 2	Accepted 1 Email 1			
Sombrero Hats LLC	1042-S 1	Sent 1		Mailed 1		



Track1099 process

Prepare 1099 vouchers and vendors in PeopleSoft

Run Query for exporting to Track1099

Login to Track1099

Enter Team code (all councils will be given a code to allow for billing)

Upload payers with a CSV file

Email Files

Download files for mailing

E-File with the IRS

Fees covered by the National Service Center



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Adding email addresses to Vendors

The screenshot shows a web application interface for managing vendor information. The breadcrumb trail is: Favorites | Main Menu > Vendors > Vendor Information > Add/Update > Vendor. The 'Address' tab is selected, showing details for Vendor ID 003005, Short Vendor Name CREAGH-001, and Name CREAGH, MICHAEL M. The 'Vendor Address' section includes fields for Address ID (1), Description, Effective Date (01/01/1900), Effective Status (Active), Country (USA), Address 1-3, City, County, Postal (62221-0000), State (IL), and Email ID. A red circle '2' highlights the Email ID field. Below this is the 'Payment/Withholding Alt Names' section and a 'Phone Information' table with columns for Type, Location, Prefix, Telephone, and Extension. A red circle '1' highlights the 'Correct History' button in the bottom right. A red circle '3' highlights the 'Save' button in the bottom left. The bottom navigation bar includes links for Summary, Identifying Information, Address, Contacts, Location, and Custom.



Adding email addresses to Vendors

City: BELLEVILLE
County: Postal: 62221-0000 Geocode: [Lookup](#)
State: IL Illinois
Email ID: **2** michael.creagh@scouting.org

▶ Payment/Withholding Alt Names

Phone Information Perso

*Type	Location	Prefix	Telephone
Business Phone <input type="text"/>	<input type="text"/>	<input type="text"/>	618/416-5930

3

Save Return to Search Notify

[Summary](#) | [Identifying Information](#) | [Address](#) | [Contacts](#) | [Location](#) | [Custom](#)



LC_TRACK1099_EXPORT

Favorites Main Menu > Reporting Tools > Query > Query Viewer 

Query Viewer

Enter any information you have and click Search. Leave fields blank for a list of all values.

*Search By begins with

[Advanced Search](#)

Search Results

*Folder View

Query									
Query Name	Description	Owner	Folder	Run to HTML	Run to Excel	Run to XML	Schedule	Definitional References	Add to Favorites
LC_TRACK1099_EXPORT	track1099 export template	Public		HTML	Excel	XML	Schedule	Lookup References	Favorite

Personalize | Find | View All |  |  1 of 1 



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LC_TRACK1099_EXPORT

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	
1	Payee Name	Type	Payee Tax ID	Payee Name	Payee Address 1	City	State	Zip Code	Email Address	Account	Office Code	Box 1	Box 2	Box 3	Box 4	Box 5	Box 6	Box 7	Box 8	Box 9	Box 10
2	JCM...	2	059-18-1828		158 BIRCHWOOD DRIVE	BIRCHWOOD	VA	24416				0	0	0	0	0	0	3295	0		0
3	M...	2	135-18-1828		17...	WASHINGTON	DC	20002				0	0	0	0	0	0	17340	0		0
4	D...	1	20-1-1828		P.O. BOX 200	FARMVILLE	VA	24090				0	0	0	0	0	0	3039.24	0		0
5	G...	2	223-18-1828		14...	WASHINGTON	VA	22193				0	0	0	0	0	0	5759.42	0		0
6	S...	2	225-18-1828		34...	CHARLOTTE	VA	24430				0	0	0	0	0	0	3000	0		0
7	R...	2	311-18-1828		25...	CHARLOTTE	CA	92626				0	0	0	0	0	0	18500	0		0
8	L...	2	311-18-1828		25...	CHARLOTTE	CA	92626				0	0	0	0	0	0	3700	0		0
9	C...	1	45-5-1828		20...	WASHINGTON	DC	20036				0	0	0	0	0	0	2150	0		0
10	L...	1	52-1-1828		76...	BALTIMORE	MD	20814				0	0	0	0	0	0	2935.5	0		0
11	J...	1	52-1-1828		P.O. BOX 200	CHARLOTTE	NC	28260				0	0	0	0	0	0	63111.91	0		0
12	R...	1	54-6-1828		52...	SPRINGFIELD	VA	22151-2111				129627.95	0	0	0	0	0	0	0		0
13	C...	1	57-1-1828		5...	CHARLOTTE	SC	29202				0	0	0	0	0	0	6180	0		0
14	C...	2	839-18-1828		98...	MONTICELLO	MD	20886				0	0	0	0	0	0	1840	0		0



Email your 1099's this year

Recipient E-delivery

1099-MISC from Chili Cookoffs Inc. Inbox x



IRS 1099 & W-2 <no-reply@t1099.menlo-aero.com>

Nov 17 (4 days ago) ☆



to philly ▾

Dear Philly Steak,

Chilli Cookoffs Inc. has issued an IRS form 1099-MISC for you for tax year 2016 using Track1099, an IRS-approved vendor.

You may retrieve your form electronically by clicking on the blue button below. Doing so gives Chili Cookoffs Inc. a record of e-delivery, which is required by the IRS. Unless you request it, you will not receive a paper copy in the mail.

[Retrieve Your 1099-MISC](#)

To validate your identity, you'll be asked to enter the last 4 digits of your Tax ID number.

By clicking on the secure link, you give permission to Chili Cookoffs Inc. and Track1099 LLC to deliver your 1099-MISC electronically for tax year 2016. You may refuse or withdraw your consent by emailing yellow@track1099.com. Please include the name of the company, Chili Cookoffs Inc., your name, last 4 of your SSN or EIN, your full mailing address and a request for paper. A paper copy will then be mailed to you.

This form may look a little different from the usual 1099-MISC, but is an acceptable substitute according to IRS Pub. 1179.

Your 1099-MISC will remain available via the secure link until October 15, 2017 at which time it will become inaccessible.

You may update your information by emailing yellow@track1099.com. Please include the company name, Chili Cookoffs Inc., your name, and the last 4 of your SSN or EIN.

In order to access the document, you will need a suitable computer connected to the internet, running an internet browser that supports 256 bit SSL encryption that is able to view HTML pages and download a pdf file.

Sincerely,
The Team at Track1099
www.track1099.com



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1099 process for 2018

delivery of 1099-MISC forms to Vendors Online
Santa Claus Inc. 1099-MISC

Powered by
Track1099™

Love e-delivery? Request it from your other clients.

Client emails:

Send

Download or Print

Sign Out

Payer's Name:
Santa Claus Inc.
4847 Snow Way
Anchorage, AK 49998

Recipient's Name:
PRANCER REINDEER
3948 SNOW WAY
FAIRBANKS, AK 49998

2016 Form 1099-MISC Miscellaneous Income

OMB No. 1545-0115

Copy B For Recipient

This is important tax information and is being furnished to the Internal Revenue Service. If you are required to file a return, a negligence penalty or other sanction may be imposed on you if this income is taxable and the IRS determines that it has not been reported.

For questions about this form, contact Santa Claus Inc. at 4449988883

Payer's federal identification number:
48-3394448

Recipient's identification number:
487333372

Box 7: Nonemployee compensation

\$58,478.00

Instructions for Recipient - 1099-MISC

Recipient's identification number. For your protection, this form may show only the last four digits of your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN). However, the issuer has reported your complete identification number to the IRS.

Account number. May show an account or other unique number the payer assigned to distinguish your account.

FATCA filing requirement. If the FATCA filing requirement box is checked, the payer is reporting on this Form 1099 to satisfy its chapter 4 account reporting requirement. You also may have a filing requirement. See the instructions to Form 9868.

Amounts shown may be subject to self-employment (SE) tax. If your net income from self-employment is \$400 or more, you must file a return and compute your SE tax on Schedule SE (Form 1040). See Pub. 334 for more information. If no income or social security and Medicare taxes were withheld and you are still receiving these payments, see Form 1040-ES (or Form 1040-ES(NR)). Individuals must report these amounts as explained in the box 7 instructions on this page. Corporations, fiduciaries, or partnerships must report the amounts on the proper line of their tax returns.

Form 1099-MISC incorrect? If this form is incorrect or has been issued in error, contact the payer. If you cannot get this form corrected, attach an explanation to your tax return and report your income correctly.

Box 1. Report rents from real estate on Schedule E (Form 1040). However, report rents on Schedule C (Form 1040) if you provided significant services to the tenant, sold real estate as a business, or rented personal property as a business.

Box 2. Report royalties from oil, gas, or mineral properties, copyrights, and patents on Schedule E (Form 1040). However, report payments for a working interest as explained in the box 7 instructions. For royalties on timber, coal, and iron ore, see Pub. 544.

Box 3. Generally, report this amount on the "Other income" line of Form 1040 (or Form 1040NR) and identify the payment. The amount shown may be payments received as the beneficiary of a deceased employee, prizes, awards, taxable damages, Indian gaming profits, or other taxable income. See Pub. 525. If it is trade or business income, report this amount on Schedule C (Form 1040).

Box 6. For individuals, report on Schedule C (Form 1040).

Box 7. Shows nonemployee compensation. If you are in the trade or business of catching fish, box 7 may show cash you received for the sale of fish. If the amount in this box is SE income, report it on Schedule C or F (Form 1040), and complete Schedule SE (Form 1040). You received this form instead of Form W-2 because the payer did not consider you an employee and did not withhold income tax or social security and Medicare tax. If you believe you are an employee and cannot get the payer to correct this form, report the amount from box 7 on Form 1040, line 7 (or Form 1040NR, line 8). You must also complete Form 8919 and attach it to your return. If you are not an employee but the amount in this box is not SE income (for example, it is income from a sporadic activity or a hobby), report it on Form 1040, line 21 (or Form 1040NR, line 21).

Box 8. Shows substitute payments in lieu of dividends or tax-exempt interest received by your broker on your behalf as a result of a loan of your securities. Report on the "Other income" line of Form 1040 (or Form 1040NR).

Box 9. If checked, \$5,000 or more of sales of consumer products was paid to you on a buy-sell, deposit-commission, or other basis. A dollar amount does not have to be shown. Generally, report any income from your sale of these products on Schedule C (Form 1040).

Box 10. Report this amount on Schedule F (Form 1040).

Box 13. Shows your total compensation of excess golden parachute payments subject to a 20% excise tax. See the Form 1040 (or Form 1040NR) instructions for where to report.

Box 14. Gross proceeds paid to attorney in connection with legal services. Report only taxable part as income on your return.

Box 15a. May show current year deferrals as a nonemployee under a nonqualified deferred compensation (NQDC) plan that is subject to the requirements of section 409A, plus any earnings on current and prior year deferrals.

Box 15b. Shows income as a nonemployee under an NQDC plan that does not meet the requirements of section 409A. This amount is also included in box 7 as nonemployee compensation. Any amount included in box 15a that is currently taxable is also included in this box. This income is also subject to a substantial additional tax to be reported on Form 1040 (or Form 1040NR). See "Total Tax" in the Form 1040 (or Form 1040NR) instructions.

Boxes 16-18. Shows state or local income tax withheld from the payments. **Future payments.** For the latest info about developments related to Form 1099-MISC, such as regulations enacted after these were finalized, go to www.irs.gov/form1099.



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PeopleSoft User Security

The Scout Executive's Role



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PeopleSoft User Security

The screenshot displays the Oracle PeopleSoft user interface. At the top left, the 'ORACLE' logo is visible. Below it, there are tabs for 'Favorites' and 'Main Menu'. A 'Personalize' button is located on the left side. The 'Main Menu' is expanded, showing a 'Search Menu' field with a search icon. Below the search field, a list of folders is displayed: BSA, Vendors, eProcurement, Accounts Payable, Asset Management, Banking, and General Ledger. The 'Security' folder is highlighted, and its sub-items are shown: ARN Reports, Accounts Payable, General Ledger, Security, and Local Council Updates. The 'Security' sub-item is further expanded, showing a document icon and the text 'Council Security Review'.



PeopleSoft User Security

Favorites | Main Menu > BSA > Security > Council Security Review

Security Review

Business Unit: [Create Report](#)

Information/Instructions

Please review the list of security roles for the users listed below by clicking on each name. To remove a security role, uncheck the box next to the role. An email will automatically be sent to the Member Care Contact Center for processing. Once you have completed the user role security review, please check the "Certify" box then click on the "submit as reviewed" button below. You will receive an email notification confirming the completion of the audit review. If any other changes are required, please complete a new Local Council PeopleSoft Security Request form and submit it to the Member Care Contact Center. (22001,1).

Audit Details

Audit Year: 2018 **Audit Period:** 2 **Review Dates:** 07/01/2018 thru: 12/31/2018
Review Deadline: 12/31/2018 **Review Status:** **Incomplete**

Council Users [Personalize](#) | [Find](#) | [View All](#) | [Print](#) | [First](#) | [1-6 of 6](#) | [Last](#)

User	Name	Type	Last Reviewed	Change Needed
[User]	[Name]			<input type="checkbox"/>
[User]	[Name]			<input type="checkbox"/>
[User]	[Name]			<input type="checkbox"/>
[User]	[Name]			<input type="checkbox"/>
[User]	[Name]			<input type="checkbox"/>
[User]	[Name]			<input type="checkbox"/>

[Role Add/Change Form](#)

Certify

By clicking this box, I certify that I have reviewed the list of users for this review period. I also certify that the selected users have permission to access the financial records for (22001,2).



PeopleSoft User Security

Favorites Main Menu > BSA > Security > Council Security Review

User Audit Detail

User ID: [REDACTED]

User Roles	
Valid	Role Name
<input checked="" type="checkbox"/>	BSA LC AM Manager
<input checked="" type="checkbox"/>	BSA LC AP Manager
<input checked="" type="checkbox"/>	BSA LC Banking 01
<input checked="" type="checkbox"/>	BSA LC GL Design CF projects
<input checked="" type="checkbox"/>	BSA LC GL Manager
<input checked="" type="checkbox"/>	BSA LC GL Post access
<input checked="" type="checkbox"/>	BSA LC GL Reports
<input checked="" type="checkbox"/>	BSA LC GL- Journal Entry
<input checked="" type="checkbox"/>	BSA LC POS Upload
<input checked="" type="checkbox"/>	BSA LC Peoplesoft User
<input checked="" type="checkbox"/>	BSA LC TREE MANAGER
<input checked="" type="checkbox"/>	BSA LC Vendor Approval Pages
<input checked="" type="checkbox"/>	BSA LC Vendors Maintenance

OK



2019 Budget Building



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Budget Building

Council Services

Boy Scouts of America

2019 BUDGET-BUILDING BULLETIN—SEPTEMBER 2018

The purpose of the Budget-Building Bulletin is to provide BSA local councils with available resources to help develop their 2019 fiscal year budget. Several departments within the National Service Center contributed to this bulletin. For budgeted items outside the BSA scope of expertise, we have consulted [The Kiplinger Letter](#).

For a complete guide to the budget-building process, consult Planned Budgeting (No. 80-236) at www.scouting.org/financeimpact. Click on “Council Fiscal Management” link and then on “Budget Building Materials” link.



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Budget Prep Queries



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Actual Spreadsheet

LC_ACTUAL_SPREADSHEET_FIS_YR - Actual Spreadsheet-Fis Year

Business_Unit:

Year:

Download results in : [Excel SpreadSheet](#) [CSV Text File](#) [XML File](#) (408 kb)

[View All](#)

	Unit	Fund	Account	Project	Class	Account Descr	Project Descr	JAN	FEB	MAR	APR	MAY	JUN
201	L	1	8103	017	20	Supplies-Program	Merit Badge University	0.000	32.220	0.000	0.000	0.000	0.000
202	L	1	8103	031	20	Supplies-Program	Great Yukon Race	354.710	0.000	0.000	0.000	0.000	0.000
203	L	1	8103	040	20	Supplies-Program	Spring Camporee	0.000	0.000	0.000	0.000	288.790	0.000
204	L	1	8103	040	99	Supplies-Program	Spring Camporee	0.000	0.000	0.000	308.600	0.000	0.000
205	L	1	8103	042	20	Supplies-Program	National Jamboree	0.000	0.000	0.000	0.000	2316.270	-2316.270
206	L	1	8103	042	99	Supplies-Program	National Jamboree	0.000	0.000	0.000	0.000	0.000	0.000
207	L	1	8103	050	99	Supplies-Program	FOS	0.000	399.960	0.000	0.000	154.550	0.000
208	L	1	8103	070	20	Supplies-Program	Brick Campaign	0.000	0.000	0.000	0.000	0.000	120.000
209	L	1	8103	078	20	Supplies-Program	Spring Ox Roast	0.000	0.000	0.000	0.000	3790.000	0.000
210	L	1	8103	078	99	Supplies-Program	Spring Ox Roast	0.000	0.000	0.000	0.000	-3790.000	0.000
211	L	1	8103	122	20	Supplies-Program	Piedmont Scout-O-Rama	0.000	0.000	150.000	0.000	0.000	0.000



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Starting Your Budget

LC_BUDGET_SPREADSHEET_FIS_YR - Budget Spreadsheet - Fis Year

Business_Unit:

Year:

Download results in : [Excel SpreadSheet](#) [CSV Text File](#) [XML File](#) (152 kb)

[View All](#)

	Unit	Fund	Account	Project	Class	Account Description	Project Description	JAN	FEB	MAR	APR	MAY	JUN
1	L	1	4001	000	90	Contributions-FOS	Council General	-5000.000	-8000.000	-19000.000	-32000.000	-54000.000	-10000.000
2	L	1	4069	000	90	Prov for Unc-FOS	Council General	-250.000	-400.000	-950.000	-1600.000	-2700.000	-500.000
3	L	1	4071	000	90	Contributions-Project Sales	Council General	0.000	0.000	0.000	0.000	0.000	-3000.000
4	L	1	4201	000	90	Contributions-SE-Sponsorships	Council General	0.000	0.000	0.000	0.000	0.000	0.000
5	L	1	4201	046	90	Contributions-SE-Sponsorships	60th anniversary celebration	-400.000	-400.000	-400.000	-700.000	-1142.000	-1500.000
6	L	1	4201	401	90	Contributions-SE-Sponsorships	DCD	0.000	0.000	0.000	0.000	-12500.000	-12500.000
7	L	1	4201	402	90	Contributions-SE-Sponsorships	Wine	0.000	0.000	0.000	0.000	0.000	0.000
8	L	1	4202	078	90	Contributions-SE-Participants	Spring Ox Roast	0.000	0.000	0.000	0.000	-10000.000	0.000
9	L	1	4202	079	90	Contributions-SE-Participants	Fall Ox Roast	0.000	0.000	0.000	0.000	0.000	0.000
10	L	1	4202	084	90	Contributions-SE-Participants	SHOOTING CLAY EVENT	0.000	0.000	0.000	0.000	0.000	0.000
11	L	1	4231	049	90	Contributions-SE-Other	Gala Luncheon	0.000	0.000	0.000	0.000	-10000.000	0.000



Budget Report

Boy Scouts of America									
Detailed Budget Analysis - All Project Codes									
Period Ending: December 31, 2018									
Operating Fund - Unrestricted			Actuals		Actuals	Budget	Future Budgets		
Account	Project	Project Name / Account Name	2016	2017	2018	2018	2019	2020	2021
	000	Council General	139,869	139,626	113,183	150,000	-	-	-
	018	Other	-	379	-	-	-	-	-
4001		Contributions-FOS	139,869	140,005	113,183	150,000	-	-	-
	000	Council General	19,380	20,859	21,575	21,575	-	-	-
3605		Reclass-Friends of Scouting	19,380	20,859	21,575	21,575	-	-	-
	000	Council General	(1,346)	(2,353)	(5,733)	(7,850)	-	-	-
4069		Provision for Uncollectable-FOS	(1,346)	(2,353)	(5,733)	(7,850)	-	-	-
Total Friends of Scouting			157,903	158,511	129,025	163,725	-	-	-
	824	Popcorn	23,032	23,986	-	22,500	-	-	-
4071		Contributions-Project Sales	23,032	23,986	-	22,500	-	-	-
Total Project Sales			23,032	23,986	-	22,500	-	-	-
	851	Pancake Sausage Brkfst	2,011	2,393	-	-	-	-	-
	854	Trailblazer	45,250	52,755	39,485	50,000	-	-	-
	940	Eagle Dinner	12,000	13,235	11,090	12,150	-	-	-
4201		Contributions-SE-Sponsorships	59,261	68,383	50,575	62,150	-	-	-
	851	Pancake Sausage Brkfst	6,248	5,141	-	-	-	-	-
	854	Trailblazer	6,500	-	-	-	-	-	-
4202		Contributions-SE-Participants	12,748	5,141	-	-	-	-	-
	854	Trailblazer	17,597	18,515	22,153	18,000	-	-	-
4209		Contributions-SE-Resale Items	17,597	18,515	22,153	18,000	-	-	-
	854	Trailblazer	12,180	16,749	17,800	16,000	-	-	-



www.scouting.org/financeimpact



The screenshot shows the Boy Scouts of America website. The top navigation bar includes the BSA logo, the text "BOY SCOUTS OF AMERICA", and links for "Join", "Give", "Shop", "My.Scouting Login", and a search box. The main content area is titled "Council Financial Management" and includes a breadcrumb trail: "Home > Council Support > Financial Services > Council Financial Management". The page features a left-hand navigation menu with categories like "Council Support", "Financial Services", and "Council Financial Management". The "Council Financial Management" section is highlighted in blue. The main content area lists various resources such as "Webinar: Staying Tax-Exempt", "5-Year Financial Planning", "Budget Building Materials", "Fiscal Documents", "Payroll / Personnel", "Sample Policies", "Sphere (Kintera) Help", and "PeopleSoft Documents". The "Budget Tools" link under "PeopleSoft Documents" is highlighted in yellow.

BOY SCOUTS OF AMERICA

Join Give Shop My.Scouting Login Search

Home > Council Support > Financial Services > Council Financial Management

Council Financial Management

Council Financial Management provides councils with resources and support in the areas of accounting, governance on-site support, training courses, sharing of best practices, and resources for non-profit accounting.

[Webinar: Staying Tax-Exempt](#) – PDF version of February 26, 2014 presentation
Read the [Frequently Asked Questions](#)
View the [LiveStream presentation](#)

[5-Year Financial Planning](#)

[5-Year Financial Plan with Membership Tracking](#)

[Budget Building Materials](#)

[Fiscal Documents](#)

[Payroll / Personnel](#)

[Sample Policies](#)

[Sphere \(Kintera\) Help](#)

[PeopleSoft Documents](#)

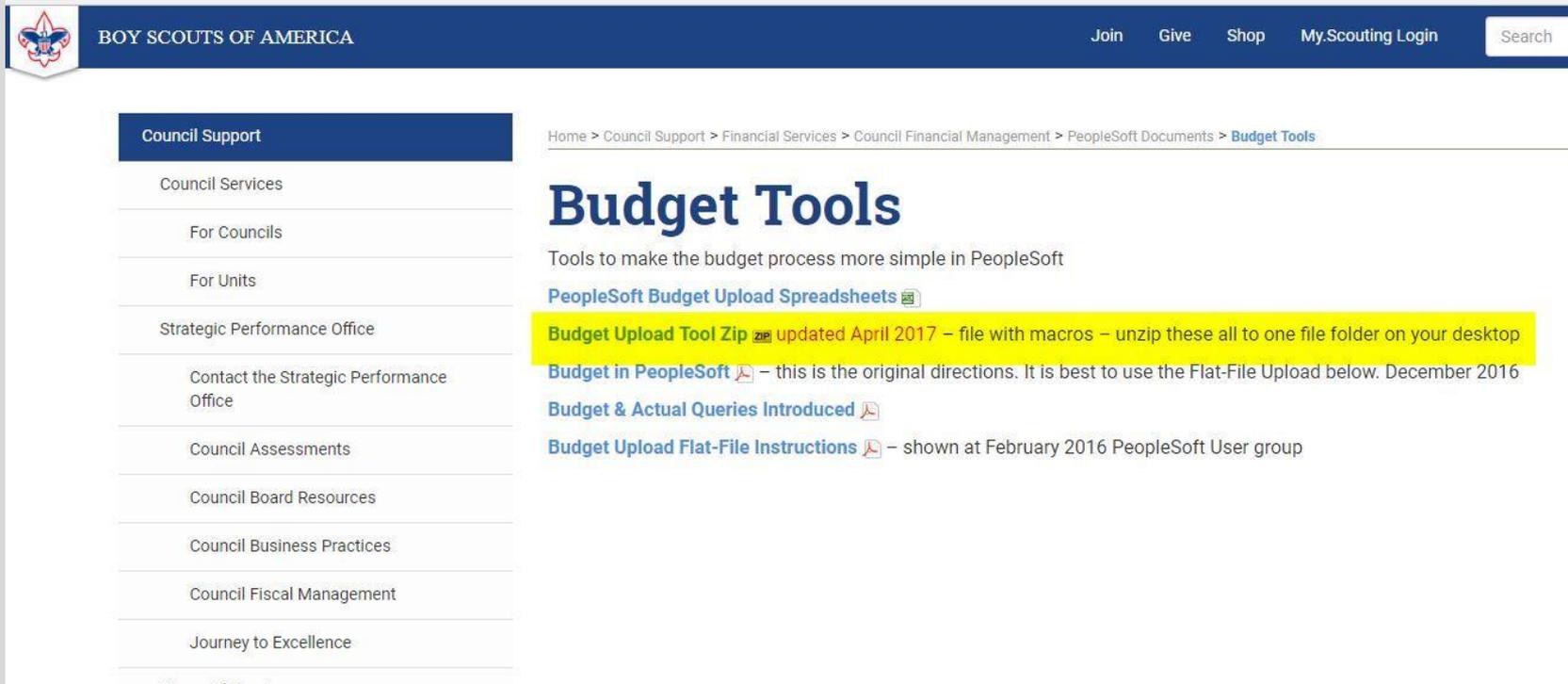
- [Accounts Payable](#)
- [Asset Management](#)
- [Audit Adjustments](#)
- [Bank Reconciliation](#)
- [Budget Tools](#)
- [Communications](#)
- [General Ledger](#)
- [Month End](#)
- [Point Of Sale](#)
- [PeopleSoft User Group](#)
- [PeopleSoft BSA User Guide](#)
- [Webinars](#)
- [Year End](#)



BOY SCOUTS OF AMERICA®

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Always start with a fresh set of tools



The screenshot shows the Boy Scouts of America website. The top navigation bar includes the logo, "BOY SCOUTS OF AMERICA", and links for "Join", "Give", "Shop", "My.Scouting Login", and a "Search" box. The main content area is titled "Budget Tools" and includes a breadcrumb trail: "Home > Council Support > Financial Services > Council Financial Management > PeopleSoft Documents > Budget Tools". The page lists several links: "PeopleSoft Budget Upload Spreadsheets", "Budget Upload Tool Zip" (highlighted in yellow), "Budget in PeopleSoft", "Budget & Actual Queries Introduced", and "Budget Upload Flat-File Instructions". A left sidebar contains a "Council Support" menu with items like "Council Services", "For Councils", "For Units", "Strategic Performance Office", "Contact the Strategic Performance Office", "Council Assessments", "Council Board Resources", "Council Business Practices", "Council Fiscal Management", and "Journey to Excellence".

BOY SCOUTS OF AMERICA

Join Give Shop My.Scouting Login Search

Home > Council Support > Financial Services > Council Financial Management > PeopleSoft Documents > Budget Tools

Budget Tools

Tools to make the budget process more simple in PeopleSoft

[PeopleSoft Budget Upload Spreadsheets](#)

Budget Upload Tool Zip [zip](#) updated April 2017 – file with macros – unzip these all to one file folder on your desktop

[Budget in PeopleSoft](#) – this is the original directions. It is best to use the Flat-File Upload below. December 2016

[Budget & Actual Queries Introduced](#)

[Budget Upload Flat-File Instructions](#) – shown at February 2016 PeopleSoft User group

Council Support

- Council Services
 - For Councils
 - For Units
- Strategic Performance Office
 - Contact the Strategic Performance Office
- Council Assessments
- Council Board Resources
- Council Business Practices
- Council Fiscal Management
- Journey to Excellence



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Budget Upload Tools

_20170424 (1) > Budget 20170424

Name ^	Type	Compressed size	Password ...	Size	Ratio	Date modified
 JRNL1_LC	Microsoft Excel 97-2003 Worksheet	305 KB	No	2,459 KB	88%	4/24/2017 10:39 AM
 JrmLog	Microsoft Excel 97-2003 Worksheet	6 KB	No	9 KB	30%	4/6/2017 2:26 PM
 JRNLMCRO	Microsoft Excel Add-In	155 KB	No	420 KB	64%	4/24/2017 10:39 AM



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Gathering Worksheet

Name	Date modified	Type	Size
 JRNL1_LC	10/15/2018 1:56 PM	Microsoft Excel 97-2003 Worksheet	2,459 KB
 JrnLog	10/15/2018 1:56 PM	Microsoft Excel 97-2003 Worksheet	9 KB
 JRNLMCRO	10/15/2018 1:56 PM	Microsoft Excel Add-In	420 KB
 Journal_Upload_and_Budget_Upload_Gat...	10/15/2018 1:56 PM	Microsoft Excel Worksheet	5,323 KB



Make Sure to Follow Directions

Fill in the two cells below

L114 PeopleSoft Business Unit (usually L999 - Council Number)

USD Currency (USD unless otherwise directed by user)

Data Preparation Steps:

- | | |
|--------|--|
| Step 1 | Gather your data for journal upload. This can be to either ACTUALS of BUDGET ledger as indicated by the tabs below. |
| Step 2 | Organize your data in the order of columns as in the selected "Master" tab below. The order is important. Arrange your data in that order. |
| Step 3 | Copy your data from your source and 'PAST SPECIAL - VALUES" only into the selected "MASTER" sheet for either Actuals or Budget. |
| Step 1 | After all the budget data you wish to load is placed into the Master Tab. Count the number of lines in your data below. |
| Step 2 | Open your import file JRNL1.LC.xls - Set up your Header for your Business Unit including the date that is in the period where you want to post this entry. |
| Step 3 | Add the number of rows in the JRNL1.LC.xls file that will match your data rows.
This is done by clicking the button shown at the right here and entering the number of rows to add + |
| Step 4 | Start with
Then add Row numbers in the upload template so they match your data and there is a row number in the grey portion for each row of your data. |



Spreadsheet Journal Import

The screenshot displays the Oracle Spreadsheet Journal Import interface. At the top left is the Oracle logo. The main title "Spreadsheet Journal Import" is centered in a blue header. The interface is divided into three main sections: "General", "Journal Sheets", and "Import Journals".

- General:** Contains "Setup" (with a gear icon) and "Notes" (with a notepad icon).
- Journal Sheets:** Contains "New" (with a document icon), "Edit" (with a pencil icon), "Delete" (with a trash can icon), and "Copy" (with a document and arrows icon).
- Import Journals:** Contains "Import Now" (with a database cylinder and arrow icon) and "Write File" (with a document and arrow icon).

A small green rectangular box is visible in the top right corner of the interface area.



Journal Upload Pitfalls

- **Formatting of cells from cut and paste**
- **Typo on the chartfield numbers**
X-XXXX-XXX-XX
- **Journal Date – using the incorrect date for budget journals**
Each month budget needs to be that correct month of the budget
- **Incorrect number of lines of data**



Year End Resources

[Home](#) > [Council Support](#) > [Financial Services](#) > [Council Financial Management](#) > [PeopleSoft Documents](#) > [Year End](#)

Year End

Accounts Payable

[Accounts Payable Year-End](#) 

[Accounts Payable Year-End Presentation](#) 

[Track1099 User Guide for 2018 PeopleSoft 1099s's](#) 

Fundraising

[Fundraising Year-End Procedures 2016](#) 

General Ledger

[General Ledger Year-End Procedures 2016](#) 

[PeopleSoft Closing the Year](#) 

Membership

[Membership Year-End Close Procedures 2016](#) 

Payroll

[Accountable Plan Compliance-Expense Reimbursements and Allowances](#) 

[Fringe Benefits- Employer-Provided Vehicles and Group-Term Life Insurance](#) 

SellWise

[SellWise Year-End Procedures 2016](#) 



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Year End Preparation

- **Reconciliations of accounts**
 - **Custodial**
 - **Receivables**
 - **Cash – Bank Accounts**
- **Time Study**
- **Update Fixed Assets**
- **1099 Vendors and Vouchers**



2019 Training Opportunities

<https://www.scouting.org/council-support/strategic-performance/council-fiscal-management>

- **Accounting Specialist Training**
 - \$775.00 three courses in 2019 at ScoutingU, Westlake, TX
- **Fiscal Management I**
 - \$300.00 five courses in 2019 at various Council offices around the country
- **Fiscal Management II**
 - \$325.00 two courses in 2019



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Future Scheduled Webinar

We're moving!

We are switching to a new webinar system

<https://zoom.us/j/4195284414>

Same phone number, Same access code

December 12, 2018

10:00AM & 2:00PM

Central



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Member Care Contact Center

- Needs User Guide
- Best practices
- Accounting calls have a special queue
- Three care members rotate on calls
- Reviewing how calls will be handled next year

- For assistance, please contact the Member Care Contact Center through the online Support Center site in MyBSA or at (855) 707-2644



Feedback Time

- Questions
- Best practices
- Needs
- Requests for future user group topics email michael.creagh@scouting.org

