PeopleSoft User Group

November 13, 2019

User Group Agenda

- Revised User Guide
- Audit and Accounting Alert 2019
- Council Payroll Provider Update
- Year – End Preparation
- Budget Upload – tricks of the trade
- 1099 process for 2019
- eBILL BSA Invoice Access
- Council User Security Review
- New Functional Expense Report layout for 2019 Audits

Revised User Guide

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November 2019

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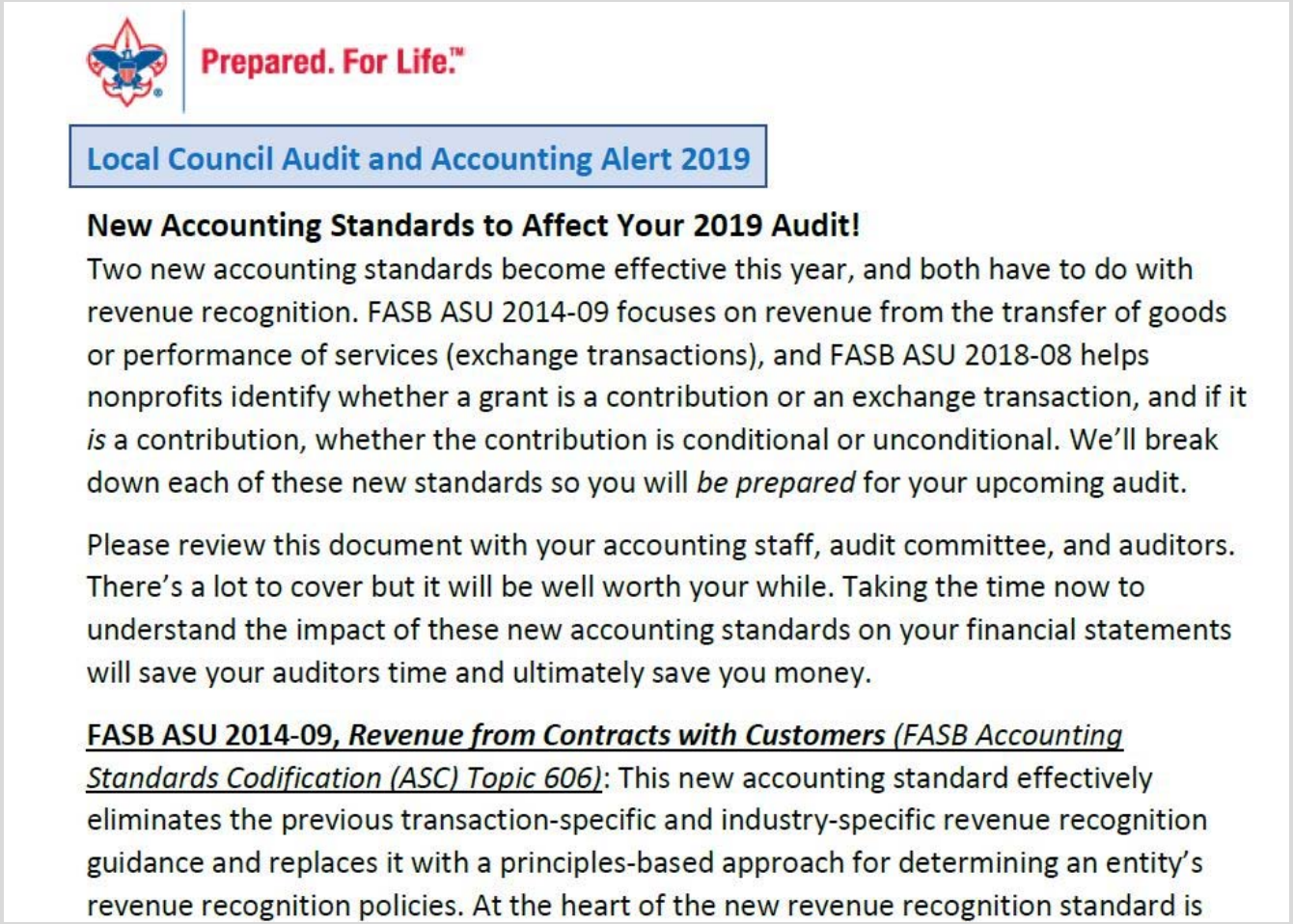
Audit Alert 2019



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Local Council Audit and Accounting Alert 2019

New Accounting Standards to Affect Your 2019 Audit!

Two new accounting standards become effective this year, and both have to do with revenue recognition. FASB ASU 2014-09 focuses on revenue from the transfer of goods or performance of services (exchange transactions), and FASB ASU 2018-08 helps nonprofits identify whether a grant is a contribution or an exchange transaction, and if it *is* a contribution, whether the contribution is conditional or unconditional. We'll break down each of these new standards so you will *be prepared* for your upcoming audit.

Please review this document with your accounting staff, audit committee, and auditors. There's a lot to cover but it will be well worth your while. Taking the time now to understand the impact of these new accounting standards on your financial statements will save your auditors time and ultimately save you money.

FASB ASU 2014-09, *Revenue from Contracts with Customers* *(FASB Accounting Standards Codification (ASC) Topic 606)*: This new accounting standard effectively eliminates the previous transaction-specific and industry-specific revenue recognition guidance and replaces it with a principles-based approach for determining an entity's revenue recognition policies. At the heart of the new revenue recognition standard is

Audit Alert 2019

You must be able to show your auditor you have carefully considered the new standard's effect on all of your "exchange transaction revenue streams"

Such as: Scout shop & trading post sales
Product Sales
Camping and activity revenue
Special event fundraising revenue
Certain types of grants

Five Step process for recognizing revenue from exchange transactions

1. Identify the contract with the customer
2. Identify the performance obligation
3. Determine the transaction price
4. Allocate the transaction price
5. Recognize revenue when (or as) the council satisfies obligation

Local Council Guide to the 2019 Audit in late December

Council Payroll Provider

- Beginning January 1st PeopleSoft HR is replaced with HCM Cloud
- Communication to Scout Executives, HR administrators, and all employees will be coming out in the next few days
- IOIPAY interface with HCM Cloud will not be built
- Double entry will be required for the first few quarters of 2020 - entry into IOI and into HCM Cloud until interfaces are completed
- New Payroll provider will be selected soon with a roll-out before June 2020

Year End Preparation

Council Support

- Council Management Support
  - Contact Council Management Support
  - Council Assessments
  - Council Board Resources
  - Council Business Practices
  - Council Fiscal Management and Training
  - Journey to Excellence
- Financial Services
  - Back Office Business Solutions
  - Council Financial Management
  - Council Fund Development
  - Council Financial Training

Home > Council Support > Financial Services > Council Financial Management > PeopleSoft Documents > Year End

Year End

Accounts Payable
Accounts Payable Year-End
Accounts Payable Year-End Presentation
Track1099 User Guide for 2018 PeopleSoft 1099s's – updated 12/18/2018
Webinar Slides for Track 1099 Instructions
Recording of Track 1099 Webinar – November 27, 2018
January 15 1099 User Webinar PowerPoint Slides
January 15 1099 User Webinar Recording

Fundraising
Fundraising Year-End Procedures

General Ledger
General Ledger Year-End Procedures
PeopleSoft Closing the Year

Membership
Membership Year-End Close Procedures

Payroll
Accountable Plan Compliance-Expense Reimbursements and Allowances
Fringe Benefits- Employer-Provided Vehicles and Group-Term Life Insurance

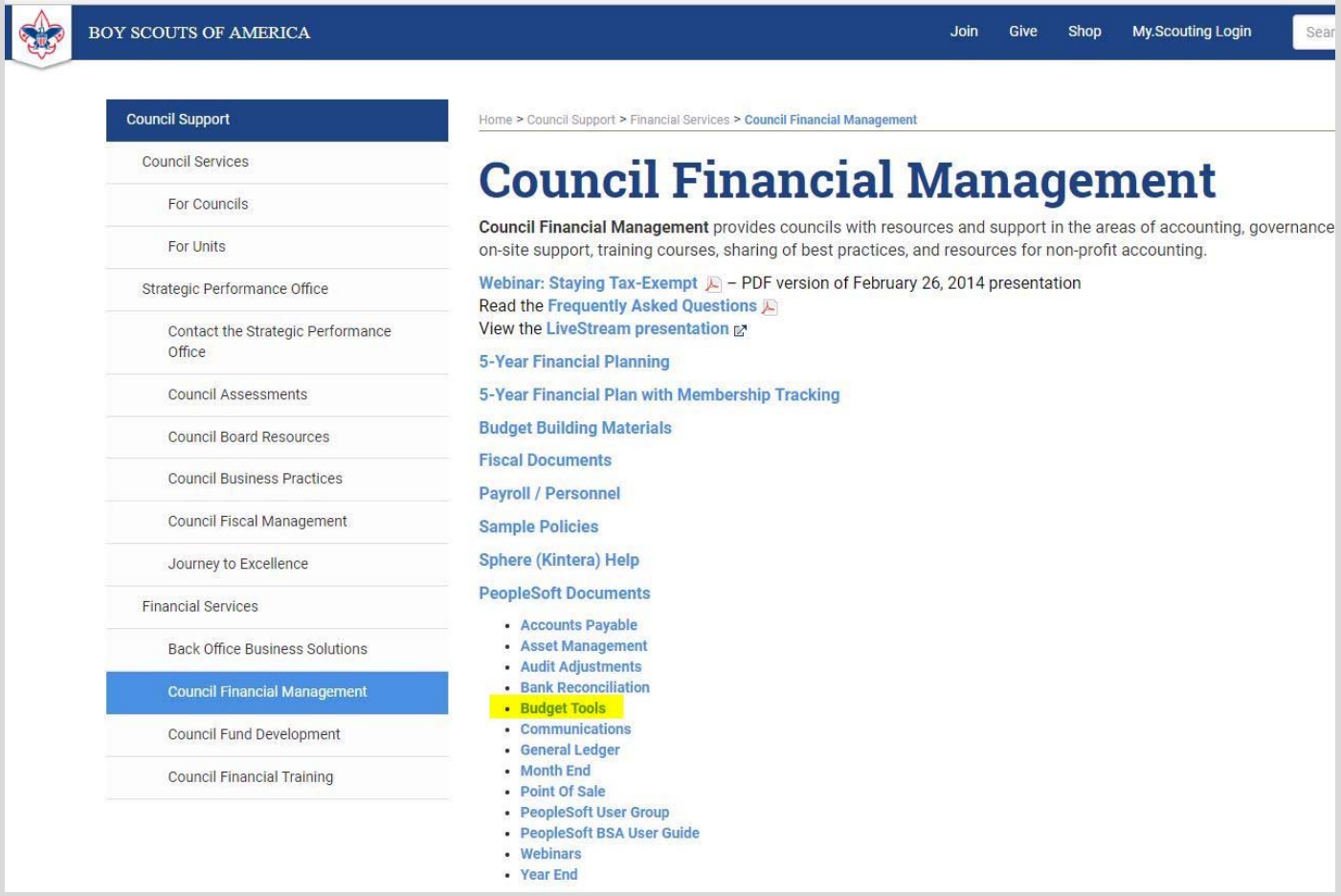
SellWise
SellWise Year-End Procedures

Year End Preparation

- Reconciliations of Accounts
    - Custodial
    - Receivables
    - Cash – Bank Accounts
    - Accounts Payable
- Summer Camp Inventories
- Time Study
- Update Fixed Assets
    - 1841 account review
- Year End Deferrals (next year events)
- 1099 Vendors and Vouchers

2020 Budget Upload

www.scouting.org/financeimpact



Always start with a fresh set of tools

Home > Council Support > Financial Services > Council Financial Management > PeopleSoft Documents > Budget Tools

Budget Tools

Tools to make the budget process more simple in PeopleSoft

PeopleSoft Budget Upload Spreadsheets

Budget Upload Tool Zip updated April 2017 – file with macros – unzip these all to one file folder on your desktop

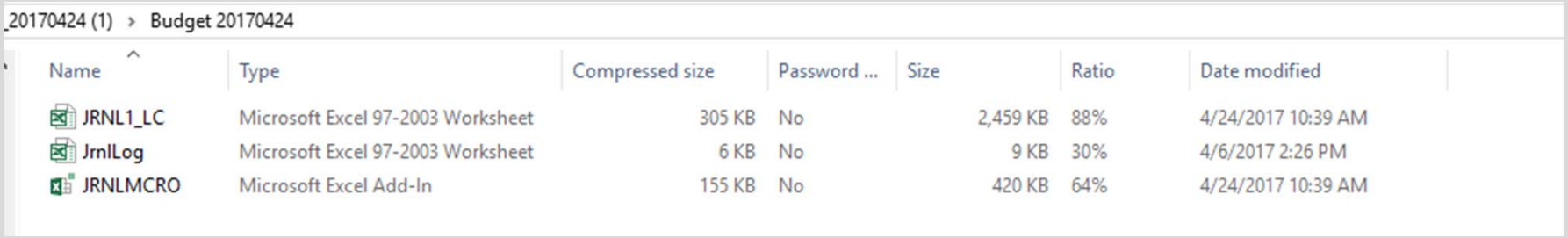
Budget in PeopleSoft – this is the original directions. It is best to use the Flat-File Upload below. December 2016

Budget Webinar – **Slides** – **Recording** – October 15, 2019

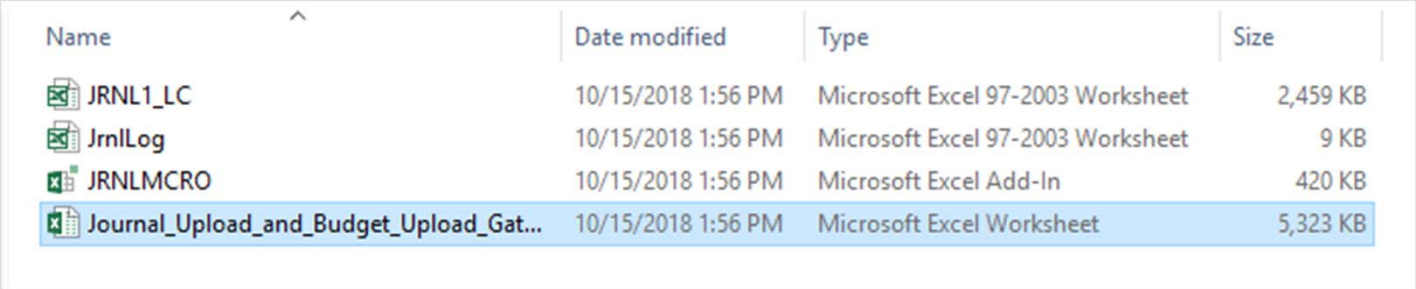
Budget & Actual Queries Introduced

Budget Upload Flat-File Instructions – shown at February 2016 PeopleSoft User group

Budget Upload Tools

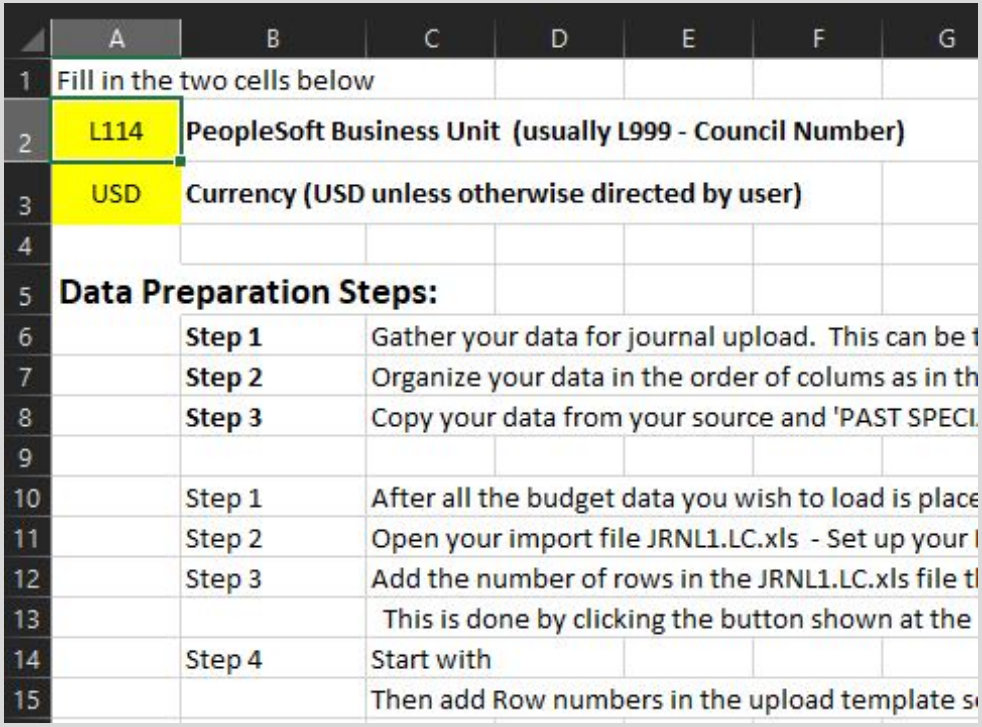


Gathering Worksheet



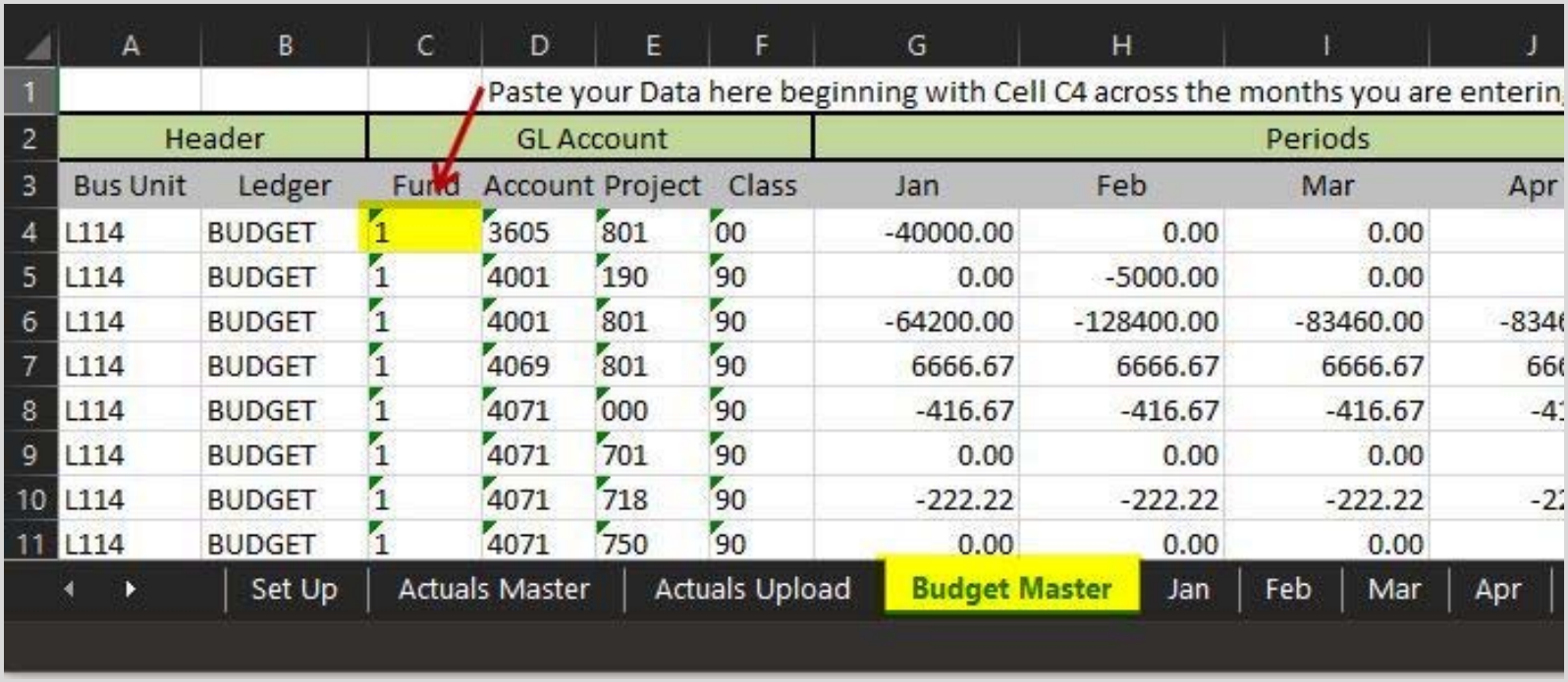
Name	Date modified	Type	Size
JRNL1_LC	10/15/2018 1:56 PM	Microsoft Excel 97-2003 Worksheet	2,459 KB
JrnlLog	10/15/2018 1:56 PM	Microsoft Excel 97-2003 Worksheet	9 KB
JRNLMCRO	10/15/2018 1:56 PM	Microsoft Excel Add-In	420 KB
Journal_Upload_and_Budget_Upload_Gat...	10/15/2018 1:56 PM	Microsoft Excel Worksheet	5,323 KB

Make Sure to Follow Directions



	A	B	C	D	E	F	G
1	Fill in the two cells below						
2	L114	**PeopleSoft Business Unit (usually L999 - Council Number)**					
3	USD	**Currency (USD unless otherwise directed by user)**					
4							
5	**Data Preparation Steps:**						
6		**Step 1**	Gather your data for journal upload. This can be t				
7		**Step 2**	Organize your data in the order of colums as in th				
8		**Step 3**	Copy your data from your source and 'PAST SPECI				
9							
10		Step 1	After all the budget data you wish to load is place				
11		Step 2	Open your import file JRNL1.LC.xls - Set up your				
12		Step 3	Add the number of rows in the JRNL1.LC.xls file t				
13			This is done by clicking the button shown at the				
14		Step 4	Start with				
15			Then add Row numbers in the upload template s				

Gathering Worksheet



	A	B	C	D	E	F	G	H	I	J
1				Paste your Data here beginning with Cell C4 across the months you are enterin						
2	Header			GL Account			Periods			
3	Bus Unit	Ledger	Fund	Account	Project	Class	Jan	Feb	Mar	Apr
4	L114	BUDGET	1	3605	801	00	-40000.00	0.00	0.00	
5	L114	BUDGET	1	4001	190	90	0.00	-5000.00	0.00	
6	L114	BUDGET	1	4001	801	90	-64200.00	-128400.00	-83460.00	-834
7	L114	BUDGET	1	4069	801	90	6666.67	6666.67	6666.67	66
8	L114	BUDGET	1	4071	000	90	-416.67	-416.67	-416.67	-4
9	L114	BUDGET	1	4071	701	90	0.00	0.00	0.00	
10	L114	BUDGET	1	4071	718	90	-222.22	-222.22	-222.22	-2
11	L114	BUDGET	1	4071	750	90	0.00	0.00	0.00	

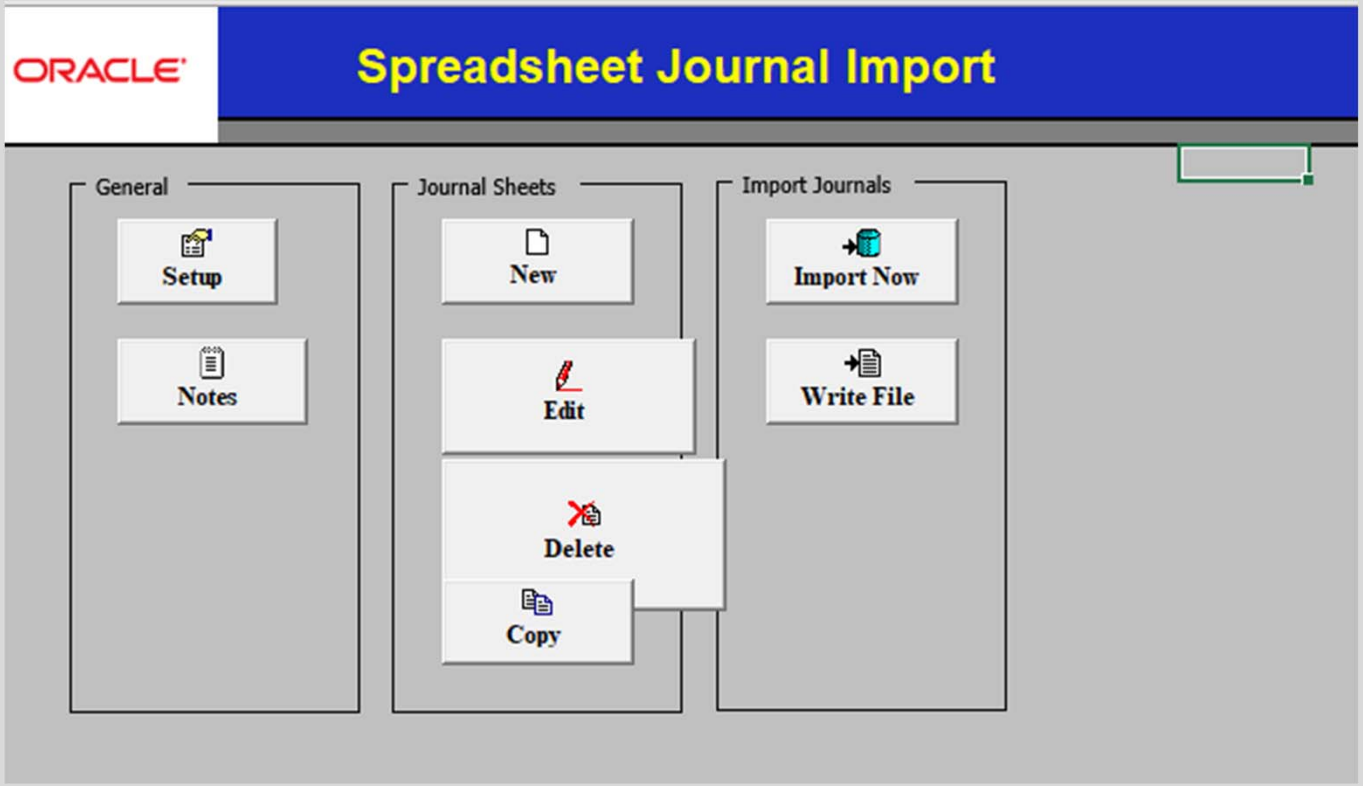
Set Up | Actuals Master | Actuals Upload | **Budget Master** | Jan | Feb | Mar | Apr

Gathering Worksheet

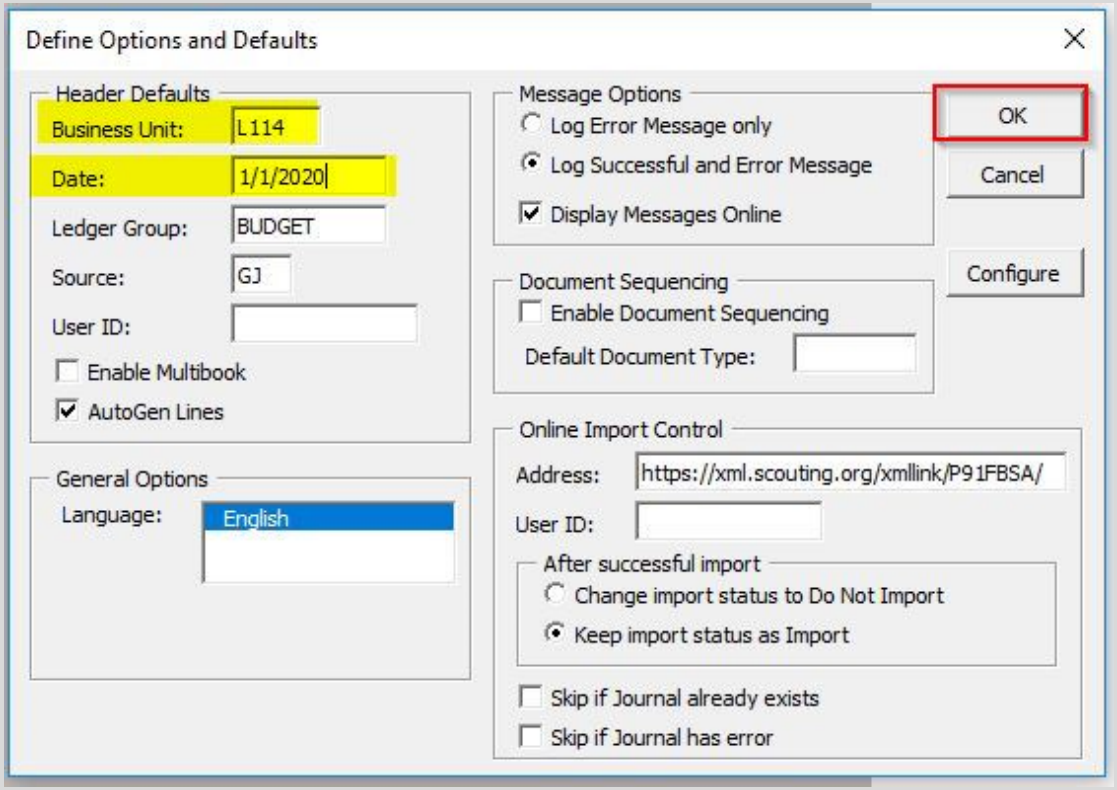
	A	B	C	D	E	F	G	H	I
1		Highlight from A2 here to the bottom right corner of your data for columns A - K , then "Copy" - Reme							
2	L114	BUDGET	3605	1	00	801	USD	-40000	Budget Load
3	L114	BUDGET	4001	1	90	190	USD	0	Budget Load
4	L114	BUDGET	4001	1	90	801	USD	-64200	Budget Load
5	L114	BUDGET	4069	1	90	801	USD	6666.667	Budget Load
6	L114	BUDGET	4071	1	90	000	USD	-416.667	Budget Load
7	L114	BUDGET	4071	1	90	701	USD	0	Budget Load
8	L114	BUDGET	4071	1	90	718	USD	-222.222	Budget Load
9	L114	BUDGET	4071	1	90	750	USD	0	Budget Load
10	L114	BUDGET	4071	1	90	992	USD	0	Budget Load
11	L114	BUDGET	4071	1	90	997	USD	-833.333	Budget Load

Set Up | Actuals Master | Actuals Upload | Budget Master | Jan | Feb | Mar | Apr

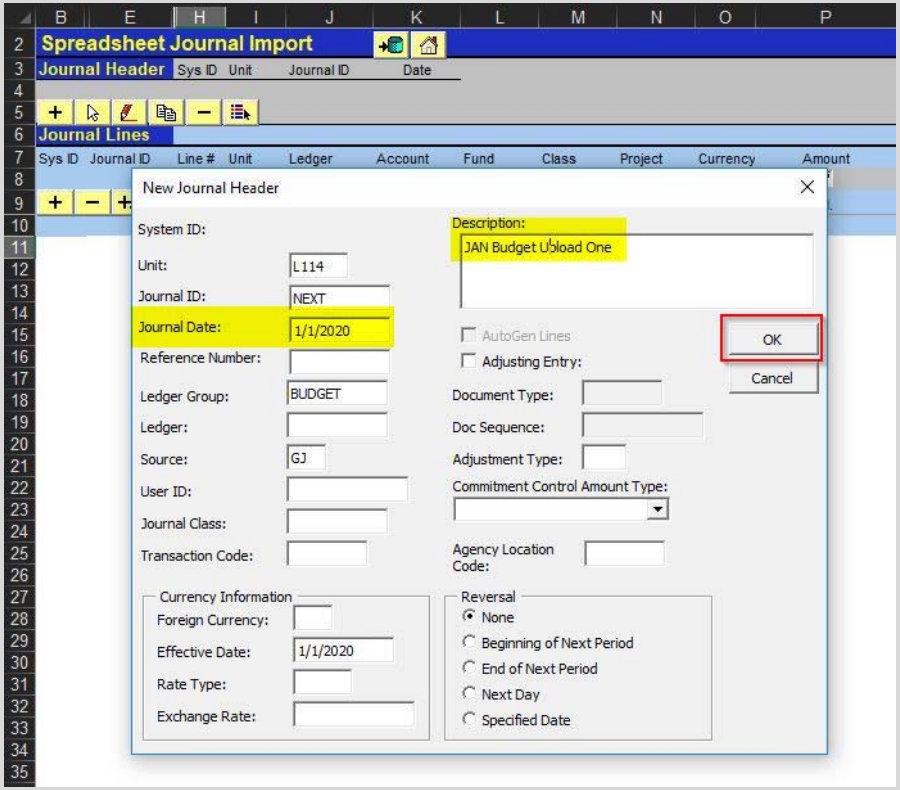
Spreadsheet Journal Import



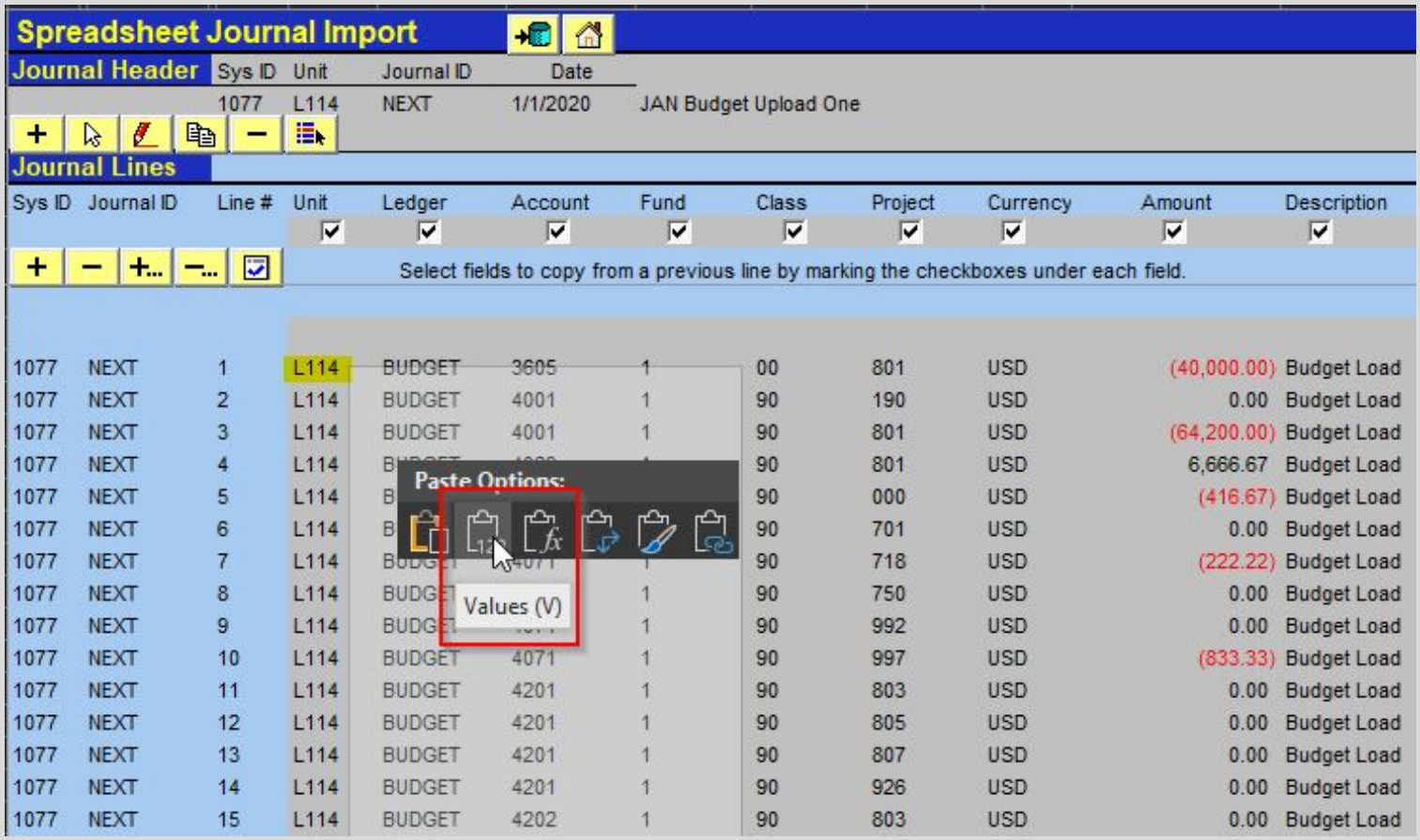
Spreadsheet Journal Import



Spreadsheet Journal Import

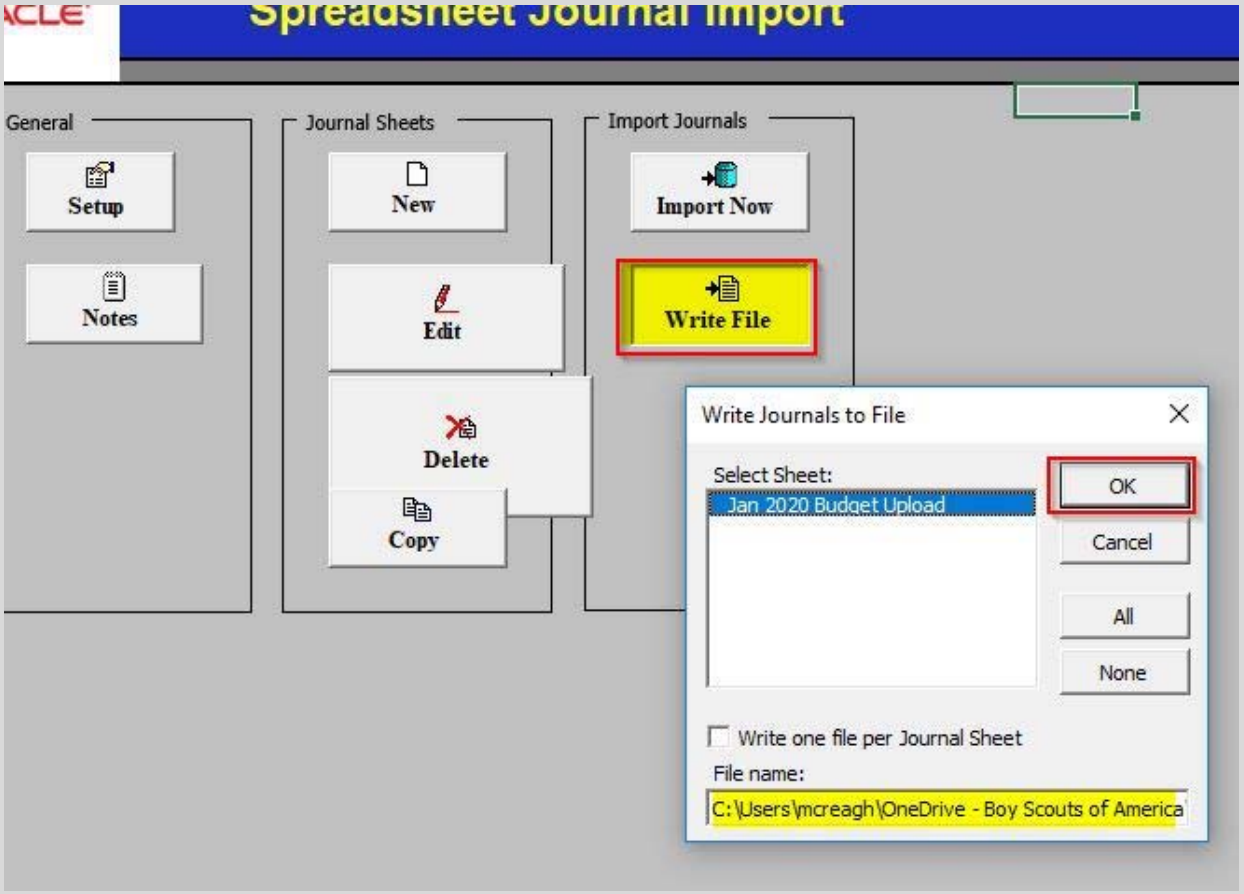


Spreadsheet Journal Import

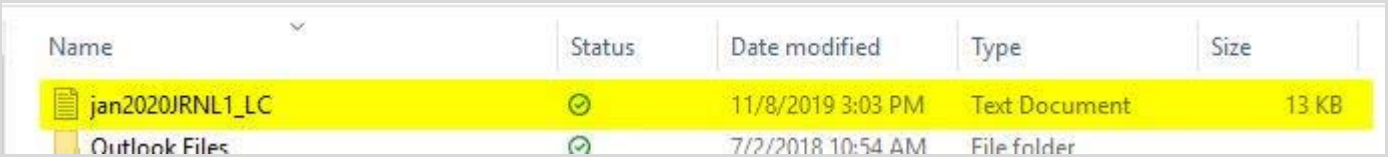


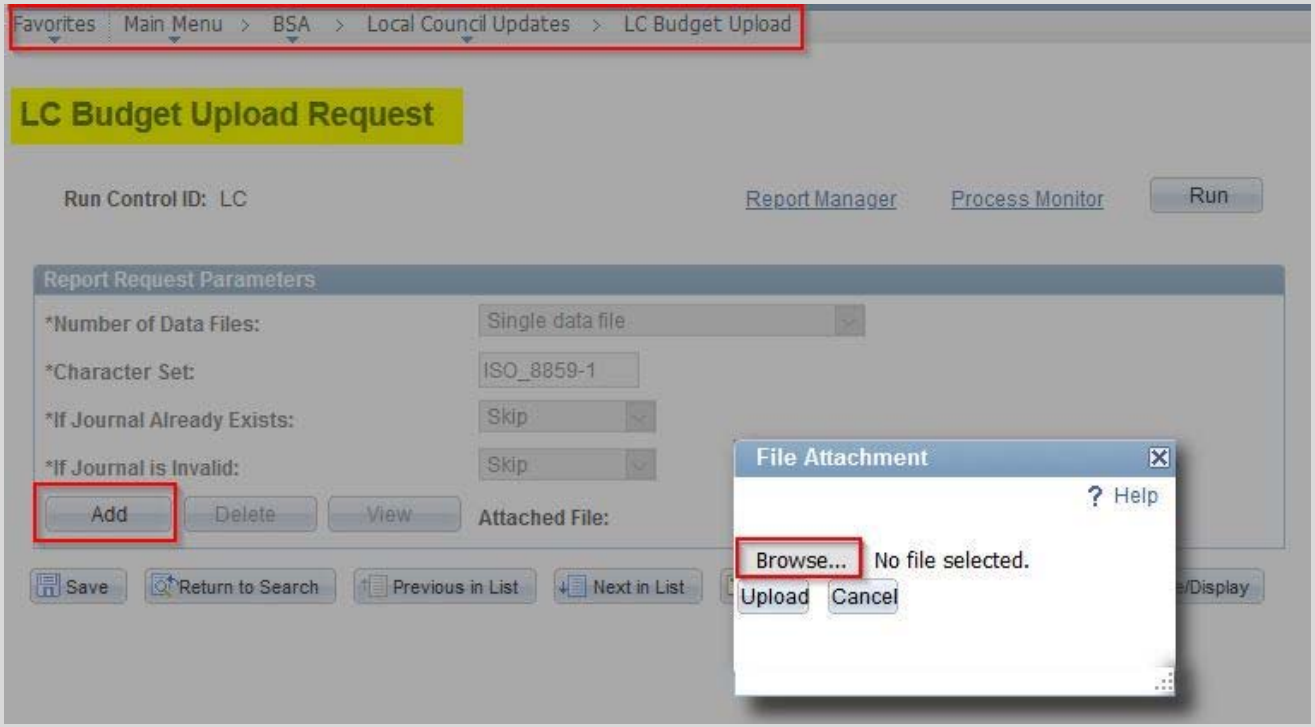
Sys ID	Journal ID	Line #	Unit	Ledger	Account	Fund	Class	Project	Currency	Amount	Description
1077	NEXT	1	L114	BUDGET	3605	1	00	801	USD	(40,000.00)	Budget Load
1077	NEXT	2	L114	BUDGET	4001	1	90	190	USD	0.00	Budget Load
1077	NEXT	3	L114	BUDGET	4001	1	90	801	USD	(64,200.00)	Budget Load
1077	NEXT	4	L114	B			90	801	USD	6,666.67	Budget Load
1077	NEXT	5	L114	B			90	000	USD	(416.67)	Budget Load
1077	NEXT	6	L114	B			90	701	USD	0.00	Budget Load
1077	NEXT	7	L114	BUDGET		1	90	718	USD	(222.22)	Budget Load
1077	NEXT	8	L114	BUDGET		1	90	750	USD	0.00	Budget Load
1077	NEXT	9	L114	BUDGET		1	90	992	USD	0.00	Budget Load
1077	NEXT	10	L114	BUDGET	4071	1	90	997	USD	(833.33)	Budget Load
1077	NEXT	11	L114	BUDGET	4201	1	90	803	USD	0.00	Budget Load
1077	NEXT	12	L114	BUDGET	4201	1	90	805	USD	0.00	Budget Load
1077	NEXT	13	L114	BUDGET	4201	1	90	807	USD	0.00	Budget Load
1077	NEXT	14	L114	BUDGET	4201	1	90	926	USD	0.00	Budget Load
1077	NEXT	15	L114	BUDGET	4202	1	90	803	USD	0.00	Budget Load

Spreadsheet Journal Import

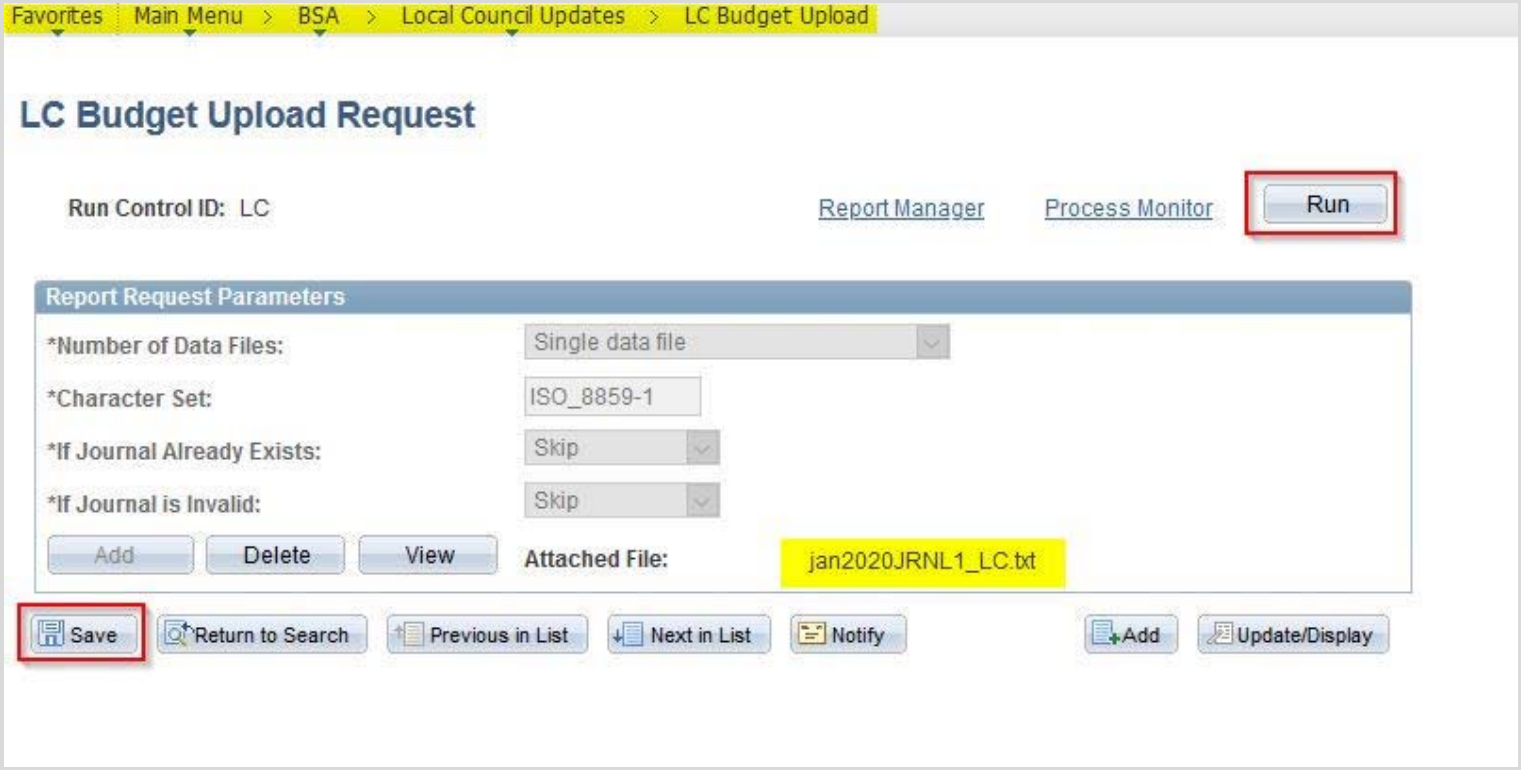


Spreadsheet Journal Import





Spreadsheet Journal Import



Journal Upload Pitfalls

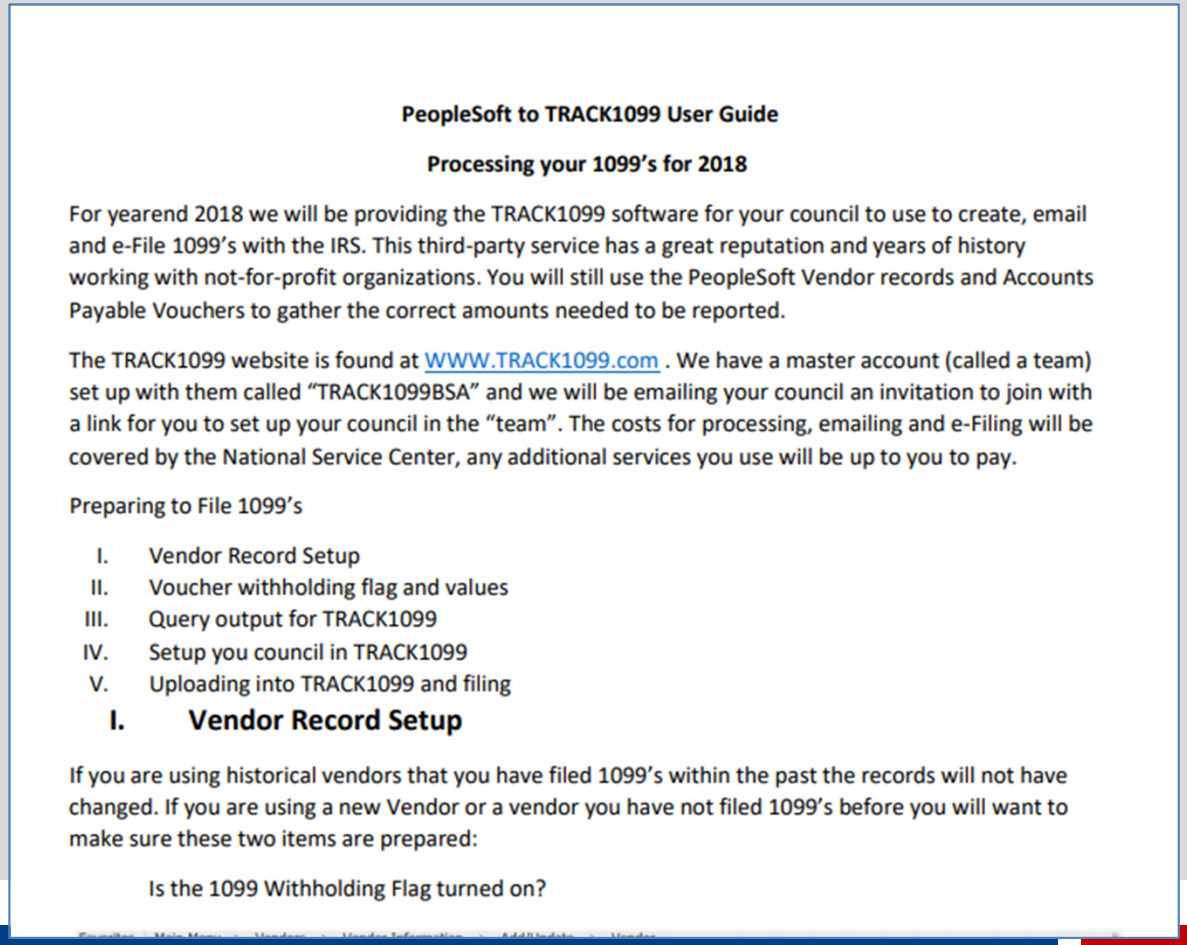
- **Keep those three upload files together in a folder – and use new copies each year**
- **Formatting of cells from cut and paste use the "text" format**
- **Typo on the chartfield numbers**

  X-XXXX-XXX-XX
- **Journal Date – using the incorrect date for budget journals**

  Each month budget needs to be that correct month of the budget
- **Incorrect number of lines of data**

1099 process for 2019

finance-impact/council-fiscal-management/peoplesoft/year-end/



PeopleSoft to TRACK1099 User Guide

Processing your 1099's for 2018

For yearend 2018 we will be providing the TRACK1099 software for your council to use to create, email and e-File 1099's with the IRS. This third-party service has a great reputation and years of history working with not-for-profit organizations. You will still use the PeopleSoft Vendor records and Accounts Payable Vouchers to gather the correct amounts needed to be reported.

The TRACK1099 website is found at WWW.TRACK1099.com . We have a master account (called a team) set up with them called "TRACK1099BSA" and we will be emailing your council an invitation to join with a link for you to set up your council in the "team". The costs for processing, emailing and e-Filing will be covered by the National Service Center, any additional services you use will be up to you to pay.

Preparing to File 1099's

I. Vendor Record Setup
II. Voucher withholding flag and values
III. Query output for TRACK1099
IV. Setup you council in TRACK1099
V. Uploading into TRACK1099 and filing

I. Vendor Record Setup

If you are using historical vendors that you have filed 1099's within the past the records will not have changed. If you are using a new Vendor or a vendor you have not filed 1099's before you will want to make sure these two items are prepared:

Is the 1099 Withholding Flag turned on?

1099 process for 2019

Preparation in PeopleSoft just like always

- All vendors need setup for 1099 with EIN or SSN
- Make sure all vouchers are flagged
- Use query to output files
- Load into Track1099
- E-file to the IRS
- Output to email address or print to mail

Track1099 process

- Prepare 1099 vouchers and vendors in PeopleSoft
- Run the Withholding 1099 Report Job – (loads tables)
- Run Query for exporting to Track1099
- Login to Track1099
- Enter Team code (all councils will be given a code to allow for billing)
- Upload payers with a CSV file
- Email Files
- Download files for mailing
- E-File with the IRS
- Fees covered by the National Service Center

Queries to help prepare for 1099

LC_1099_VENDORS

SetID: L

View Results

Download results in : Excel SpreadSheet CSV Text File XML File (12 kb)

View All

First 1-1

	SetID	Vendor ID	Vendor Name	Withholding Applicable
1	L	9030	2060 DIGITAL CHICAGO	Y
2	L	5665	A&A TREE SERVICE	Y
3	L	2184	A-FIRE EXTINGUISHER SALES AND SERVICE	Y
4	L	6011	ABC PREFERRED PLUMBING	Y
5	L	0000000222	ADVANCED DISPOSAL SERVICES	Y

LC_1099_VENDORS

SetID: L

View Results

Download results in : Excel SpreadSheet CSV Text File XML File (12 kb)

View All

	SetID	Vendor ID	
1	L	9030	2060 DIGITAL (
2	L	5665	A&A TREE SEF
3	L	2184	A-FIRE EXTING
4	L	6011	ABC PREFERF
5	L	0000000222	ADVANCED DI

Queries to help prepare for 1099

LC_1099_VENDORS_VOUCHERS

SetID: L[redacted]
From Acctg Date: 01/01/2019
To Acctg Date: 12/31/2019
View Results

Download results in : Excel SpreadSheet CSV Text File XML File (212 kb)

View All

First 1-1

	SetID	Voucher ID	Voucher Line Number	Vendor ID	Vendor Name	Amount	Vendor 1099 Flag	Voucher Withholding Flag	Acctg Date
1	L[redacted]	00017049	1	9030	2060 DIGITAL CHICAGO	7000.000	Y	Y	03/19/2019
2	L[redacted]	00018037	1	5665	A&A TREE SERVICE	4000.000	Y	Y	05/30/2019
3	L[redacted]	00016366	1	001100	ANDERSON PEST SOLUTIONS	65.340	Y	N	01/15/2019
4	L[redacted]	00016716	1	001100	ANDERSON PEST SOLUTIONS	65.340	Y	Y	02/19/2019
5	L[redacted]	00017012	1	001100	ANDERSON PEST SOLUTIONS	65.340	Y	Y	03/14/2019
6	L[redacted]	00017391	1	001100	ANDERSON PEST SOLUTIONS	65.340	Y	Y	04/15/2019
7	L[redacted]	00017677	1	001100	ANDERSON PEST SOLUTIONS	65.340	Y	Y	05/06/2019
8	L[redacted]	00018293	1	001100	ANDERSON PEST SOLUTIONS	65.340	Y	Y	06/11/2019

LC_1099_VENDORS_VOUCHERS

SetID: L[redacted]
From Acctg Date: 01/01/2019
To Acctg Date: 12/31/2019
View Results

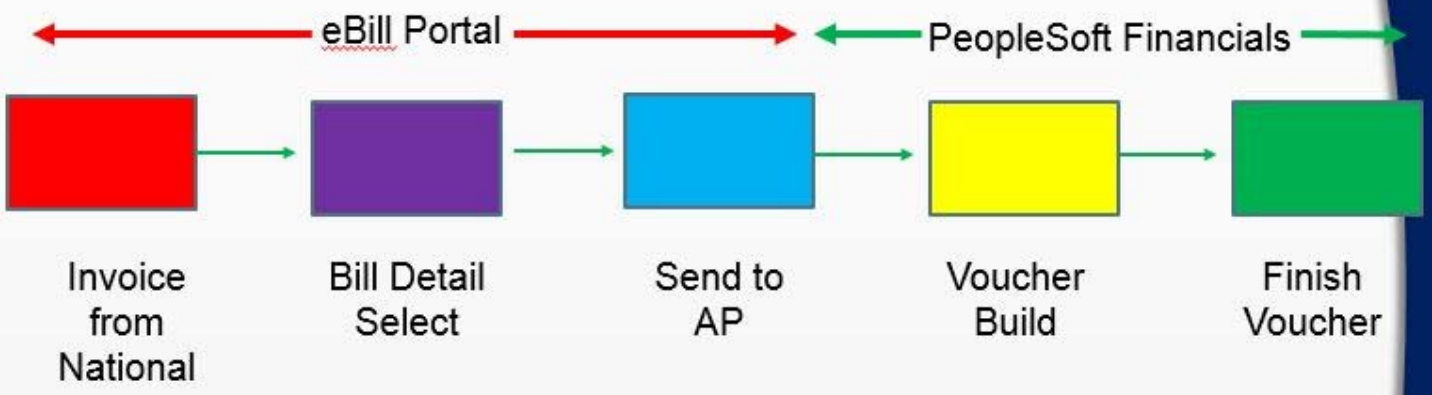
Download results in : Excel SpreadSheet CSV Text File XML File (212 kb)

View All

	SetID	Voucher ID	Voucher Line Number	Vend
1	L[redacted]	00017049	1	9030
2	L[redacted]	00018037	1	5665
3	L[redacted]	00016366	1	001100
4	L[redacted]	00016716	1	001100
5	L[redacted]	00017012	1	001100
6	L[redacted]	00017391	1	001100
7	L[redacted]	00017677	1	001100
8	L[redacted]	00018293	1	001100

eBILL Pay Function for Accounts Payable

eBILL to Voucher Workflow



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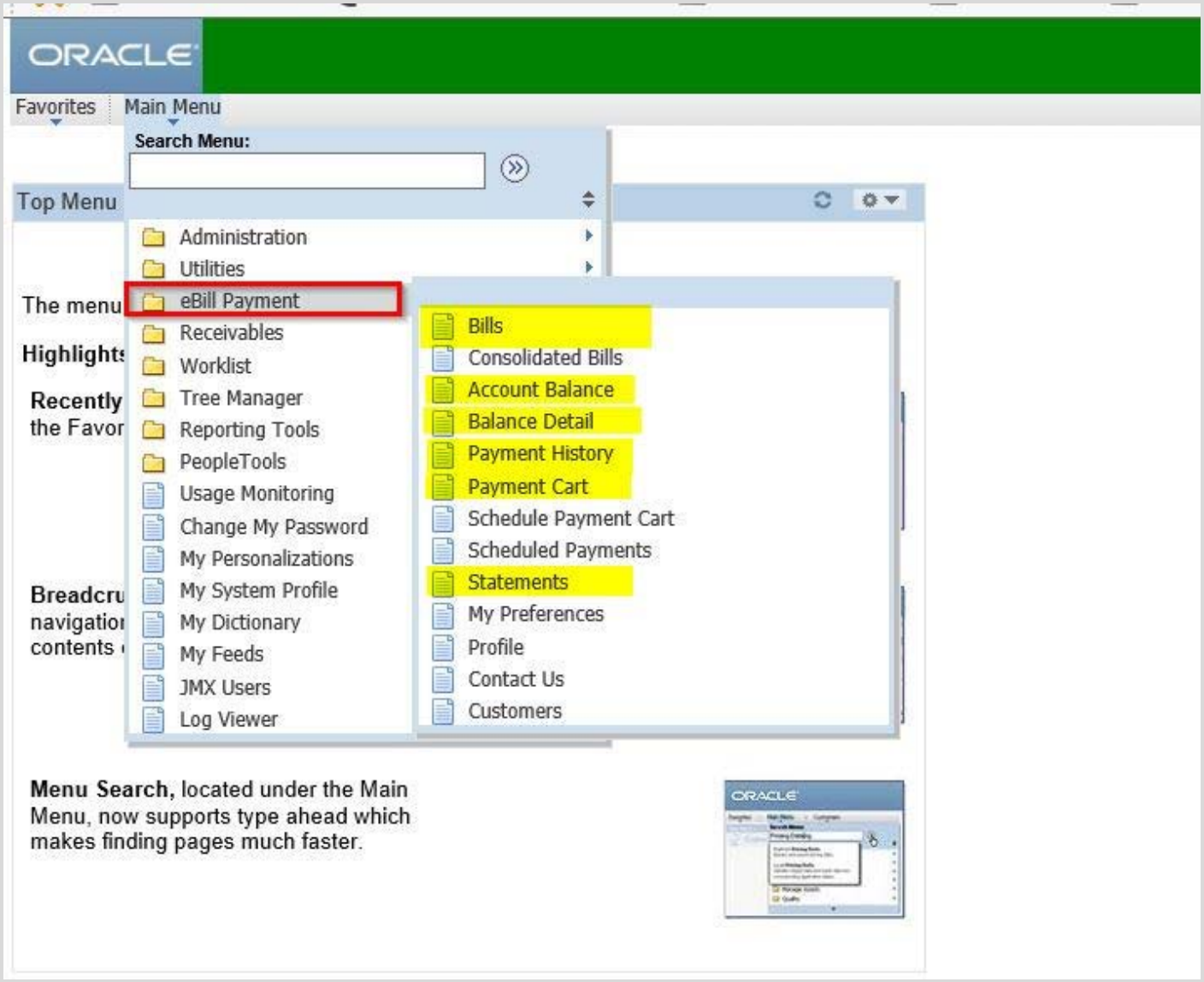
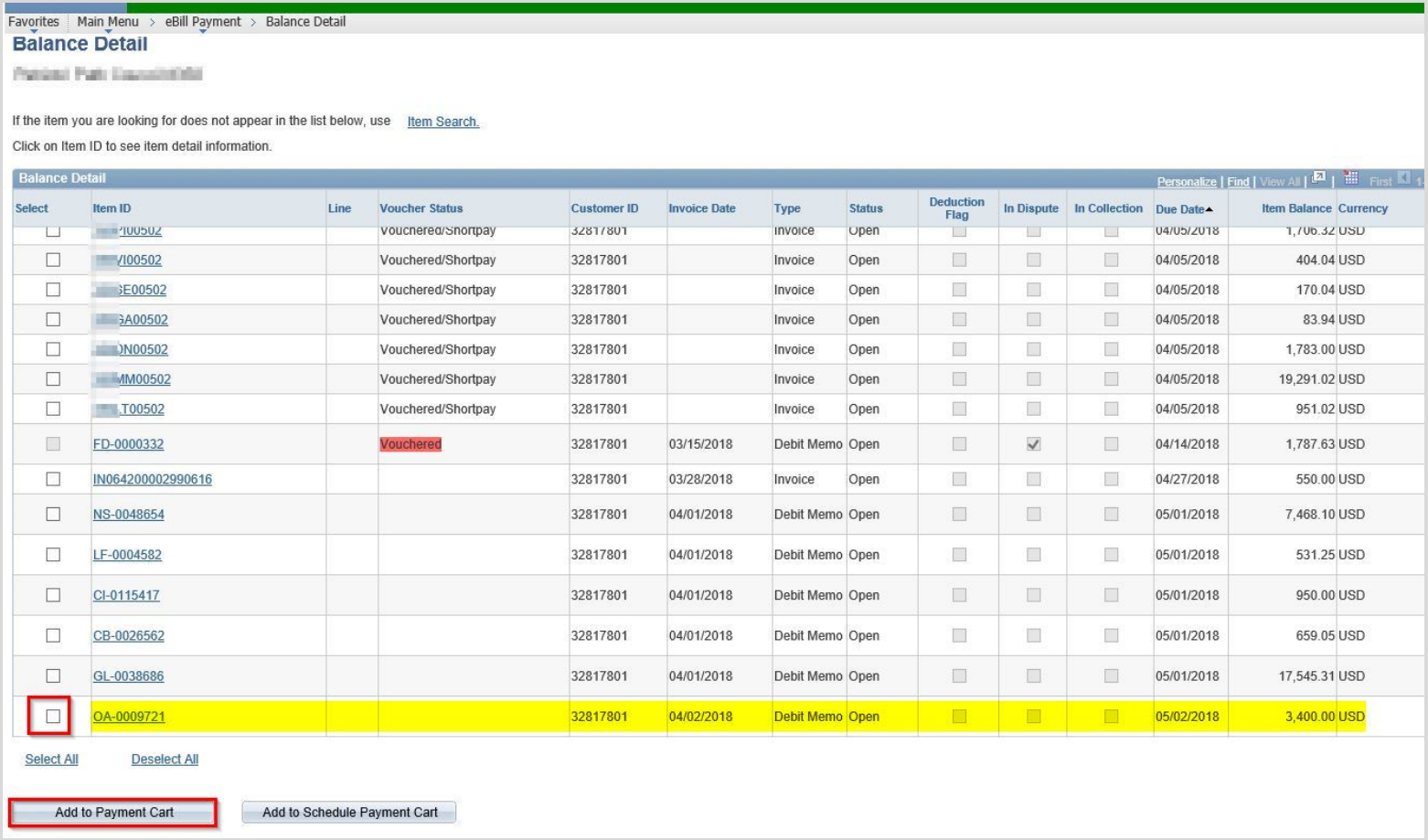

ORACLE
Favorites
Main Menu
Search Menu:
Top Menu
Administration
Utilities
eBill Payment
Receivables
Worklist
Tree Manager
Reporting Tools
PeopleTools
Usage Monitoring
Change My Password
My Personalizations
My System Profile
My Dictionary
My Feeds
JMX Users
Log Viewer
Bills
Consolidated Bills
Account Balance
Balance Detail
Payment History
Payment Cart
Schedule Payment Cart
Scheduled Payments
Statements
My Preferences
Profile
Contact Us
Customers
The menu
Highlights
Recently
the Favor
Breadcru
navigatio
contents
Menu Search, located under the Main Menu, now supports type ahead which makes finding pages much faster.



Favorites | Main Menu > eBill Payment > Balance Detail

Balance Detail

[redacted]

If the item you are looking for does not appear in the list below, use Item Search.

Click on Item ID to see item detail information.

Balance Detail

Personalize | Find | View All | First

Select	Item ID	Line	Voucher Status	Customer ID	Invoice Date	Type	Status	Deduction Flag	In Dispute	In Collection	Due Date	Item Balance	Currency
☐	[redacted]I00502		Vouchered/Shortpay	32817801		Invoice	Open	☐	☐	☐	04/05/2018	1,706.32	USD
☐	[redacted]VI00502		Vouchered/Shortpay	32817801		Invoice	Open	☐	☐	☐	04/05/2018	404.04	USD
☐	[redacted]SE00502		Vouchered/Shortpay	32817801		Invoice	Open	☐	☐	☐	04/05/2018	170.04	USD
☐	[redacted]SA00502		Vouchered/Shortpay	32817801		Invoice	Open	☐	☐	☐	04/05/2018	83.94	USD
☐	[redacted]DN00502		Vouchered/Shortpay	32817801		Invoice	Open	☐	☐	☐	04/05/2018	1,783.00	USD
☐	[redacted]MM00502		Vouchered/Shortpay	32817801		Invoice	Open	☐	☐	☐	04/05/2018	19,291.02	USD
☐	[redacted]T00502		Vouchered/Shortpay	32817801		Invoice	Open	☐	☐	☐	04/05/2018	951.02	USD
☐	FD-0000332		Vouchered	32817801	03/15/2018	Debit Memo	Open	☐	☑	☐	04/14/2018	1,787.63	USD
☐	IN064200002990616			32817801	03/28/2018	Invoice	Open	☐	☐	☐	04/27/2018	550.00	USD
☐	NS-0048654			32817801	04/01/2018	Debit Memo	Open	☐	☐	☐	05/01/2018	7,468.10	USD
☐	LF-0004582			32817801	04/01/2018	Debit Memo	Open	☐	☐	☐	05/01/2018	531.25	USD
☐	CI-0115417			32817801	04/01/2018	Debit Memo	Open	☐	☐	☐	05/01/2018	950.00	USD
☐	CB-0026562			32817801	04/01/2018	Debit Memo	Open	☐	☐	☐	05/01/2018	659.05	USD
☐	GL-0038686			32817801	04/01/2018	Debit Memo	Open	☐	☐	☐	05/01/2018	17,545.31	USD
☐	OA-0009721			32817801	04/02/2018	Debit Memo	Open	☐	☐	☐	05/02/2018	3,400.00	USD

Select All Deselect All

Add to Payment Cart Add to Schedule Payment Cart

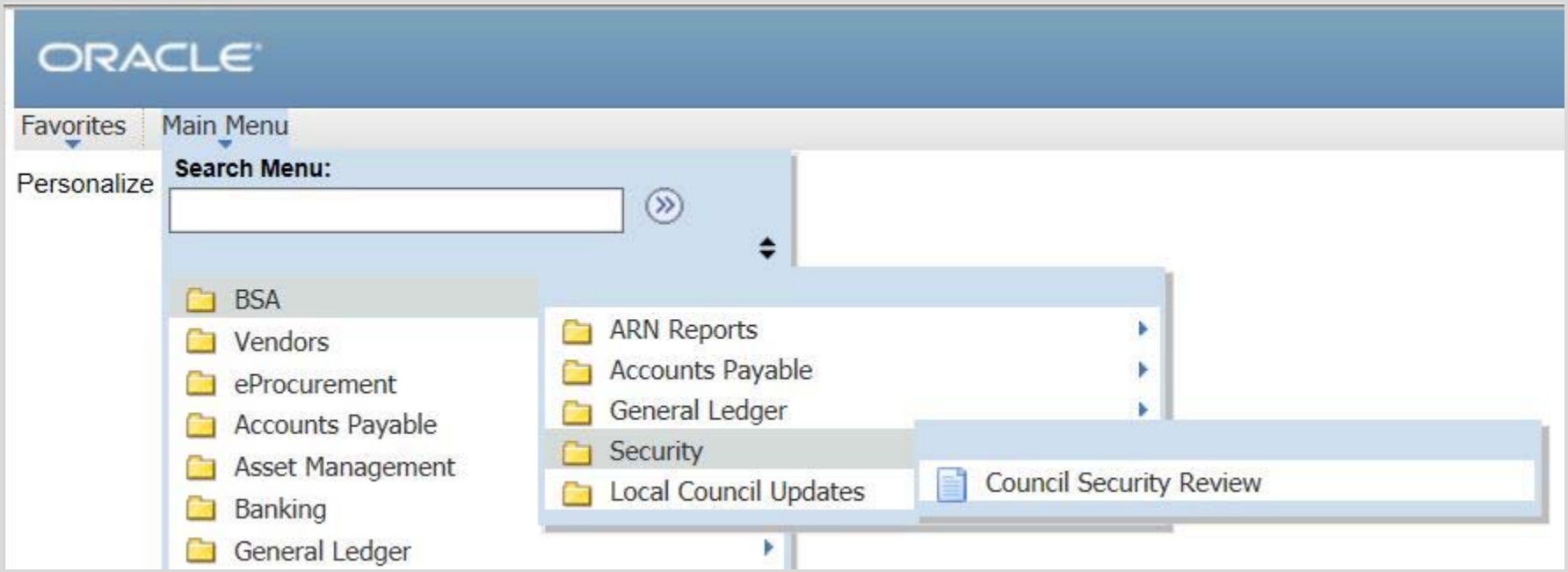
Questions?

ebillpayment@scouting.org

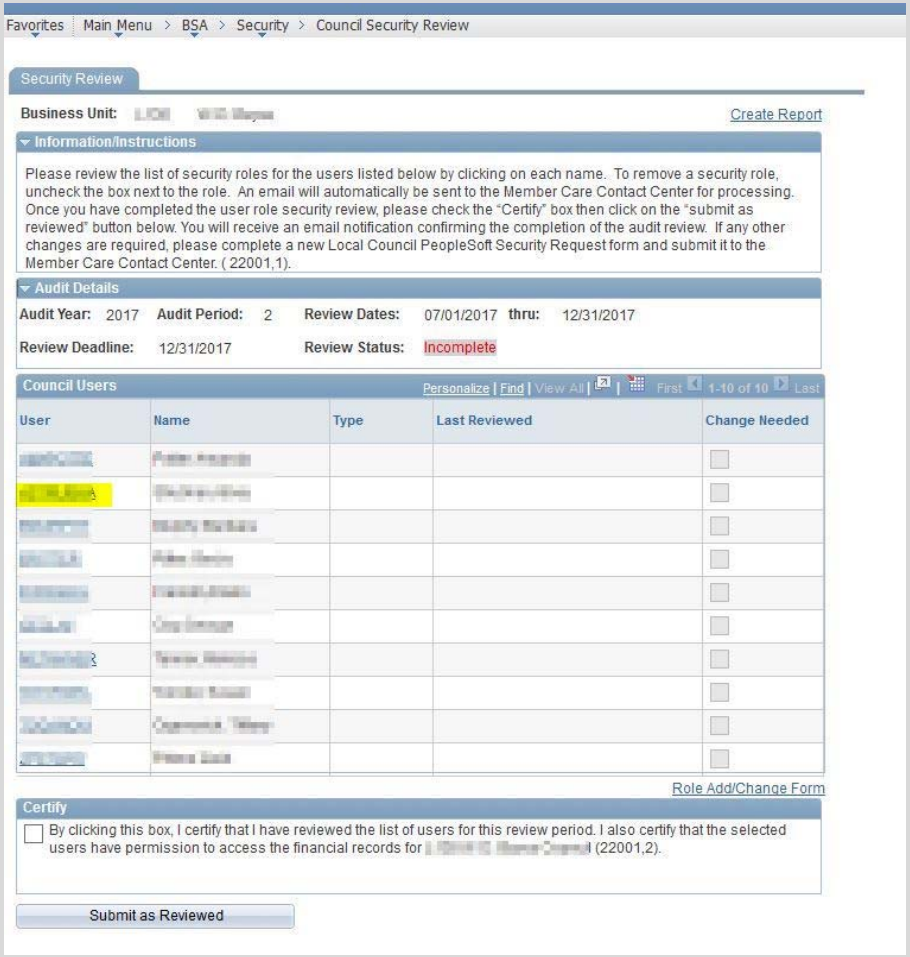
PeopleSoft User Security

The Scout Executive's Role

PeopleSoft User Security



PeopleSoft User Security



FASB Revised Functional Expense Report

Current Functional Expense Report

[redacted] Boy Scouts of America

Statement of Functional Expenses

Allocated by Function

Period Ending: December 31, 2018

Funds 1-3

FASB18

Expenses	Program Services	Support Services: Management & General	Support Services: Fundraising	Support Services: Total Support Services	Total Expenses 2018	Total Expenses 2017
Employee compensation:						
Salaries	601,998	46,277	45,091	91,368	693,366	745,187
Employee benefits	94,325	8,348	8,134	16,482	110,807	119,419
Payroll taxes	51,529	4,028	3,925	7,953	59,483	59,685
Employee related	11,717	1,080	1,053	2,133	13,850	1,780
Total Employee Compensation	759,569	59,734	58,202	117,936	877,505	926,071
Other expenses:						
Professional fees	7,174	36,694	644	37,339	44,513	44,850
Program and other Supplies	126,503	382	6,659	7,040	133,543	134,166
Telephone and communications	9,561	644	628	1,272	10,833	10,719
Postage and shipping	1,535	34	4,961	4,995	6,530	5,130

Current Functional Expense Report

Recognition and awards	22,030	418	31,698	32,116	54,145	58,468
Interest	4,345	401	390	791	5,135	9,090
Insurance	45,440	2,534	2,469	5,002	50,443	51,930
Other	19,164	610	1,908	2,518	21,682	17,695
Total other expenses	495,511	49,341	70,464	119,806	615,316	727,267
Expenses before depreciation	1,255,079	109,075	128,667	237,742	1,492,821	1,653,338
Depreciation expense	105,541	2,676	2,607	5,283	110,824	113,514
Total functional expenses	1,360,621	111,751	131,274	243,025	1,603,645	1,766,852
% of Total expenses by function *	84.85%	6.97%	8.19%	15.15%	100.00%	
Time study percentages	84.60	7.80	7.60			

* Percentage figures after combining allocated and unallocated expenses

[redacted] Boy Scouts of America

Statement of Functional Expense
Allocated by Function
Period Ending: December 31, 2018

Funds 1-3

FASB19

Expenses	Program Services	Management & General	Fundraising	Product Sales Cost of Sales	Cost of Direct Benefits to Donors	Total Expenses 2018	2017
Employee compensation:							
Salaries	601,998	46,277	45,091			693,366	745,187
Employee benefits	94,325	8,348	8,134			110,807	119,419
Payroll taxes	51,529	4,028	3,925			59,483	59,685
Employee related	11,717	1,080	1,053			13,850	1,780
Total Employee Compensation	759,569	59,734	58,202		-	877,505	926,071
Other expenses:							
Professional fees	7,174	36,694	644			44,513	44,850
Program and other Supplies	126,503	382	6,659			133,543	134,166
Telephone and communications	9,561	644	628			10,833	10,719
Postage and shipping	1,535	34	4,961			6,530	5,130
Occupancy	86,505	2,014	2,072			90,591	86,585
Rental and maintenance of equipment	31,066	758	738			32,561	42,959
Publications and media	11,754	165	9,127			21,047	10,840
Travel	65,960	3,333	6,500			75,793	109,646
Conferences and meetings	37,016	660	1,993			39,668	125,265
Specific assistance to individuals	27,457	695	677			28,830	19,925
Recognition and awards	22,030	418	31,698			54,145	58,468
Cost of products sold & unit commissions				487,456		487,456	537,824
Cost of goods sold - scout shop & trading p	24,605					24,605	24,894
Cost of direct benefit to donors					62,053	62,053	72,844
Interest	4,345	401	390			5,135	9,090
Insurance	45,440	2,534	2,469			50,443	51,930
Depreciation and amortization	105,541	2,676	2,607			110,824	113,514
Other	19,164	610	1,908			21,682	17,695
Total other expenses	625,657	52,017	73,071	487,456	62,053	1,300,254	1,476,343
Total functional expenses	1,385,226	111,751	131,274	487,456	62,053	2,177,759	2,402,414
Expenses included with revenue on the statement of activities:							
Cost of products sold & unit commissions				(487,456)		(487,456)	(537,824)
Cost of goods sold - scout shop & trading p	(24,605)					(24,605)	(24,894)
Cost of direct benefit to donors					(62,053)	(62,053)	(72,844)
expense section on the statement of activities	1,360,621	111,751	131,274	-	-	1,603,645	1,766,852

New Functional Expense Report

[redacted] Boy Scouts of America

Statement of Functional Expense

Allocated by Function

Period Ending: December 31, 2018

Funds 1-3

FASB19

Expenses	Program Services	Management & General	Fundraising	Product Sales Cost of Sales	Cost of Direct Benefits to Donors	Total Expenses 2018	Total Expenses 2017
Employee compensation:							
Salaries	601,998	46,277	45,091			693,366	745,187
Employee benefits	94,325	8,348	8,134			110,807	119,419
Payroll taxes	51,529	4,028	3,925			59,483	59,685
Employee related	11,717	1,080	1,053			13,850	1,780
Total Employee Compensation	759,569	59,734	58,202		-	877,505	926,071
Other expenses:							
Professional fees	7,174	36,694	644			44,513	44,850
Program and other Supplies	126,503	382	6,659			133,543	134,166
Telephone and communications	9,561	644	628			10,833	10,719
Postage and shipping	1,535	34	4,961			6,530	5,130

New Functional Expense Report

Recognition and awards	22,030	418	31,698			54,145	58,468
Cost of products sold & unit commissions				487,456		487,456	537,824
Cost of goods sold - scout shop & trading posts	24,605					24,605	24,894
Cost of direct benefit to donors					62,053	62,053	72,844
Interest	4,345	401	390			5,135	9,090

New Functional Expense Report

Total other expenses	625,657	52,017	73,071	487,456	62,053	1,300,254	1,476,343
Total functional expenses	1,385,226	111,751	131,274	487,456	62,053	2,177,759	2,402,414
Expenses included with revenue on the statement of activities:							
Cost of products sold & unit commissions				(487,456)		(487,456)	(537,824)
Cost of goods sold - scout shop & trading posts	(24,605)					(24,605)	(24,894)
Cost of direct benefit to donors					(62,053)	(62,053)	(72,844)
Total expenses included in the expense section on the statement of activities	1,360,621	111,751	131,274	-	-	1,603,645	1,766,852
--- End of Report ---							
% of Total expenses by function *	84.85%	6.97%	8.19%			84.85%	
Time study percentages	84.60	7.80	7.60				

* Percentage figures after combining allocated and unallocated expenses

Future Scheduled Webinar

January 8, 2020

10:00AM & 2:00PM

Central

2020 Training Opportunities

https://www.scouting.org/council-support/strategic-performance/council-fiscal-management

- **Accounting Specialist Training**
  - Three courses – Las Vegas NV, Irving Tx, and Charleston WV
- **Fiscal Management I**
  - Four Locations – Fort Worth TX, Baltimore MD, Birmingham AL, Waukesha WI

Member Care Contact Center

- Needs User Guide
- Best practices
- Accounting calls have a special queue
- Three care members rotate on calls
- Reviewing how calls will be handled next year

- For assistance, please contact the Member Care Contact Center through the online Support Center site in MyBSA or at (855) 707-2644

Feedback Time

- Questions
- Best practices
- Needs
- Requests for future user group topics email michael.creagh@scouting.org