

OVERVIEW

The mission of Unit Service is to help units better serve more youth through Scouting.

Our Objectives:

1. Supporting unit growth and retention through the Journey to Excellence
2. Contacting units and capturing in commissioner tools their strengths, needs and a unit service plan that enables continuing improvement.
3. Linking unit needs to district operating committee and other resources
4. Supporting timely unit, district and council charter renewal.
5. Supporting unit leaders by delivering effective roundtables that provide program ideas, relationship development, and timely communication

This document is intended to give **Administrative Commissioners** an overview of the updated version of Commissioner Tools. Phase 2 of the Commissioner tools training project will include updates to all relevant courses in the BSA Learn Center, Instructor led basic training courses, and College of Commissioner Science courses. **This is your primary training document until further notice.** There will be a separate document for the following groups of commissioners:

- Unit Commissioners
- Administrative Commissioners
- Roundtable Commissioners.

Depending on your role as a commissioner, you can go directly to the document that pertains to your role. You are also encouraged to read through the other documents.

The updated version of commissioner tools provides a new look and feel with improvements to all who use Commissioner Tools. New features include easier navigation, and a completely redesigned report section with customizable date ranges (fig 1). The tool is also being re-platformed so that all my.scouting tools are built sharing the same application programming interfaces.

This document will focus on the commissioner administration function, Commissioner profiles and reports. Please read the unit commissioner document and the roundtable commissioner document to learn about assessments and documenting roundtables.

<https://filestore.scouting.org/filestore/idg/Tools Phase 1 Training Unit Commissioner.pdf>

<https://filestore.scouting.org/filestore/idg/Tools Phase 1 Training Round Table Commissioner .pdf>

NAVIGATOR/ORGANIZATION NAVIGATOR

Administrative commissioners have unique functionality in commissioner tools. The biggest difference is the administration tab that you see in the left column of your dashboard when you log in to commissioner tools. Unit commissioner and Roundtable commissioners do not have this functionality.

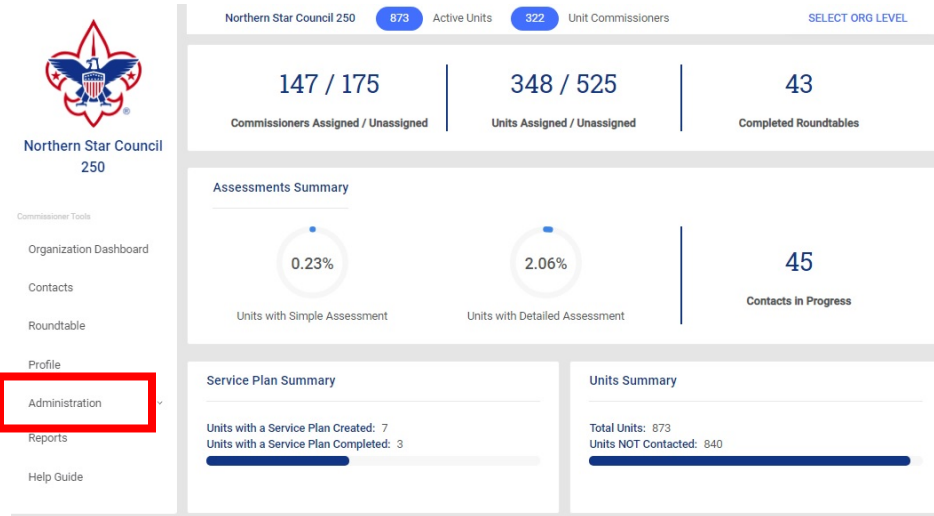


Figure 1

This tab has a dropdown list so that you can choose to assign a unit to a commissioner or assign a commissioner to a unit. The next two figures will illustrate this functionality.

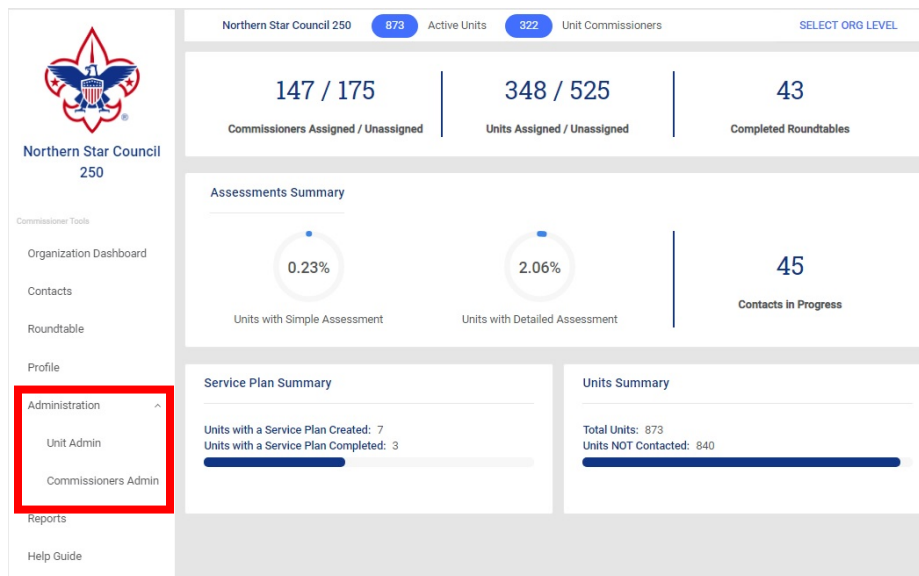


Figure 2

ADMINISTRATION

When the Administration tab is selected, the dropdown window shows **Unit Admin** and **Commissioner Admin**. Selecting unit admin produces a list of all the units in your district.

Selecting the unit admin tab gives you a few options when deciding which units need commissioners assigned to them. Select the show All Units button and you get choices as to which units you would like to see.

The screenshot shows the Northern Star Council 250 Administration interface. The left sidebar contains navigation links: Commissioner Tools, Organization Dashboard, Contacts, Roundtable, Profile, Administration (expanded), Unit Admin (selected), Commissioners Admin, Reports, and Help Guide. The main content area is titled 'Organization Navigator' and 'Units'. It features a search bar and a table of units. A dropdown menu is open, showing options: 'All Units', 'Units NOT Assigned', and 'Assigned Units'. The table lists units with columns for Program, Gender, Unit Number, Chartered Organization, and a rightmost column for commissioner counts.

Program	Gender	Unit Number	Chartered Organization	
<input type="checkbox"/>	F	Pack 1381	Higher Ground Academy	
<input type="checkbox"/>	B	Pack 1909	Prior Lake Rotary Club	
<input type="checkbox"/>	F	Pack 3001	Minnehaha United Methodist Church	3
<input type="checkbox"/>	B	Pack 3002	LDS Anoka Stake - Shingle Creek Ward	1
<input type="checkbox"/>	B	Pack 3006	Lutheran Church Of The Good Shepherd	2
<input type="checkbox"/>	B	Pack 3026	Abide Idea Company	1
<input type="checkbox"/>	F	Pack 3032	Recreation Centers Grand Lodge of Masons of Mn	2
<input type="checkbox"/>	B	Pack 3033	Westminster Presbyterian Church	2
<input type="checkbox"/>	B	Pack 3038	The Church of St Helena	0
<input type="checkbox"/>	B	Pack 3046	St Thomas The Apostle Church	0

Total 88 pages | 10 / page

Figure 3

The pulldown bar in the upper right corner [add red box on figure?] gives you the option to view all units in your district, a list of units that do not have a commissioner assigned, and a list of units that do have commissioners assigned. The far, right column on the page shows you how many commissioners are assigned to any given unit. (note that you can assign more than one commissioner to a unit.)

Northern Star Council 250

Commissioner Tools

- Organization Dashboard
- Contacts
- Roundtable
- Profile
- Administration
- Unit Admin**
- Commissioners Admin
- Reports
- Help Guide

Organization Navigator SELECT ORG LEVEL

Units

Search by Unit Name or Unit Number

Assign To: Show : All Units

	Program	Gender	Unit Number	Chartered Organization	Numbers of Commissioners
<input type="checkbox"/>	Scout	F	Pack 1381	Higher Ground Academy	1
<input type="checkbox"/>	Scout	B	Pack 1909	Prior Lake Rotary Club	2
<input type="checkbox"/>	Scout	F	Pack 3001	Minnehaha United Methodist Church	3
<input type="checkbox"/>	Scout	B	Pack 3002	LDS Anoka Stake - Shingle Creek Ward	1
<input type="checkbox"/>	Scout	B	Pack 3006	Lutheran Church Of The Good Shepherd	2
<input type="checkbox"/>	Scout	B	Pack 3026	Abide Idea Company	1
<input type="checkbox"/>	Scout	F	Pack 3032	Recreation Centers Grand Lodge of Masons of Mn	2
<input type="checkbox"/>	Scout	B	Pack 3033	Westminster Presbyterian Church	2
<input type="checkbox"/>	Scout	B	Pack 3038	The Church of St Helena	0
<input type="checkbox"/>	Scout	B	Pack 3046	St Thomas The Apostle Church	0

Total 88 pages < 1 2 3 4 5 ... 88 > 10 / page

Figure 4

The important feature here is that you can select one or more units to assign to a commissioner. Once the units have been chosen, the “assign to” button at the top of the page becomes active and you can select the commissioner to whom you wish to assign the selected units.

Northern Star Council 250

Commissioner Tools

- Organization Dashboard
- Contacts
- Roundtable
- Profile
- Administration
- Unit Admin**
- Commissioners Admin
- Reports
- Help Guide

Organization Navigator SELECT ORG LEVEL

Units

Search by Unit Name or Unit Number

Assign To: Show : All Units

	Program	Gender	Unit Number	Chartered Organization	Numbers of Commissioners
<input type="checkbox"/>	Scout	B	Pack 3303	American Legion Post 580	0
<input type="checkbox"/>	Scout	B	Pack 3305	Clark Hanson VFW Post 117	0
<input type="checkbox"/>	Scout	B	Pack 3306	Golden Valley PTO	1
<input type="checkbox"/>	Scout	B	Pack 3311	Veterans Of Foreign War	0
<input checked="" type="checkbox"/>	Scout	B	Pack 3312	VFW Post 1901	0
<input type="checkbox"/>	Scout	B	Pack 3313	Olivia Lions Club	0
<input type="checkbox"/>	Scout	B	Pack 3318	LDS Anoka Stake - Anoka Ward	1
<input checked="" type="checkbox"/>	Scout	B	Pack 3319	LDS St Cloud Stake - Hutchinson Branch	0
<input type="checkbox"/>	Scout	B	Pack 3321	Renville Lions Club	0
<input checked="" type="checkbox"/>	Scout	B	Pack 3322	Grace Lutheran Church	0

Total 88 pages < 1 ... 6 7 8 9 10 ... 88 > 10 / page

Figure 5

Select the units you wish to assign to a commissioner. Now choose the “assign to” button.

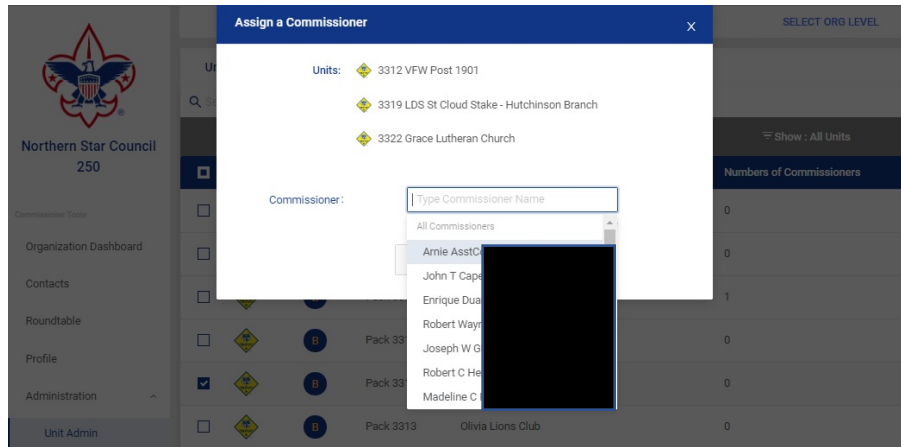


Figure 6

A list of the units you wish to assign appears as does a dropdown list of the commissioner to whom you can assign the units. Select the commissioner you wish to assign these units.

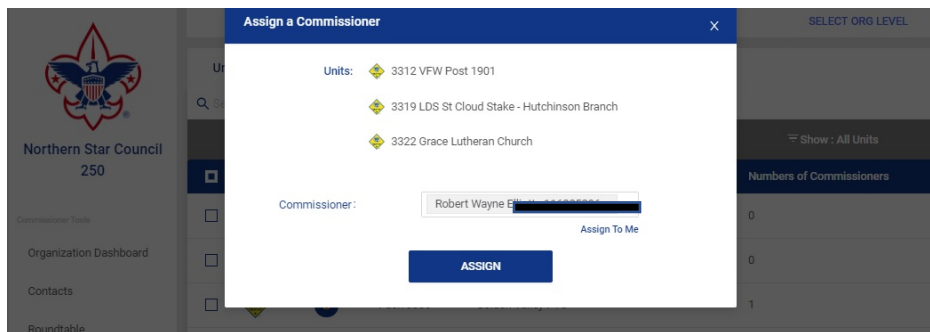


Figure 7

Selecting the assign button produces a confirmation screen that allows you to unassign if made an error.

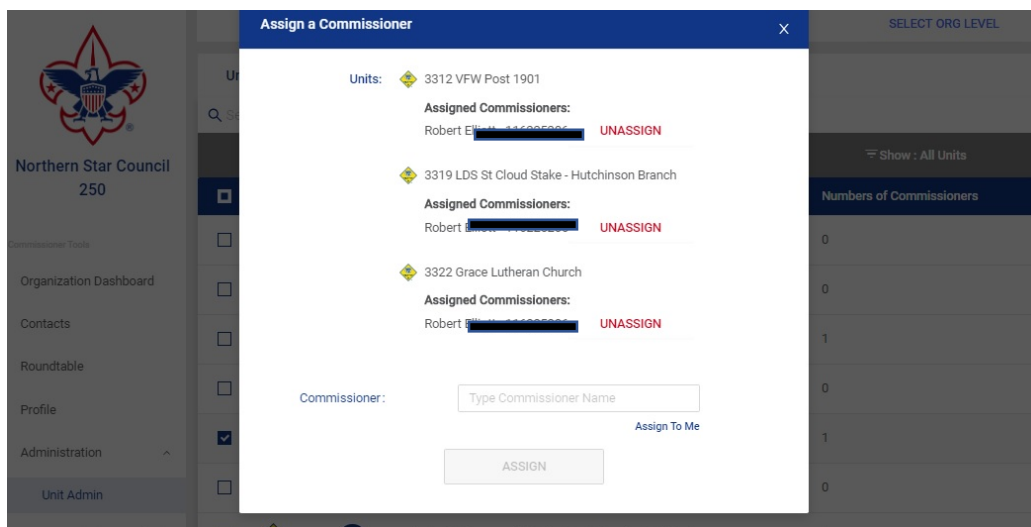
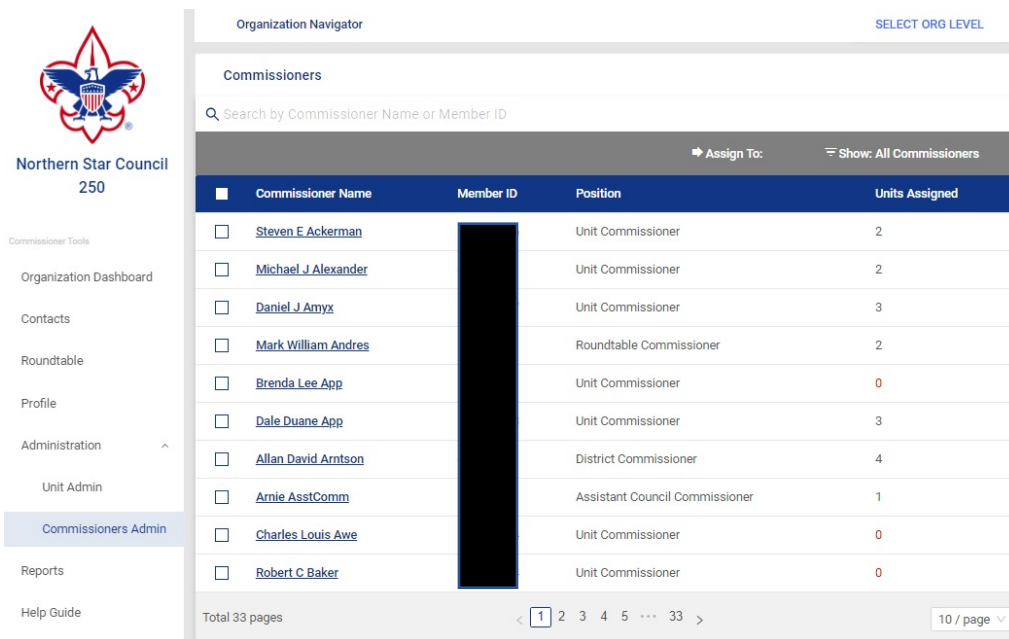


Figure 8

In the previous example, we assigned units to a commissioner, now we will assign a commissioner to a unit through commissioner admin.



Organization Navigator SELECT ORG LEVEL

Commissioners

Search by Commissioner Name or Member ID

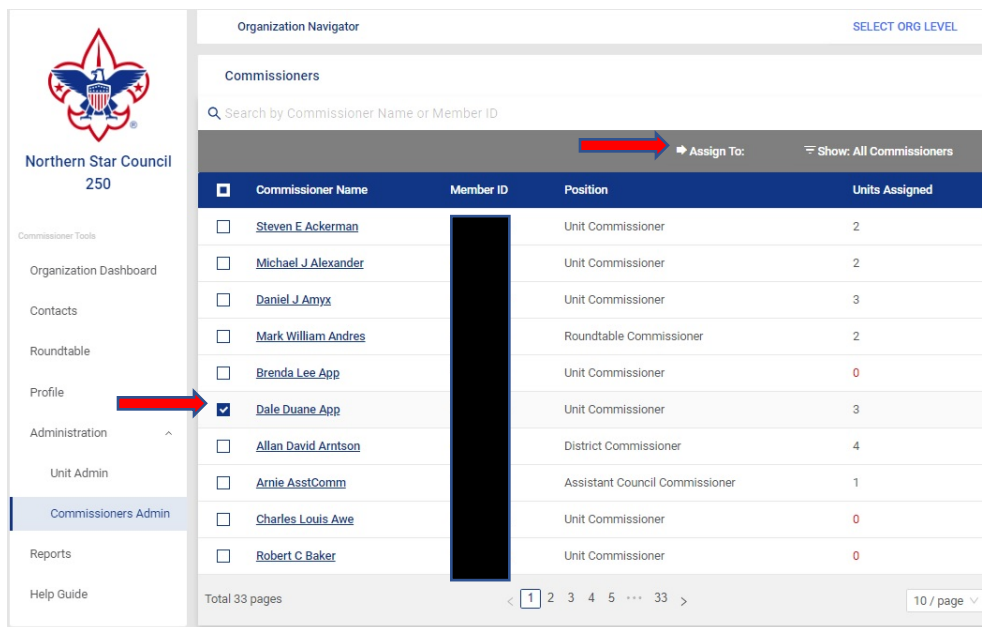
Assign To: Show: All Commissioners

Commissioner Name	Member ID	Position	Units Assigned
<input type="checkbox"/> Steven E Ackerman		Unit Commissioner	2
<input type="checkbox"/> Michael J Alexander		Unit Commissioner	2
<input type="checkbox"/> Daniel J Amyx		Unit Commissioner	3
<input type="checkbox"/> Mark William Andres		Roundtable Commissioner	2
<input type="checkbox"/> Brenda Lee App		Unit Commissioner	0
<input type="checkbox"/> Dale Duane App		Unit Commissioner	3
<input type="checkbox"/> Allan David Arntson		District Commissioner	4
<input type="checkbox"/> Arnie AsstComm		Assistant Council Commissioner	1
<input type="checkbox"/> Charles Louis Awe		Unit Commissioner	0
<input type="checkbox"/> Robert C Baker		Unit Commissioner	0

Total 33 pages < 1 2 3 4 5 ... 33 > 10 / page

Figure 9

The process works similar to the previous example. Select the commissioner from the list that you wish to assign a unit to.



Organization Navigator SELECT ORG LEVEL

Commissioners

Search by Commissioner Name or Member ID

Assign To: Show: All Commissioners

Commissioner Name	Member ID	Position	Units Assigned
<input type="checkbox"/> Steven E Ackerman		Unit Commissioner	2
<input type="checkbox"/> Michael J Alexander		Unit Commissioner	2
<input type="checkbox"/> Daniel J Amyx		Unit Commissioner	3
<input type="checkbox"/> Mark William Andres		Roundtable Commissioner	2
<input type="checkbox"/> Brenda Lee App		Unit Commissioner	0
<input checked="" type="checkbox"/> Dale Duane App		Unit Commissioner	3
<input type="checkbox"/> Allan David Arntson		District Commissioner	4
<input type="checkbox"/> Arnie AsstComm		Assistant Council Commissioner	1
<input type="checkbox"/> Charles Louis Awe		Unit Commissioner	0
<input type="checkbox"/> Robert C Baker		Unit Commissioner	0

Total 33 pages < 1 2 3 4 5 ... 33 > 10 / page

Figure 10

Select the commissioner then select the assign to button at the top of the page.

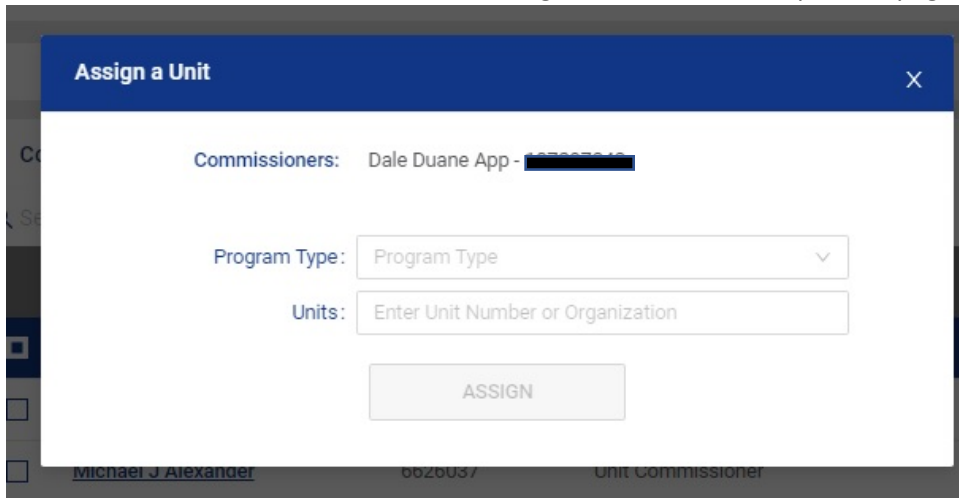
A screenshot of a web application window titled "Assign a Unit" with a close button (X) in the top right corner. The window contains the following elements: "Commissioners: Dale Duane App - [REDACTED]" in blue text; "Program Type:" followed by a dropdown menu showing "Program Type" with a downward arrow; "Units:" followed by a text input field containing the placeholder "Enter Unit Number or Organization"; and a light gray "ASSIGN" button at the bottom. The background shows a sidebar with checkboxes and a footer with the text "Michael J Alexander 6626037 Unit Commissioner".

Figure 11

When you have selected the assign button, a new window appears with pulldown boxes, the first allows you to select the program type for the unit, Pack, Troop, Crew, Ship. After selecting the type of unit, you select the unit.

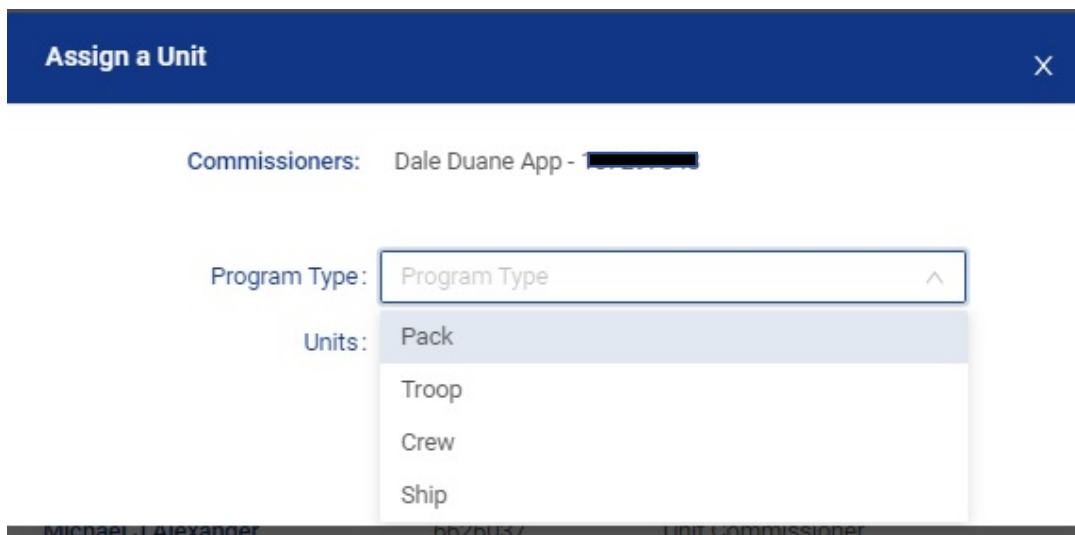
A screenshot of the "Assign a Unit" dialog box after clicking the "ASSIGN" button. The "Program Type:" dropdown menu is open, showing a list of options: "Pack", "Troop", "Crew", and "Ship". The "Units:" text input field remains empty. The rest of the dialog box, including the "Commissioners" field and the "ASSIGN" button, is still visible. The background shows the same sidebar and footer as in Figure 11.

Figure 12

Assign a Unit [X]

Commissioners: Dale Duane App - 1 [REDACTED]

Program Type: Troop [v]

Units: Enter Unit Number or Organization

- Troop 3038 The Church of St Helena
- Troop 3048 Calvary Lutheran Church
- Troop 3060 Hope Community Academy
- Troop 3062 Christ Presbyterian Church
- Troop 3065 Our Saviors Lutheran Church
- Troop 3067 Lions Club of New Hope
- Troop 3068 Good Samaritan United Metho...
- Troop 3082 St Albert The Great Church

Background list of commissioners:

- Michael J Alexander
- Daniel J Amyx
- Mark William Andres
- Brenda Lee App
- Dale Duane App

Figure 13

Select the specific unit you wish to assign to the commissioner.

Assign a Unit [X]

Commissioners: Robert C Baker - 1 [REDACTED]

Program Type: Troop [v]

Units: Troop 3006 Lutheran Church Of The Good Sh... [X]

ASSIGN

Figure 14

You have chosen a program type and you have chosen a specific unit, now click the assign button and the commissioner is now assigned to that unit. After selecting the assign button, you are returned to Commissioner Administration window.

Organization Navigator SELECT ORG LEVEL

Commissioners

Search by Commissioner Name or Member ID

Assign To: Show: All Commissioners

<input type="checkbox"/>	Commissioner Name	Member ID	Position	Units Assigned
<input type="checkbox"/>	Steven E Ackerman		Unit Commissioner	2
<input type="checkbox"/>	Michael J Alexander		Unit Commissioner	2
<input type="checkbox"/>	Daniel J Amyx		Unit Commissioner	3
<input type="checkbox"/>	Mark William Andres		Roundtable Commissioner	2
<input type="checkbox"/>	Brenda Lee App		Unit Commissioner	0
<input checked="" type="checkbox"/>	Dale Duane App		Unit Commissioner	3
<input type="checkbox"/>	Allan David Arntson		District Commissioner	4
<input type="checkbox"/>	Arnie AsstComm		Assistant Council Commissioner	1
<input type="checkbox"/>	Charles Louis Awe		Unit Commissioner	0
<input type="checkbox"/>	Robert C Baker		Unit Commissioner	0

Total 33 pages < 1 2 3 4 5 ... 33 > 10 / page

Figure 15

Another important feature of this window is that you can view the profile of each of you commissioners by clicking on their name.

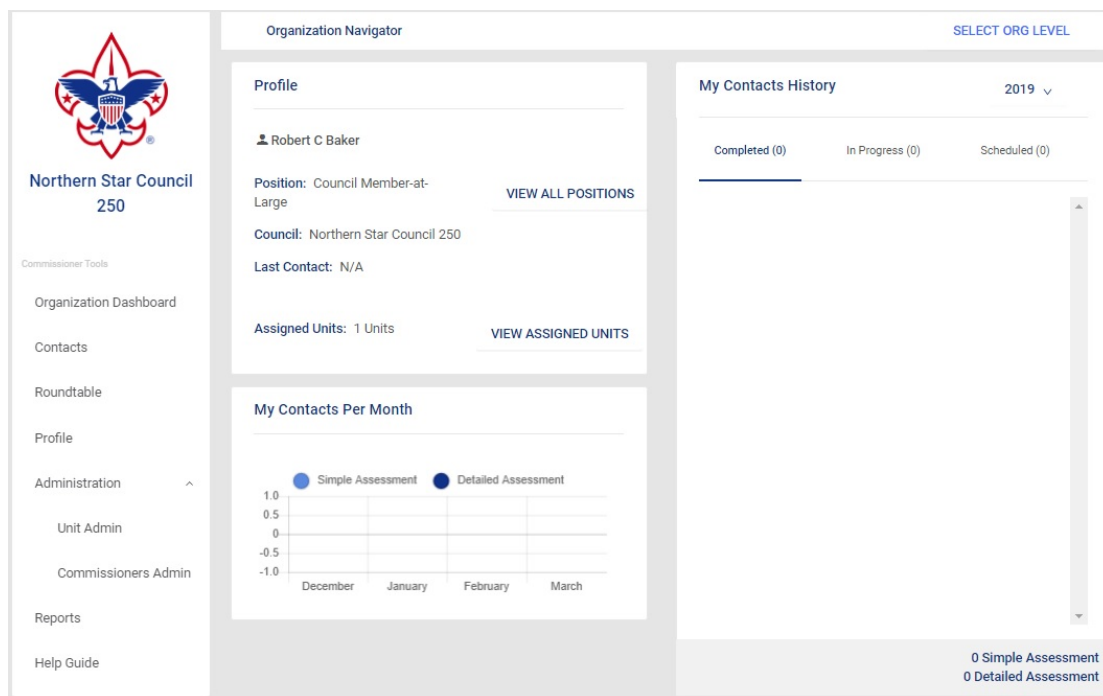


Figure 16

The profile page gives you a snapshot for each of your commissioners. It can show you all the registered positions the commissioner holds, it provides a list of units to which the commissioner is assigned, and it provides a history of the contacts the commissioner has made. The final data field gives you a view in graph form of the number and types of assessments the commissioner has completed during the last four months.

PROFILE TAB

Commissioner tools also provides a profile tab for each commissioner which gives them a snapshot of themselves as a commissioner. The profile tab is available to all commissioners so they can see how they are performing as a commissioner.

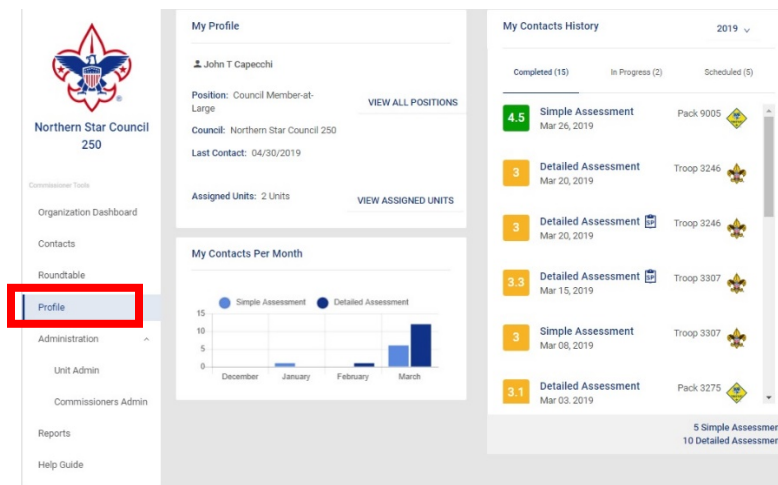



Figure 17

REPORTS

Unit commissioners input valuable and actionable information into commissioner tools when they record their unit contacts. This is important for them as unit commissioners so that they have a record of the assistance they are providing to their units. It is also important for unit commissioner succession planning because newly assigned Unit Commissioners can view the history of the unit.. Administrative commissioners at all levels of the organization can see the health of the units in their jurisdiction to provide help and guidance when needed. Reports give commissioners actionable information to ensure that units remain healthy and able deliver the promise of Scouting to the youth they serve.

The reports available in commissioner tools gives you the information you need as an administrative commissioner to lead your commissioners in achieving the objectives of Unit Service.




Northern Star Council
250

Commissioner Tools

- Organization Dashboard
- Contacts
- Roundtable
- Profile
- Reports**
- Help Guide


Organization Navigator SELECT ORG LEVEL

Key 3's Contact Info




Enrique Coronado

Council Commissioner



William Brody

Council President



John Andrews

Scout Executive

Reports


Date From: Date To:

<p>ASSIGNED EXPIRED UNITS</p> <p>Expired units with last assessments; the "Assigned" report also identifies the assigned commissioner for each unit.</p>	RUN
<p>ASSIGNED UNITS</p> <p>Units having a commissioner assigned; it shows contact information, last assessment, status as a new unit or not, and assigned commissioner(s).</p>	RUN
<p>COMMISSIONER CONTACTS</p> <p>Contacts made by commissioners, indicating whether assigned or not, spread by month.</p>	RUN
<p>COMMISSIONER CONTACTS WITHOUT SUB TOTALS</p> <p>Contacts made by commissioners, indicating whether assigned or not, spread by month. No total included.</p>	RUN
<p>COMMISSIONER RECRUITMENT</p> <p>Prospective commissioners identified in detailed unit assessments.</p>	RUN
<p>COMMISSIONERS WITHOUT CONTACTS</p> <p>Commissioners who have not made unit contacts during the year.</p>	RUN

Figure 18

The reports tab displays the window shown above. At the very top of the page, you find the names of Council or District Key 3.

The reports section provides a list of all the reports that are available in commissioner tools. You will notice that the list is shorter than in the earlier version of commissioner tools because you are able to select a specific date range that covers the data you wish to retrieve.



Northern Star Council
250

Commissioner Tools

- Organization Dashboard
- Contacts
- Roundtable
- Profile
- Administration
- Reports**
- Help Guide

Reports

Date From:
Date To:

ASSIGNED EXPIRED UNITS Expired units with last assessments; the "Assigned" report also identifies the assigned commissioner for each unit.	RUN
ASSIGNED UNITS Units having a commissioner assigned; it shows contact information, last assessment, status as a new unit or not, and assigned commissioner(s).	RUN
COMMISSIONER CONTACTS Contacts made by commissioners, indicating whether assigned or not, spread by month.	RUN
COMMISSIONER CONTACTS WITHOUT SUB TOTALS Contacts made by commissioners, indicating whether assigned or not, spread by month. No total included.	RUN
COMMISSIONER RECRUITMENT Prospective commissioners identified in detailed unit assessments.	RUN
COMMISSIONERS WITHOUT CONTACTS Commissioners who have not made unit contacts during the year.	RUN
DISTRICT CONTACT STATS Units with the number of contacts made during the year, spread by month.	RUN
CONTACTS IN PROGRESS Unit contacts that are currently 'In Progress' having never been completed and are not scheduled for a date in the future.	RUN
PRIORITY NEEDS UNITS	

Figure 19

This is particularly helpful when you need information that has been reported for more than one year. Sometimes our "Scouting year" differs from the calendar year. The following reports are available in Commissioner Tools. This listing shows the data provided in the report. A new feature in this version of Commissioner Tools is that reports can now be generated using a range of dates instead of just a year to date range. This should improve performance and provide more relevant data to administrative commissioners.

BOY SCOUTS OF AMERICA Assigned Expired Units Report

This roster information is to be used only for authorized purposes on behalf of the Boy Scouts of America. Disclosing, copying, or making any inappropriate use of this roster information is strictly prohibited.

Council Northern Star Council 250
Organization Name Northern Star Council 250
Report Generated By John Capocchi
Date Report Generated 03/27/2019

Export to CSV

Export to PDF

RELOAD

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Records: 17

Council Name	District Name	Sub District Name	Unit Type	Unit Number	Chartered Organization	Last Contact	Last Assessment Score	New Unit	New Unit Date	Assigned Commissioner	Position	Expired Position	Expired Position Date	Expired Unit	Expired Unit Date
Northern Star Council 250	Cross River 02		Pack	3358	Buffalo Lions Club	01/05/2019	3.4	No		Jerome Thomas Hargreaves	District Commissioner	N	12/31/2019	Yes	12/31/2018
Northern Star Council 250	Great Rivers 7		Troop	9169	Withrow Education Association			No		Mark J Salmen - 257885	Unit Commissioner, District Commissioner	N, N	12/31/2019, 12/31/2019	Yes	12/31/2018
Northern Star Council 250	Mary Waters 12		Pack	9142	St Paul Lutheran Church			No		Michael Steven Fish	Unit Commissioner	N	12/31/2019	Yes	12/31/2018
Northern Star Council 250	Mary Waters 12		Pack	9172	First Lutheran Church			No		Thomas Krinn Pick - 214829	Unit Commissioner	N	12/31/2019	Yes	12/31/2018
Northern Star Council 250	Metro Lakes 19		Pack	3110	Mount Olivet Lutheran Church			No		Peter Arlo Johnson - 214844	Unit Commissioner	N	12/31/2019	Yes	12/31/2018
Northern Star Council 250	Metro Lakes 19		Pack	2145	Hope Lutheran Church			No		Anne Lacey Varberg	Unit Commissioner, Asst. District Commissioner, District Commissioner	N, N, N	12/31/2019, 12/31/2019, 12/31/2019	Yes	12/31/2018
Northern Star Council 250	Metro Lakes 19		Pack	3229	Minnesota Association of Deaf Citizens			No		Janet L Bovee - 267779				Yes	12/31/2018
Northern Star Council 250	Metro Lakes 19		Troop	3546	St Thomas The Apostle Church			No		Douglas Michael Arnold				Yes	12/31/2018
Northern Star Council 250	Northwest 10		Pack	9286	St Rose Of Lima Parish			No		Wayne David Seher - 121234	Unit Commissioner	N	12/31/2019	Yes	12/31/2018
Northern Star Council 250	Southern Isles 09		Troop	9344	Bethel Lutheran Church			No		Jay Victor Kulinen	Unit Commissioner	N	12/31/2019	Yes	12/31/2018
Northern Star Council 250	Southern Isles 09		Troop	9344	Bethel Lutheran Church			No		Hena Ronna Hargison	Unit Commissioner	N	12/31/2019	Yes	12/31/2018
Northern Star Council 250	Three Rivers 11		Pack	3020	Pringle Units			No		James Dean Walker	Unit Commissioner	N	12/31/2019	Yes	12/31/2018
Northern Star Council 250	Three Rivers 11		Pack	3511	St Francis Lions Club			No		Bruce A Henke	Asst. District Commissioner	N	12/31/2019	Yes	12/31/2018
Northern Star Council 250	Three Rivers 11		Pack	3511	St Francis Lions Club			No		Duane Douglas Nelson	Unit Commissioner	N	12/31/2019	Yes	12/31/2018
Northern Star Council 250	Three Rivers 11		Pack	3511	St Francis Lions Club			No		Tracy L Schrage - 289112	District Commissioner	N	12/31/2019	Yes	12/31/2018

Figure 20

The Assigned Expired Units report displays a list of all expired units that are currently assigned to a commissioner.

BOY SCOUTS OF AMERICA Assigned Units Report

This roster information is to be used only for authorized purposes on behalf of the Boy Scouts of America. Disclosing, copying, or making any inappropriate use of this roster information is strictly prohibited.

Council Northern Star Council 250
Organization Name Northern Star Council 250
Report Generated By John Capocchi
Date Report Generated 03/27/2019

Export to CSV

Export to PDF

RELOAD

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Records: 511

Council Name	District Name	Sub District Name	Unit Type	Unit Number	Chartered Organization	Last Contact	Last Assessment Score	Unit Leader	Chartered Organization Rep.	New Unit	New Unit Date	Assigned Commissioner	Position	Expired Position	Expired Position Date	Expired Unit	Expired Unit Date
Northern Star Council 250	Chief Black Dog 16		Crew	1776	American Legion Post 1776			Kathryn E Stewart - 241131	Stephen Gerard Thell	No		Enrique Duane Coronado - 106607	Council Commissioner	N	12/31/2019	No	12/31/2019
Northern Star Council 250	Chief Black Dog 16		Crew	1776	American Legion Post 1776			Kathryn E Stewart - 241131	Stephen Gerard Thell	No		David John Lockwood	Asst. District Commissioner	N	12/31/2019	No	12/31/2019
Northern Star Council 250	Chief Black Dog 16		Pack	3108	LDS Lakeville Stake - Burnsville Ward	01/01/2019	3.5	Candice Rene Fisher	Bryce Eric Beach	No		Alvin L Hadley	Unit Commissioner	N	12/31/2019	No	12/31/2019
Northern Star Council 250	Chief Black Dog 16		Pack	9104	Eagan Lions Club			Rebecca Jo Whitaker	Cary Todd Larsen	No		Michael J Gabriel - 215069	Unit Commissioner	N	12/31/2019	No	12/31/2019
Northern Star Council 250	Chief Black Dog 16		Pack	9204	Grace United Methodist Church			Anna Lea Johnson	Valerie Jean Webber	No		Ely Rozann Souley	Unit Commissioner	N	12/31/2019	No	12/31/2019
Northern Star Council 250	Chief Black Dog 16		Pack	9205	Westview School PTO			Phillip Paul Kadlec	Melissa Ann Westering	No		William V Brock - 129919	Unit Commissioner	N	12/31/2019	No	12/31/2019
Northern Star Council 250	Chief Black Dog 16		Pack	9227	Rotary Club Of Apple Valley			John Gary Indreus	Clint Hoopdew	No		Dennis C Parker - 210295	Unit Commissioner	N	12/31/2019	No	12/31/2019
Northern Star Council 250	Chief Black Dog 16		Pack	9292	Spirit Of Life Presbyterian Church			Jacob Ryan Jesuiko	Duane Richard Brause	No		Margaret Rickert Roelke	Unit Commissioner	N	12/31/2019	No	12/31/2019
Northern Star Council 250	Chief Black Dog 16		Pack	9293	Lions Club of Rosemount Minnesota			Christopher John Labonne	Roger Kent Ellis	No		Joe C Stefani	Unit Commissioner	N	12/31/2019	No	12/31/2019
Northern Star Council 250	Chief Black Dog 16		Pack	9298	Grace Lutheran Church of Apple Valley			Mark Matthew Waschek	Eric O Raemus - 281772	No		Eric O Raemus - 281772	Unit Commissioner	N	12/31/2019	No	12/31/2019
Northern Star Council 250	Chief Black Dog 16		Pack	9446	Deerwood Elementary School PTO			Andrew Peter Krebs	Aaron Marshall Wilson	No		Timothy C Talarak - 214822	Unit Commissioner	N	12/31/2019	No	12/31/2019
Northern Star Council 250	Chief Black Dog 16		Pack	9449	Advent United Methodist Church			Jon Hughes Stevenson - 242011	Cynthia Joyce Yanchury - 202391	No		Andrew John Goetzsch - 142361	Unit Commissioner	N	12/31/2019	No	12/31/2019
Northern Star Council 250	Chief Black Dog 16		Pack	9453	Eagan Lions Club			Josh Gerdes	Cary Todd Larsen	No		Joseph Bernard Schulte	Unit Commissioner	N	12/31/2019	No	12/31/2019
Northern Star Council 250	Chief Black Dog 16		Pack	9455	Emanuel Lutheran Church			Angela Ruth Hammerick	Daniel Thomas Gossulier	No		Michael R Schornak	Unit Commissioner	N	12/31/2019	No	12/31/2019
Northern Star Council 250	Chief Black Dog 16		Pack	9622	Eagan Fire Dept #2			John Edward Finckh	Jon Hughes Stevenson - 242011	No		Eric Victor Lee	Asst. District Commissioner	N	12/31/2019	No	12/31/2019

Figure 21

The Assigned Units report displays a list of all units that been assigned a unit commissioner.

BOY SCOUTS OF AMERICA® Commissioner Contacts Report

This roster information is to be used only for authorized purposes on behalf of the Boy Scouts of America. Disclosing, copying, or making any inappropriate use of this roster information is strictly prohibited.

Council Northern Star Council 250
 Organization Name Northern Star Council 250
 Period of Time From Jan 2019 to Feb 2019
 Report Generated By John Capocchi
 Date Report Generated 03/27/2019

Export to CSV

RELOAD

Page 1 of 5 GO

Records: 83

Council Name	District Name	SubDistrict Name	Position	Visitor Name	Assignment Type	Unit Type	Unit Number	Charter Org	Jan	Feb	Total
Northern Star Council 250	Crow River 02				Additional Contact	Pack	3361	Norwood/Young America Lions Club	0	1	1
Northern Star Council 250	Crow River 02				Additional Contact	Troop	3246	BPOE #2427 Elks	0	2	2
Northern Star Council 250 Crow River 02 Commissioner Total									0	3	3
Northern Star Council 250	Crow River 02		Unit Commissioner	Daniel J Amyx	Additional Contact	Pack	3355	LDS Anoka Stake - Buffalo Ward	1	0	1
Northern Star Council 250 Crow River 02 Daniel J Amyx Commissioner Total									1	0	1
Northern Star Council 250	Crow River 02		Council Commissioner	Enrique Duane Coronado	Additional Contact				1	0	1
Northern Star Council 250	Crow River 02		Council Commissioner	Enrique Duane Coronado	Assigned Unit	Pack	3236	American Legion Post 96	3	0	3
Northern Star Council 250	Crow River 02		Council Commissioner	Enrique Duane Coronado	Additional Contact	Pack	3273	Delano Lions Club	4	0	4
Northern Star Council 250	Crow River 02		Council Commissioner	Enrique Duane Coronado	Additional Contact	Pack	3355	LDS Anoka Stake - Buffalo Ward	9	0	9
Northern Star Council 250	Crow River 02		Council Commissioner	Enrique Duane Coronado	Additional Contact	Pack	3357	Lions Club of Kimball	4	0	4
Northern Star Council 250	Crow River 02		Council Commissioner	Enrique Duane Coronado	Additional Contact	Pack	3354	Annandale Lions Club	1	0	1
Northern Star Council 250	Crow River 02		Council Commissioner	Enrique Duane Coronado	Additional Contact	Pack	3356	St Francis Xavier Church	2	0	2
Northern Star Council 250	Crow River 02		Council Commissioner	Enrique Duane Coronado	Additional Contact	Pack	3275	Hector Lions Club	2	0	2
Northern Star Council 250	Crow River 02		Council Commissioner	Enrique Duane Coronado	Additional Contact	Troop	3219	American Legion Post 131	2	0	2
Northern Star Council 250	Crow River 02		Council Commissioner	Enrique Duane Coronado	Additional Contact				2	0	2
Northern Star Council 250	Crow River 02		Council Commissioner	Enrique Duane Coronado	Additional Contact	Pack	3312	VPW Post 1901	3	0	3

Figure 22

The Commissioner Contacts Report – Displays all contacts made for units within the council and/or district. The report displays sub-totals for all assigned contacts.

BOY SCOUTS OF AMERICA® Commissioner Contacts Without Subtotals Report

This roster information is to be used only for authorized purposes on behalf of the Boy Scouts of America. Disclosing, copying, or making any inappropriate use of this roster information is strictly prohibited.

Council Northern Star Council 250
 Organization Name Northern Star Council 250
 Period of Time From Jan 2019 to Feb 2019
 Report Generated By John Capocchi
 Date Report Generated 03/27/2019

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Records: 41

Council Name	District Name	SubDistrict Name	Position	Visitor Name	Assignment Type	Unit Type	Unit Number	Charter Org	Jan	Feb	Total
Northern Star Council 250	Crow River 02		Unit Commissioner	Steven S. Ackerman	Additional Contact	Pack	2267	Lions Club of Kimball	1	0	1
Northern Star Council 250	Crow River 02		Unit Commissioner	Steven S. Ackerman	Additional Contact	Pack	2266	LDS Anoka Stake - Buffalo Ward	4	0	4
Northern Star Council 250	Crow River 02		Scout Executive	John Richard Andrews	Additional Contact	Troop	3219	American Legion Post 131	1	0	1
Northern Star Council 250	Crow River 02		Assistant Council Commissioner	John T. Capocchi	Additional Contact	Troop	3246	BPOE #2427 Elks	0	1	1
Northern Star Council 250	Crow River 02		Council Commissioner	Enrique Duane Coronado	Additional Contact				1	0	1
Northern Star Council 250	Crow River 02		Council Commissioner	Enrique Duane Coronado	Assigned Unit	Pack	3236	American Legion Post 96	3	0	3
Northern Star Council 250	Crow River 02		Council Commissioner	Enrique Duane Coronado	Additional Contact	Pack	3273	Delano Lions Club	4	0	4
Northern Star Council 250	Crow River 02		Council Commissioner	Enrique Duane Coronado	Additional Contact	Pack	3355	LDS Anoka Stake - Buffalo Ward	9	0	9
Northern Star Council 250	Crow River 02		Council Commissioner	Enrique Duane Coronado	Additional Contact	Pack	3354	Annandale Lions Club	1	0	1
Northern Star Council 250	Crow River 02		Council Commissioner	Enrique Duane Coronado	Additional Contact	Pack	3356	St Francis Xavier Church	2	0	2
Northern Star Council 250	Crow River 02		Council Commissioner	Enrique Duane Coronado	Additional Contact	Pack	3275	Hector Lions Club	2	0	2
Northern Star Council 250	Crow River 02		Council Commissioner	Enrique Duane Coronado	Additional Contact	Troop	3219	American Legion Post 131	2	0	2
Northern Star Council 250	Crow River 02		Council Commissioner	Enrique Duane Coronado	Additional Contact				2	0	2
Northern Star Council 250	Crow River 02		Council Commissioner	Enrique Duane Coronado	Additional Contact	Pack	3357	Lions Club of Kimball	4	0	4
Northern Star Council 250	Crow River 02		Council Commissioner	Enrique Duane Coronado	Additional Contact	Pack	3312	VPW Post 1901	3	0	3
Northern Star Council 250	Crow River 02		District Commissioner	Wayne H. Ranjey	Additional Contact	Troop	3219	American Legion Post 131	2	0	2
Northern Star Council 250	Crow River 02				Additional Contact	Pack	3361	Norwood/Young America Lions Club	0	1	1
Northern Star Council 250	Crow River 02				Additional Contact	Troop	3246	BPOE #2427 Elks	0	2	2
Northern Star Council 250	Crow River 02		Unit Commissioner	Daniel J Amyx	Additional Contact	Pack	3355	LDS Anoka Stake - Buffalo Ward	1	0	1

Figure 23

Displays all contacts made for units within the council and/or district without the subtotals.

This roster information is to be used only for authorized purposes on behalf of the Boy Scouts of America. Disclosing, copying, or making any inappropriate use of this roster information is strictly prohibited.

Council Northern Star Council 250
 Organization Name Northern Star Council 250
 Report Generated By John Capechi
 Date Report Generated 03/27/2019

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Records: 3920

Council Name	District Name	Subdistrict Name	Unit Type	Unit Number	Charter Organization	Visitor	Unit Committee Chair	Unit Committee Chair Email	Date of Contact	Possible Unit Commissioner Candidate
Northern Star Council 250	Chief Black Dog 16		Crew	221	LDS Oakdale Stake - Eagan Ward					
Northern Star Council 250	Chief Black Dog 16		Crew	290	Shepherd Of The Valley Lutheran Church					
Northern Star Council 250	Chief Black Dog 16		Crew	298	Christus Victor Lutheran Church					
Northern Star Council 250	Chief Black Dog 16		Crew	446	Blue Cross And Blue Shield Of Minnesota					
Northern Star Council 250	Chief Black Dog 16		Crew	1776	American Legion Post 1776		Peggy Munro Scholberg	qs@scouting.org		
Northern Star Council 250	Chief Black Dog 16		Crew	2000	School Of Environmental Studies Ed Foundation					
Northern Star Council 250	Chief Black Dog 16		Crew	2001	Group Of Concerned Citizens					
Northern Star Council 250	Chief Black Dog 16		Crew	2010	School Of Environmental Studies Ed Foundation					
Northern Star Council 250	Chief Black Dog 16		Crew	2708	LDS Lakeville Stake - Lakeville Ward					
Northern Star Council 250	Chief Black Dog 16		Crew	3108	LDS Lakeville Stake - Burnsville Ward					
Northern Star Council 250	Chief Black Dog 16		Crew	3801	LDS Lakeville Stake - Prior Lake Ward					
Northern Star Council 250	Chief Black Dog 16		Crew	9199	Apple Valley High School Site Council					
Northern Star Council 250	Chief Black Dog 16		Crew	9202	Concerned Citizens for Crew 202					
Northern Star Council 250	Chief Black Dog 16		Crew	9221	LDS Oakdale Stake - Eagan Ward					
Northern Star Council 250	Chief Black Dog 16		Crew	9227	Church of the Risen Savior					
Northern Star Council 250	Chief Black Dog 16		Crew	9290	Shepherd Of The Valley Lutheran Church					
Northern Star Council 250	Chief Black Dog 16		Crew	9290	Shepherd Of The Valley Lutheran Church					
Northern Star Council 250	Chief Black Dog 16		Crew	9400	University YMCA Twin Cities 2					
Northern Star Council 250	Chief Black Dog 16		Crew	9404	University YMCA Twin Cities					
Northern Star Council 250	Chief Black Dog 16		Crew	9446	Blue Cross And Blue Shield Of Minnesota					

Figure 24

When unit commissioners contact units and they encounter another adult leader whom they think might be a good commissioner, as part of the detailed assessment, the commissioner can enter the name and contact information of such a commissioner prospect. This report provides a consolidated list of leaders who might make a good commissioner. This report can help with recruiting unit commissioners.

BOY SCOUTS OF AMERICA® Commissioners Without Contacts Report

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Council Northern Star Council 250
Organization Name Northern Star Council 250
Period of Time From Jan 2019 to Feb 2019
Report Generated By John Capecechi
Date Report Generated 03/27/2019

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Records: 180

Council Name	District Name	SubDistrict Name	Position	Name
Northern Star Council 250	Chief Black Dog 16		Unit Commissioner	Alvin L Hadley
Northern Star Council 250	Chief Black Dog 16		Unit Commissioner	Andrew John Goettisch
Northern Star Council 250	Chief Black Dog 16		Unit Commissioner	Carl William Ireland
Northern Star Council 250	Chief Black Dog 16		Asst. District Commissioner	David John Lockwood
Northern Star Council 250	Chief Black Dog 16		Unit Commissioner	Dennis C Parker
Northern Star Council 250	Chief Black Dog 16		Unit Commissioner	Ely Rozann Soukey
Northern Star Council 250	Chief Black Dog 16		Unit Commissioner	Eric O Rasmus
Northern Star Council 250	Chief Black Dog 16		Asst. District Commissioner	Eric Victor Lee
Northern Star Council 250	Chief Black Dog 16		Unit Commissioner	Joe C Stefani
Northern Star Council 250	Chief Black Dog 16		Asst. District Commissioner	Joe J Miller
Northern Star Council 250	Chief Black Dog 16		Unit Commissioner	Joseph Bernard Schulte
Northern Star Council 250	Chief Black Dog 16		Unit Commissioner	Margaret Pickett Roeske
Northern Star Council 250	Chief Black Dog 16		Unit Commissioner	Michael J Gabriel
Northern Star Council 250	Chief Black Dog 16		Unit Commissioner	Michael R Schornak
Northern Star Council 250	Chief Black Dog 16		Unit Commissioner	Timothy C Tatarek
Northern Star Council 250	Chief Black Dog 16			William Eric Woodson
Northern Star Council 250	Chief Black Dog 16		Unit Commissioner	William V Block
Northern Star Council 250	Crow River 02			Anita Marie Kolstad
Northern Star Council 250	Crow River 02		Assistant Council Commissioner	Brian Smith

Figure 25

Commissioners Without Contacts - lists all commissioners that have not made a contact within the council and/or district as of the date of the report.

BOY SCOUTS OF AMERICA®

District Contact Stats Report

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Council Northern Star Council 250

Organization Name Northern Star Council 250

Period of Time From Jan 2019 to Feb 2019

Report Generated By John Capecechi

Date Report Generated 03/27/2019

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Records: 873

Council Name	District Name	Subdistrict Name	Unit Type	Unit Number	Charter Org	New Unit	New Unit Date	Jan, Simple	Jan, Detailed	Feb, Simple	Feb, Detailed	Total
Northern Star Council 250	Chief Black Dog 16		Crew	1776	American Legion Post 1776	No		0	0	0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack	3108	LDS Lakeville Stake - Burnsville Ward	No		1	0	0	0	1
Northern Star Council 250	Chief Black Dog 16		Pack	3801	LDS Lakeville Stake - Prior Lake Ward	No		1	0	0	0	1
Northern Star Council 250	Chief Black Dog 16		Pack	9104	Eagan Lions Club	No		0	0	0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack	9108	Oakridge Elementary School PTO	No		0	0	0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack	9204	Grace United Methodist Church	No		0	0	0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack	9205	Westview School PTO	No		0	0	0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack	9221	LDS Oakdale Stake - Eagan Ward	No		0	0	0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack	9227	Rotary Club Of Apple Valley	No		0	0	0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack	9292	Spirit Of Life Presbyterian Church	No		0	0	0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack	9293	Lions Club of Rosemount Minnesota	No		0	0	0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack	9298	Grace Lutheran Church of Apple Valley	No		0	0	0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack	9446	Deerwood Elementary School PTO	No		0	0	0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack	9449	Advent United Methodist Church	No		0	0	0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack	9453	Eagan Lions Club	No		0	0	0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack	9455	Emanuel Lutheran Church	No		0	0	0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack	9499	Rt Academy	Yes	09/01/2017	0	0	0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack	9508	LDS Lakeville Stake - Apple Valley Ward	No		0	0	0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack	9622	Eagan Fire Dept #2	No		0	0	0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack	9708	LDS Lakeville Stake - Lakeville Ward	No		0	0	0	0	0

Figure 26

The district Contact Stats Report displays the number of contacts made over the date range selected, for a unit either at the district or council level. Only units within the selected district or council will appear.

BOY SCOUTS OF AMERICA® Contacts in Progress Report

This roster information is to be used only for authorized purposes on behalf of the Boy Scouts of America. Disclosing, copying, or making any inappropriate use of this roster information is strictly prohibited.

Council Northern Star Council 250
 Organization Name Northern Star Council 250
 Report Generated By John Capechi
 Date Report Generated 03/27/2019

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Records: 290

Council Name	District Name	Sub District Name	Org Type	Unit Name	Contact Date	Charter Org	Type Of Contact	Member ID	Visitor Name	Score
Northern Star Council 250	Crow River 02		Unit	Pack 3236	08/02/2018	American Legion Post 96	Simple Assessment	122322719	Enrique Duane Coronado	
Northern Star Council 250	Crow River 02		Unit	Pack 3236	11/16/2018	American Legion Post 96	Simple Assessment	122322719	Enrique Duane Coronado	
Northern Star Council 250	Crow River 02		Unit	Pack 3236	12/04/2018	American Legion Post 96	Simple Assessment	122322719	Enrique Duane Coronado	
Northern Star Council 250	Crow River 02		Unit	Pack 3236	01/05/2019	American Legion Post 96	Detailed Assessment	122322719	Enrique Duane Coronado	0
Northern Star Council 250	Crow River 02		Unit	Pack 3236	01/08/2019	American Legion Post 96	Simple Assessment	122322719	Enrique Duane Coronado	
Northern Star Council 250	Crow River 02		Unit	Pack 3236	01/08/2019	American Legion Post 96	Simple Assessment	122322719	Enrique Duane Coronado	
Northern Star Council 250	Crow River 02		Unit	Pack 3236	03/09/2019	American Legion Post 96	Detailed Assessment	1483262	John T Capechi	1
Northern Star Council 250	Crow River 02		Unit	Pack 3246	03/14/2019	Christ The King Lutheran Church	Detailed Assessment	1574794	John Richard Andrews	3.5
Northern Star Council 250	Crow River 02		Unit	Pack 3253	03/02/2019	Gethsemane Lutheran Church	Detailed Assessment	1483262	John T Capechi	1
Northern Star Council 250	Crow River 02		Unit	Pack 3253	03/21/2019	Gethsemane Lutheran Church	Detailed Assessment	1574794	John Richard Andrews	3.1
Northern Star Council 250	Crow River 02		Unit	Pack 3272	07/01/2018	Monticello Lions Club	Detailed Assessment	118852320	Samantha Louise Best	4
Northern Star Council 250	Crow River 02		Unit	Pack 3272	07/30/2018	Monticello Lions Club	Detailed Assessment	1492857	Timothy G Farley	2.4
Northern Star Council 250	Crow River 02		Unit	Pack 3272	10/02/2018	Monticello Lions Club	Detailed Assessment	1492857	Timothy G Farley	4
Northern Star Council 250	Crow River 02		Unit	Pack 3272	11/16/2018	Monticello Lions Club	Simple Assessment	1492857	Timothy G Farley	
Northern Star Council 250	Crow River 02		Unit	Pack 3272	11/17/2018	Monticello Lions Club	Simple Assessment	1492857	Timothy G Farley	
Northern Star Council 250	Crow River 02		Unit	Pack 3272	02/15/2019	Monticello Lions Club	Detailed Assessment			0.3
Northern Star Council 250	Crow River 02		Unit	Pack 3274	01/04/2019		Detailed Assessment	122322719	Enrique Duane Coronado	0.8
Northern Star Council 250	Crow River 02		Unit	Pack 3274	01/08/2019		Simple Assessment	122322719	Enrique Duane Coronado	
Northern Star Council 250	Crow River 02		Unit	Pack 3312	07/09/2018	VFW Post 1901	Simple Assessment	122322719	Enrique Duane Coronado	
Northern Star Council 250	Crow River 02		Unit	Pack 3312	07/09/2018	VFW Post 1901	Simple Assessment	122322719	Enrique Duane Coronado	

Figure 27

The contacts in progress report lists contacts that have been started by a commissioner and have not been fully completed. This report allows Administrative commissioner to contact individual unit commissioner to see if there is an issue that might require help so that the contact can be completed.

BOY SCOUTS OF AMERICA® Priority Needs Units Report

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Council Northern Star Council 250
 Organization Name Northern Star Council 250
 Report Generated By John Capechi
 Date Report Generated 03/27/2019

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Records: 20

District Name	Subdistrict Name	Unit Type	Unit Number	Charter Org	Visitor	Unit Committee Chair	Unit Committee Chair Email	Date of Contact	Date of Entry	Key 3 Issues	Not Meeting	No Leader	No Committee	No Members	Unit Conflict	No Orientation	Weak Lead
Crow River 02	Pack		3236	American Legion Post 96	John Richard Andrews			03/19/2019	03/19/2019	No	No	No	No	No	No	No	No
Crow River 02	Pack		3238	American Legion Post 259	John T Capechi -133541			03/01/2019	03/21/2019	No	No	No	No	Yes	No	No	Yes
Crow River 02	Pack		3253	Gethsemane Lutheran Church	John Richard Andrews			03/25/2019	03/27/2019	Yes	No	No	No	No	No	Yes	No
Crow River 02	Pack		3272	Stevens Lutheran Church	Steven R Ackerman -203221			03/15/2019	03/18/2019	No	No	No	No	No	No	No	No
Crow River 02	Pack		3274	Hector Lions Club	John T Capechi -133541			03/09/2019	03/21/2019	No	No	No	No	No	No	No	No
Crow River 02	Pack		3385	LDS Ananda Stake - Buffalo Ward	Daniel J Arny			01/09/2019	01/09/2019	Yes	No	No	No	No	No	No	No
Crow River 02	Pack		3387	Lions Club of Kismet	Enrique Duane Coronado -106607			01/06/2019	01/09/2019	Yes	No	No	No	No	No	No	No
Crow River 02	Pack		3388	Buffalo Lions Club	Enrique Duane Coronado -106607			01/06/2019	01/09/2019	Yes	No	No	No	No	No	No	No
Crow River 02	Troop		3219	American Legion Post 121	Enrique Duane Coronado -106607			01/14/2019	01/14/2019	No	No	No	No	No	No	No	No
Crow River 02	Troop		3248	BOE #4227 BSA	John T Capechi -133541			03/20/2019	03/21/2019	No	No	No	No	No	No	No	No

Figure 28

The Priority needs report provides critical information on units that might be at risk of not renewing their charter or of failing sooner than charter renewal time. Units on this report need help NOW!

 **BOY SCOUTS OF AMERICA®** Unassigned Units Report

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Council: Northern Star Council 250
Organization Name: Northern Star Council 250
Report Generated By: John Capechi
Date Report Generated: 03/27/2019

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Records: 491

Council Name	District Name	Sub District Name	Unit Type	Unit Number	Chartered Organization	Last Contact	Last Assessment Score	Unit Leader	Chartered Organization Rep	New Unit	New Unit Date
Northern Star Council 250	Chief Black Dog 16		Pack	3801	LDS Lakeville Stake - Prior Lake Ward	01/02/2019	4	Taggart Ross Johnson - 135169051	Ty Johnson - 5632617	No	
Northern Star Council 250	Chief Black Dog 16		Pack	9108	Osbridge Elementary School PTO			Jeffrey Ronald Lee - 12603467	Patricia Renee Sizer - 125619987	No	
Northern Star Council 250	Chief Black Dog 16		Pack	9221	LDS Oakdale Stake - Egan Ward			Daria Marie Gonthamer - 12543931	Joseph Rich Shive - 129863379	No	
Northern Star Council 250	Chief Black Dog 16		Pack	9499	Pix Academy			Jerry Chik Leung - 13482624	Corinne Wilson Albrecht - 134682118	Yes	08/01/2017
Northern Star Council 250	Chief Black Dog 16		Pack	9508	LDS Lakeville Stake - Apple Valley Ward			Daria Marie Gonthamer - 12543931	David Lloyd McAllister - 128848316	No	
Northern Star Council 250	Chief Black Dog 16		Pack	9708	LDS Lakeville Stake - Lakeville Ward			Rachel Lynn Andersen - 133700717	Jacob Russell Whitaker - 132758125	No	
Northern Star Council 250	Chief Black Dog 16		Pack	9824	Faithful Shepherd Catholic School			Bradley Steven Neuman - 1208165	Michael Gerard Randall - 132798305	No	
Northern Star Council 250	Chief Black Dog 16		Troop	3108	LDS Lakeville Stake - Burnsville Ward			Thomas Michael Fisher - 120538575	Bryce Eric Beach - 119480447	No	
Northern Star Council 250	Chief Black Dog 16		Troop	3302	LDS Lakeville Stake - Faribault Ward			Jed Allen Petersen - 134044490	William Devin Sellers - 130205696	No	
Northern Star Council 250	Chief Black Dog 16		Troop	9451	Egan Fire Fighters Relief Association			Robert Glee Grady - 110255318	William Jacob King - 126406687	No	
Northern Star Council 250	Chief Black Dog 16		Troop	9508	LDS Lakeville Stake - Apple Valley Ward			Jeremy Alan Barringer - 120682780	David Lloyd McAllister - 128848316	No	
Northern Star Council 250	Crow River 02		Crew	3361	American Legion Post 343			Geraldine Ann Scott - 130993263	Gayle J Williams - 113547414	No	
Northern Star Council 250	Crow River 02		Pack	3249	American Legion Post 209	03/01/2019	3.6	Timothy Andrew Wheatley - 128107882	Dean Sherman Swela - 125771012	No	
Northern Star Council 250	Crow River 02		Pack	3275	Hector Lions Club	03/03/2019	3.1	Scott David Hable - 134907330	Teri Hill - 6624832	No	
Northern Star Council 250	Crow River 02		Pack	3388	LDS Anoka Stake - Buffalo Ward	01/03/2019	3.4	Skip Emory Hendricks - 116607023	Mark William Branson - 110800396	No	
Northern Star Council 250	Crow River 02		Pack	3357	Lions Club of Kimball	01/08/2019	3.9	Michael Gary Erpelding - 12333028	Eugene John Gohmann - 12417218	No	
Northern Star Council 250	Crow River 02		Pack	3361	Norwood/Young America Lions Club	02/19/2019	3	Karely Donald Booth - 138075003	Charles E Venske - 6621275	No	
Northern Star Council 250	Crow River 02		Pack	3363	Egan Valley Lions Club			Adam Charles Tischer - 134296645	Kristi Lynn Stachowiak - 121379119	No	
Northern Star Council 250	Crow River 02		Troop	3219	American Legion Post 131	01/16/2019	4.5	Alan J Luch - 102623912	Donald Pilgaj - 127682732	No	
Northern Star Council 250	Crow River 02		Troop	3275	Hector Lions Club			Thomas Allan Kleeberger - 124737023	Teri Hill - 6624832	No	

Figure 29

The unassigned units report provides a list of units that do not have a commissioner assigned to them.

 **BOY SCOUTS OF AMERICA®** Unassigned Expired Units Report

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Council: Northern Star Council 250
Organization Name: Northern Star Council 250
Report Generated By: John Capechi
Date Report Generated: 03/27/2019

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Records: 170

Council Name	District Name	Sub District Name	Unit Type	Unit Number	Charter Org	Last Contact	Last Assessment Score	New Unit	New Unit Date	Expired Date
Northern Star Council 250	Chief Black Dog 16		Crew	5404	University YMCA Twin Cities			No		12/31/2016
Northern Star Council 250	Chief Black Dog 16		Crew	9508	LDS Lakeville Stake - Apple Valley Ward			No		12/31/2017
Northern Star Council 250	Chief Black Dog 16		Troop	3801	LDS Lakeville Stake - Prior Lake Ward			No		12/31/2018
Northern Star Council 250	Crow River 02		Crew	3355	LDS Anoka Stake - Buffalo Ward			No		12/31/2017
Northern Star Council 250	Dan Patch 05		Crew	3186	Alliance Southern Minnesota LLC			No		12/31/2016
Northern Star Council 250	Dan Patch 05		Crew	3316	Shepherd of The Lake Lutheran Church			No		12/31/2017
Northern Star Council 250	Dan Patch 05		Troop	3473	St Michaels Lutheran Church			No		12/31/2016
Northern Star Council 250	Dan Patch 05		Troop	3650	River Hills United Methodist Church			No		12/31/2016
Northern Star Council 250	Eagle River 8		Crew	9054	Group of Citizens of Bay City			No		12/31/2016
Northern Star Council 250	Eagle River 8		Crew	9168	Hudson Rod, Gun & Archery Club			No		12/31/2017
Northern Star Council 250	Eagle River 8		Crew	9905	LDS Oakdale Stake - Hudson Ward			No		12/31/2017
Northern Star Council 250	Eagle River 8		Pack	9054	River Falls Moose Lodge #594			No		12/31/2017
Northern Star Council 250	Eagle River 8		Pack	9128	Frederic Lions Club			No		12/31/2018
Northern Star Council 250	Eagle River 8		Pack	9139	American Legion Post 168			No		12/31/2017
Northern Star Council 250	Eagle River 8		Pack	9140	Trinity Lutheran Church/Willow River Parent Group			No		12/31/2018
Northern Star Council 250	Eagle River 8		Pack	9560	Central United Methodist Church			No		12/31/2016
Northern Star Council 250	Eagle River 8		Troop	9128	South Fork Sporting Club			No		12/31/2017
Northern Star Council 250	Eagle River 8		Troop	9130	Clear Lake Area Community Center, Inc			No		12/31/2017
Northern Star Council 250	Eagle River 8		Troop	9134	American Legion Post 365			No		12/31/2017
Northern Star Council 250	Eagle River 8		Troop	9480	New Richmond Kiwanis Club			No		12/31/2016

Figure 30

The Unassigned Expired Units report displays units that were not assigned to a unit commissioner and that did not renew their charter. This report stresses the need to have an adequate number of trained commissioners.

BOY SCOUTS OF AMERICA® Unit Health Report

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Council: Northern Star Council 250
 Organization Name: Northern Star Council 250
 Period of Time: From Jan 2019 to Feb 2019
 Report Generated By: John (John) [Name]
 Data Report Generated: 05/27/2019

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Records: 79

Council Name	District Name	Subdistrict Name	Unit Type	Unit Number	Charter Org	New Unit	New Unit Date	Last Unit Assessment	Most Recent Score	Assessment Type	Unit Contact	Roundtable Attendance - Jan	Roundtable Attendance - Feb	Average
Northern Star Council 250	Chief Black Dog 16		Crew	1776	American Legion Post 1776	No						1	19	10
Northern Star Council 250	Chief Black Dog 16		Pack	3108	LOS Lakeside State - Burnsville Ward	No		01/01/2019	9.50	Simple Assessment	enrique (enrique) conrado - 122322719	1	0	0.50
Northern Star Council 250	Chief Black Dog 16		Pack	3801	LOS Lakeside State - Prior Lake Ward	No		01/02/2019	4	Simple Assessment	enrique (enrique) conrado - 122322719	1	0	0.50
Northern Star Council 250	Chief Black Dog 16		Pack	9104	Eagan Lions Club	No						0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack	9108	Carriage Elementary School PTO	No						0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack	9201	Green United Methodist Church	No						0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack	9205	Wendover School PTO	No						0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack	9221	LOS Oakdale State - Eagan Ward	No						0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack	9227	Rotary Club of Apple Valley	No						0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack	9283	Spring OF U/A Presbyterian Church	No						0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack	9289	Lions Club of Rosemount Minnesota	No						0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack	9296	Green Lutheran Church of Apple Valley	No						0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack	9446	Dennwood Elementary School PTO	No						0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack	9449	Adams United Methodist Church	No						0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack	9453	Eagan Lions Club	No						0	0	0
Northern Star Council 250	Chief Black Dog 16		Pack			No						-	-	-

Figure 31

This is the Unit Health Report. It shows the last numeric health score, last assessment date, if the last assessment was a Simple or Detailed contact for each unit. It also shows monthly roundtable attendance for each unit.

TRAINING DOCUMENTS FOR UNIT COMMISSIONERS AND ROUNDTABLE COMMISSIONER

To learn about assessments and how they are made and entered into commissioner tools, please see the unit commissioner document found here:

https://filestore.scouting.org/filestore/idg/Tools_Phase_1_Training_Unit_Commissioner.pdf

As an administrative commissioner, you have responsibilities for Roundtable as well. To learn how commissioner tools aids your roundtable commissioner please see the roundtable commissioner document:

https://filestore.scouting.org/filestore/idg/Tools_Phase_1_Training_Round_Table_Commissioner.pdf

HELP OPTIONS

Several steps are available to you when you need help in using commissioner tools. If you experience trouble logging in to the system, the first step you should take is to be sure you use Chrome as your browser. Make sure you clear the cache from your browser and retry logging in. If difficulty persists, please contact your commissioner tools champion, or call your [local council](#). You can also raise your question on the My Scouting Tools Scouting forum, specifically to the commissioner tools sub-category:

<https://tinyurl.com/CommToolsHelp>

Scouting Forums

My Scouting Tools

A forum for discussing My Scouting Tools (my.scouting.org)

- Internet Advancement 1 new
- Internet Advancement Change Log
- My Scouting Change Log
- MyScouting Mobile App
- Commissioner Tools 1 new

12 / week

5 new

[Removing a duplicate activity log](#) • 1h

[Beascout pin location inaccurate](#) 1h

[No Electronic Applications for Webelos Joining the troop?](#) • 4h