

Boys' Life®



2019–2020

LEADER PROGRAM NOTEBOOK



BOY SCOUTS OF AMERICA®

CUB  SCOUTS

CUB SCOUTING'S PURPOSES

The Boy Scouts of America was incorporated on February 8, 1910, and chartered by Congress in June 1916. The purpose of Scouting is to provide for youth and young adults an effective educational program designed to build desirable qualities of character, to train in the responsibilities of participating citizenship, and to develop personal fitness.

Since 1930, the BSA has helped youth of younger ages through Cub Scouting. It is a year-round family program designed for children who are in kindergarten through fifth grade (or 6, 7, 8, 9, and 10 years of age). Parents, leaders, and organizations work together to achieve the purposes of Cub Scouting:

- Character Development
- Spiritual Growth
- Good Citizenship
- Sportsmanship and Fitness
- Family Understanding
- Respectful Relationships
- Personal Achievement
- Friendly Service
- Fun and Adventure
- Preparation for Boy Scouting

THE LATEST IN BSA HEALTH AND SAFETY INFORMATION

The purpose of the *Guide to Safe Scouting*, 34416, is to prepare adult leaders to conduct Scouting activities in a safe and prudent manner. The guide is available through Supply's National Distribution Center. The online version is updated quarterly. Go to <https://www.scouting.org/health-and-safety/gss/> for the latest information.



Name

Address

Position in den or pack

Pack No.

Den No.

Chartered organization

Address

Chartered organization representative

Email

Telephone

Council

Website

Address

District executive

Email

Telephone

Unit Commissioner

Email

Telephone

Using Your Program Notebook

This notebook is designed for use by Cub Scout den leaders; Cubmasters; all assistants; and pack committee chairmen. They will find it a useful tool during your annual program planning conference.

Distribute the notebook at the pack's annual program planning conference in June or at a new pack's planning conference soon after the pack is formed. Review how each section may be used. Details of each month's plans are in the appropriate section of this notebook.

Take the book with you to monthly Cub Scout leaders' roundtables and pack leaders' meetings to keep it up to date with schedules for council, district, and pack activities.

PACK ANNUAL PROGRAM PLANNING

Visit www.scouting.org/awards/journey-to-excellence/guidebooks and click on “Pack” your Cub Scout program planning tool.



BOY SCOUTS OF AMERICA

Awards

Awards Central

Journey to Excellence

District Tools

Guidebooks

Scorecards

Home > Awards > Journey To Excellence > Guidebooks

Guidebooks

- Pack
- Troop
- Crew
- Ship

Journey to Excellence



JTE Guidebook for Cub Scout Packs A Tool to Help Your Pack and You Thrive

2019 Program Year

PROGRAM PLANNING STEPS

Welcome. You are about to start preparation for the most important event of the year for your pack—the pack annual program planning conference.

Research shows that a common element of strong packs is that they all have a good annual pack program planned a year in advance that is then shared with all families in the form of a calendar. The result of a shared annual program calendar is that your pack will attract more families, and Cub Scouts will stay for a long time, which we now call tenure.

Before you conduct your pack annual program planning conference, you have a little homework. Before the conference, you should gather key dates from school, community, district, council, families, and holidays.

Invite key leaders to your planning conference, including:

- All pack committee members
- All den leaders
- All pack/den aides and den chiefs (optional)
- Chartered organization representative
- Your unit commissioner (optional)
- Anyone else you think might be helpful such as other parents

Step 1. Take the dates you collected and put them into your pack master calendar. You can do this by putting them in hard copy on the planning chart provided by *Boys' Life* or plugging the information into an electronic calendar on a computer. Remember to add den meeting dates.

Step 2. Review what your pack did last year. You might even want to write what you came up with on a flip chart or magic board. Ask yourselves what events went well, and what events didn't go so well. Did you earn the National Summertime Pack Award? What about the Journey to Excellence Award? How did you do with den and pack attendance? Did you participate in Cub Scout day camp or family camp? Did you sell popcorn?

- Step 3.** Do some brainstorming on activities your pack might want to do in addition to den and pack meetings. That might be things such as a blue and gold banquet, pinewood derby, family picnic, first aid training, pet show, and so on. Once you have a list of things your dens and pack might do, start prioritizing the list. Is a particular activity for dens or for the pack as a whole? Could the activity be incorporated into a den or pack meeting? Take a vote on which activities to put into your den and pack meeting schedule, then add the activities to your calendar.
- Step 4.** The next step is to assign someone to be responsible for each event, as well as den responsibilities at pack meetings. This includes actual names, such as “Bob Smith will be the chair for the blue and gold banquet.”
- Step 5.** The final step is to review your annual plan to ensure that you have captured everything you and your families want to do in the coming year. Once you feel comfortable, publish or email the annual plan to each family. Make sure that your distribution reaches all families. They will feel much more a part of your pack and be able to plan their own family calendar with the pack’s calendar in hand. Sharing the annual plan with your families could be the most important step in retaining your Scouts and building tenure, so don’t shortcut this one.
- Step 6.** Annual program planning is an ongoing process. Review the plan each month at your pack leaders’ meeting to make sure that you’re still on track, that chairs and other help have been recruited, that you participate in important meetings, and that, if necessary, you’ve made assignments or changes.

A great pack plan leads to a great pack and den program, which leads Cub Scouts and their families to stay and grow in Scouting. Good luck and remember to give yourself credit on your pack’s Journey to Excellence scorecard. You’re taking a big step toward being a great pack!

Planning Your Meetings

As you plan your den's program for the year, there are a few important points to consider.

- **Required adventures.** These adventures are required to advance from rank to rank.
- **Elective adventures.** These add to the fun and adventure of Cub Scouting. One elective adventure is required to earn the Tiger, Wolf, Bear, and Webelos ranks. One elective is also required for youth to earn the Arrow of Light rank.
- **Coordinating your planning.** Some of the adventures require coordination with other dens. A pack meeting is an ideal place to do this. There are some suggestions made in the *Cub Scout Leader Book*, but however your dens and pack wish to do this, work together with the other leaders in your pack to build this into your annual program. When working out your annual program plan, seek to deliver an entire year of fun programming. It is important to seek input from the Cub Scouts in the den to find out which adventures they would like to explore with the members of the den.
- **Audience for requirements.** Many of the requirements state that a Scout should demonstrate a new skill or share something they have learned with other Cub Scouts during a den meeting. We all need to recognize that not all Scouts are able to make each meeting. While we recognize that the best approach is to carry out sharing tasks in a den setting, it may be necessary to allow Cub Scouts to share what they have learned while working on Cub Scout advancement requirements in other settings, such as in front of their family.
- **Duty to God adventures.** These are primarily done with the family and, for some dens, may not be included as part of the den meeting planning. If that is the case, notify families that they will need to help their Cub Scouts complete the adventure at home.




Read through the adventures, and give some thought to which adventures will work the best for your location and climate. Write in the adventures you will use and the corresponding month that will work best. Check with your Cubmaster to see if some adventures need to be coordinated with other dens or for upcoming pack meetings.

Important: When planning, keep in mind that six required adventures and one elective adventure are required for Tiger, Wolf, and Bear advancement. The Webelos rank requires six adventures: five required adventures and one elective adventure. The Arrow of Light rank requires five adventures: four required adventures and one elective adventure. When planning your annual program, keep those advancement requirements in mind. Rank adventures can be awarded at any time within the Cub Scout's rank year by age or grade. Once a Cub Scout has moved (graduated) to the next level den, the rank of the previous den level can no longer be earned.

DEN ANNUAL ADVENTURE PLAN

Month	Adventure
August	
September	
October	
November	
December	
January	
February	
March	
April	
May	
June	
July	

SEPTEMBER 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Featured this month in <i>BOYS' LIFE</i> magazine:  Scout Law/Pack Meeting Theme: Trustworthy  Scout Troop Program Feature: Science						
1	2  Labor Day	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22 29	23 30	24	25	26	27	28

SEPTEMBER SCOUT LAW/PACK MEETING THEME: _____

Use the monthly theme to help Cub Scouts earn credit in achievements and electives. See “*Boys’ Life* Preview page,” found in each issue of *Scouting* magazine.

MEETINGS	DATE	LOCATION
ROUNDTABLE	_____	_____
PACK LEADERS	_____	_____
DEN LEADERS	_____	_____
DEN CHIEFS	_____	_____
PACK	_____	_____
TRAINING COURSE	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____




SEPTEMBER PACK LEADERS' MEETING

Use this page for planning next month's program. This meeting occurs at least one week before the pack meeting.

Date _____ Time _____ Place _____

GOAL: AT LEAST ONE NEW CUB SCOUT FAMILY PER MONTH

OCTOBER 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Featured this month in <i>BOYS' LIFE</i> magazine:  Scout Law/Pack Meeting Theme: Loyal  Scout Troop Program Feature: Geocaching		1	2	3	4	5
6	7	8	9	10	11	12
13	14  Columbus Day (observed)	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

OCTOBER SCOUT LAW/PACK MEETING

THEME: _____

Use the monthly theme to help Cub Scouts earn credit in achievements and electives. See “*Boys’ Life* Preview page,” found in each issue of *Scouting* magazine.

MEETINGS

DATE

LOCATION

ROUNDTABLE

PACK LEADERS





DEN LEADERS

DEN CHIEFS

PACK

TRAINING COURSE

NOVEMBER 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<p>Featured this month in <i>BOYS' LIFE</i> magazine:</p>  Scout Law/Pack Meeting Theme: Helpful  Scout Troop Program Feature: Outdoor Ethics			<p><i>BOYS' LIFE</i> subscriptions make great gifts for new Scouts! Go to boyslife.org</p>			
3	4	5	6	7	8	9
10	11	12	13	14	15	16
	 Veterans Day					
17	18	19	20	21	22	23
24	25	26	27	 Thanksgiving Day	29	30

NOVEMBER SCOUT LAW/PACK MEETING THEME: _____

Use the monthly theme to help Cub Scouts earn credit in achievements and electives. See “*Boys’ Life Preview page*” found in each issue of *Scouting* magazine.

MEETINGS	DATE	LOCATION
ROUNDTABLE	_____	_____
PACK LEADERS	_____	_____
DEN LEADERS	_____	_____
DEN CHIEFS	_____	_____
PACK	_____	_____
TRAINING COURSE	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____


NOVEMBER PACK LEADERS' MEETING

Use this page for planning next month's program. This meeting occurs at least one week before the pack meeting.

Date _____ Time _____ Place _____

GOAL: AT LEAST ONE NEW CUB SCOUT FAMILY PER MONTH

DECEMBER 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22 29	23 30	24 31	25  Christmas Day	26	27	28

Featured this month in *BOYS' LIFE* magazine:



Scout Law/Pack Meeting Theme: **Friendly**



Scout Troop Program Feature: **Snowboarding and Skiing**

DECEMBER SCOUT LAW/PACK MEETING THEME: _____

Use the monthly theme to help Cub Scouts earn credit in achievements and electives. See “*Boys’ Life* Preview page,” found in each issue of *Scouting* magazine.

MEETINGS

DATE

LOCATION

ROUNDTABLE

PACK LEADERS

DEN LEADERS

DEN CHIEFS

PACK

TRAINING COURSE





DECEMBER PACK LEADERS' MEETING

Use this page for planning next month's program. This meeting occurs at least one week before the pack meeting.

Date _____ Time _____ Place _____

GOAL: AT LEAST ONE NEW CUB SCOUT FAMILY PER MONTH

JANUARY 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Featured this month in <i>BOYS' LIFE</i> magazine:  Scout Law/Pack Meeting Theme: Courteous  Scout Troop Program Feature: Duty to God			 New Year's Day			
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	 Martin Luther King Jr. Day	21	22	23	24	25
26	27	28	29	30	31	

JANUARY SCOUT LAW/PACK MEETING

THEME: _____

Use the monthly theme to help Cub Scouts earn credit in achievements and electives. See “*Boys’ Life* Preview page,” found in each issue of *Scouting* magazine.

MEETINGS

DATE

LOCATION

ROUNDTABLE

PACK LEADERS




DEN LEADERS

DEN CHIEFS

PACK

TRAINING COURSE

FEBRUARY 2020



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<p>Featured this month in <i>BOYS' LIFE</i> magazine:</p>  Scout Law/Pack Meeting Theme: Kind  Scout Troop Program Feature: Spectator Sports					<p>Pedro delivers relevant and exciting stories to readers of all ages. What's in his mailbag for your Scouts?</p>	1
2	3	4	5	6	7	8
<p>Scouting Anniversary Week begins.</p> <p>Scout Sunday</p>						<p>Scouting Anniversary Day</p> <p>Scouting Anniversary Week ends.</p> <p>Scout Sabbath</p>
9	10	11	12	13	14	15
					<p>Valentine's Day</p>	
16	17	18	19	20	21	22
	 <p>Presidents' Day</p>					
23	24	25	26	27	28	29
						<p>Founders Day</p>

FEBRUARY SCOUT LAW/PACK MEETING THEME: _____

Use the monthly theme to help Cub Scouts earn credit in achievements and electives. See “*Boys’ Life* Preview page,” found in each issue of *Scouting* magazine.

MEETINGS	DATE	LOCATION
ROUNDTABLE	_____	_____
PACK LEADERS	_____	_____
DEN LEADERS	_____	_____
DEN CHIEFS	_____	_____
PACK	_____	_____
TRAINING COURSE	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____

MARCH 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Featured this month in <i>BOYS' LIFE</i> magazine:  Scout Law/Pack Meeting Theme: Obedient  Scout Troop Program Feature: First Aid Use the budget plan for 100 percent <i>BOYS' LIFE</i> .						
1	2	3	4	5	6	7
8 <i>BOYS' LIFE</i> Anniversary Day	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24 St. Patrick's Day	25	26	27	28
29	30	31				

MARCH SCOUT LAW/PACK MEETING THEME: _____

Use the monthly theme to help Cub Scouts earn credit in achievements and electives. See “*Boys’ Life* Preview page,” found in each issue of *Scouting* magazine.

MEETINGS

DATE

LOCATION

ROUNDTABLE

PACK LEADERS



DEN LEADERS

DEN CHIEFS

PACK

TRAINING COURSE

APRIL 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Featured this month in <i>BOYS' LIFE</i> magazine:  Scout LawPack Meeting Theme: Cheerful  Scout Troop Program Feature: Financial Management	1	2	3	4		
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		




APRIL SCOUT LAW/PACK MEETING

THEME: _____

Use the monthly theme to help Cub Scouts earn credit in achievements and electives. See “*Boys’ Life* Preview page,” found in each issue of *Scouting* magazine.

MEETINGS	DATE	LOCATION
ROUNDTABLE	_____	_____
PACK LEADERS	_____	_____
DEN LEADERS	_____	_____
DEN CHIEFS	_____	_____
PACK	_____	_____
TRAINING COURSE	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____

MAY 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Featured this month in <i>BOYS' LIFE</i> magazine:  Scout Law/Pack Meeting Theme: Thrifty  Scout Troop Program Feature: Climbing and Rappelling			<i>BOYS' LIFE</i> readers stay in Scouting longer.		1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
Mother's Day	18	19	20	21	22	23
24	25	26	27	28	29	30
31	 Memorial Day					

MAY SCOUT LAW/PACK MEETING

THEME: _____

Use the monthly theme to help Cub Scouts earn credit in achievements and electives. See “*Boys’ Life* Preview page,” found in each issue of *Scouting* magazine.

MEETINGS

DATE

LOCATION

ROUNDTABLE

PACK LEADERS




DEN LEADERS

DEN CHIEFS

PACK

TRAINING COURSE

JUNE 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Featured this month in <i>BOYS' LIFE</i> magazine:  Scout Law/Pack Meeting Theme: Brave  Scout Troop Program Feature: Scuba Diving						
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
 Flag Day	21	22	23	24	25	26
Father's Day 28	29	30				27

JUNE SCOUT LAW/PACK MEETING



THEME: _____

Use the monthly theme to help Cub Scouts earn credit in achievements and electives. See “*Boys’ Life* Preview page,” found in each issue of *Scouting* magazine.

MEETINGS	DATE	LOCATION
ROUNDTABLE	_____	_____
PACK LEADERS	_____	_____
DEN LEADERS	_____	_____
DEN CHIEFS	_____	_____
PACK	_____	_____
TRAINING COURSE	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____

National Summertime Pack Award Summer Activity 1

JULY 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Featured this month in <i>BOYS' LIFE</i> magazine:  Scout Law/Pack Meeting Theme: Clean  Scout Troop Program Feature: Citizenship			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	



Independence Day

JULY SCOUT LAW/PACK MEETING

THEME: _____

Use the monthly theme to help Cub Scouts earn credit in achievements and electives. See “*Boys’ Life* Preview page,” found in each issue of *Scouting* magazine.

MEETINGS

DATE

LOCATION

ROUNDTABLE

PACK LEADERS

DEN LEADERS



DEN CHIEFS

PACK

TRAINING COURSE

National Summertime Pack Award Summer Activity 2

AUGUST 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Featured this month in <i>BOYS' LIFE</i> magazine:  Scout Law/Pack Meeting Theme: Reverent  Scout Troop Program Feature: Caving				<i>BOYS' LIFE</i> is essential.		1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

AUGUST SCOUT LAW/PACK MEETING

THEME: _____

Use the monthly theme to help Cub Scouts earn credit in achievements and electives. See “*Boys’ Life* Preview page,” found in each issue of *Scouting* magazine.

MEETINGS

DATE

LOCATION

ROUNDTABLE

PACK LEADERS

DEN LEADERS

DEN CHIEFS

PACK

TRAINING COURSE

National Summertime Pack Award Summer Activity 3

DEN MEETING PLAN TEMPLATE

Easy-to-follow den meeting plans can be found in your *Den Leader Guide*. This template will be helpful when additional or supplemental meetings are needed.

Lion **Tiger** **Wolf** **Bear** **Webelos**

Date _____ **Time** _____ **Place** _____

Adventure

Materials needed

Before the meeting starts

Gathering

Opening

Talk time

Activities

Closing

After the meeting

DEN MEETING PLAN TEMPLATE

Easy-to-follow den meeting plans can be found in your *Den Leader Guide*. This template will be helpful when additional or supplemental meetings are needed.

Lion **Tiger** **Wolf** **Bear** **Webelos**

Date _____ **Time** _____ **Place** _____

Adventure

Materials needed

Before the meeting starts

Gathering

Opening

Talk time

Activities

Closing

After the meeting

DEN MEETING PLAN TEMPLATE

Easy-to-follow den meeting plans can be found in your *Den Leader Guide*. This template will be helpful when additional or supplemental meetings are needed.

Lion **Tiger** **Wolf** **Bear** **Webelos**

Date _____ **Time** _____ **Place** _____

Adventure

Materials needed

Before the meeting starts

Gathering

Opening

Talk time

Activities

Closing

After the meeting

DEN MEETING PLAN TEMPLATE

Easy-to-follow den meeting plans can be found in your *Den Leader Guide*. This template will be helpful when additional or supplemental meetings are needed.

Lion **Tiger** **Wolf** **Bear** **Webelos**

Date _____ **Time** _____ **Place** _____

Adventure

Materials needed

Before the meeting starts

Gathering

Opening

Talk time

Activities

Closing

After the meeting



NATIONAL DEN AWARD



The National Den Award recognizes dens that conduct a quality, year-round program. It can be earned only once in any 12 months. The 12-month period (charter year, calendar year, etc.) is determined by the pack committee.

Service projects, field trips, character development, and Cub Scout camping are areas that are emphasized. Dens earn the award as a team, not as individual den members. The recognition is a ribbon for the den flag or den doodle.

REQUIREMENTS

- A. Have at least 50 percent of the den's Lions, Tigers, Wolves, Bears, or Webelos Scouts attend two den meetings and one pack meeting or activity each month of the year.
- B. Complete six of the following during the year:
 - 1. Use the denner system within the den.
 - 2. In a Tiger den, use shared leadership and rotate the child/adult host team.
 - 3. Have 50 percent of the den go on three field trips per year. A field trip may be used in place of a den meeting.
 - 4. As a den, attend a Cub Scout day camp, Cub Scout or Webelos Scout resident camp, or a council family camping event with at least 50 percent of the den membership.
 - 5. Conduct three den projects or activities leading to a discussion of the Scout Law.
 - 6. Have 50 percent of the den earn at least three elective adventure loops or adventure pins.
 - 7. Have 50 percent of the den participate in a patriotic ceremony or parade.
 - 8. Have 50 percent of the den participate in a den conservation/resource project.
 - 9. Have 50 percent of the den participate in at least one den service project.

Den _____ of Pack _____ has completed the requirements for the National Den Award.

Den leader _____

Cubmaster _____

For the pack committee _____

Once the requirements are completed as stated, the signed National Den Award application is sent to the local council service center where the ribbon can be obtained.

2019 NATIONAL SUMMERTIME PACK AWARD

The pack can qualify for the National Summertime Pack Award certificate and streamer by planning and conducting three pack activities—one each in June, July, and August (or during other school vacations if your pack is in a year-round school).

Dens with an average attendance of at least half their members at the three summer pack events are eligible for a colorful den participation ribbon. Cubs Scouts who participate in all three pack events are eligible to receive the National Summertime Pack Award pin, which they can wear on the right pocket flap of their uniform. This is an individual recognition for Cub Scouts, not adults. The award application may be found at www.scouting.org.

SCOUTING'S JOURNEY TO EXCELLENCE

Scouting's Journey to Excellence is the BSA's council performance recognition program designed to encourage and reward success, and to measure the performance of our units, districts, and councils. It encourages excellence in providing a quality program at all levels of the BSA.

Visit www.scouting.org/awards/awards-central for information on all BSA awards, including the Journey to Excellence program.

Boys' Life[®]

Good Reading. Good Scouting.

As a leader, it is important to you that *Boys' Life* goes into the home of every Scout in your pack. *Boys' Life* is a regular reminder to all family members that theirs is a Scouting home.

Put your pack on the unit budget plan to ensure that all Scouts receive *Boys' Life*.

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