Final scores for 2017 will be determined on January 31, 2018.

**Councils**

- Finance measures will be based upon the closing transmittal for December. Audit adjustments transmitted during January will be included. Any council that has not transmitted by January 31 will not receive points for the finance criteria. Note: Instructions for transmitting data to JTE are found in the PeopleSoft Users’ Guide.

- Membership measures, as well as unit retention, district leadership, and unit leadership will be determined upon the membership closing date for December – January 5, 2018.

- Advancements will be measured based upon the date they are entered in the system. Those entered in January after the closing of the year will be counted for 2018, even if their effective date was 2017.

- Unit contacts and service hours will be counted when they are entered in the system. Like advancements, any entered after the year-end closing will be counted for 2018.

- Camping numbers for 2017 reflect the reports from each council. They include the number of campers from the council attending any camp. They do not include out-of-council campers attending your camps. Councils can continue to modify district camping numbers for changes in structure, but the total for the council will not be changed.

- Youth-serving executive ratio to total available youth will be determined when a final report is received in January. The count of youth-serving executives is not based upon the December number alone, but the modal average, which is the typical count during the year.

- In order to achieve bronze in council leadership, a council must have an active strategic plan that expires on or after December 31, 2017. Plans submitted prior to this date will be considered active. (JTE@Scouting.org)

- The total number of district committee members is determined by counting each person only once. Other reports may count an individual twice, if he/she is registered in more than one position.

- Bonus points may be awarded, but will require that the council submit results through My.Scouting Tools between January 8 and January 31.

**Districts**

Final scores for 2017 will be determined on January 31, 2018.

- Membership measures, as well as unit retention and unit leadership will be determined upon the membership closing date for December – January 5, 2018. TAY numbers need to be present for a district in order to determine market share and new member recruiting. These are maintained through My.Scouting Tools.

- Advancements, unit contacts, and service hours will be credited using the same methodology as councils.

- Councils can continue to modify district camping numbers for changes in structure. However, district final percentages for 2017 will be determined based upon January 31, 2018 data.

- The three self-reported criteria, including fundraising performance, fundraising manpower, and unit performance must be reported by January 31, 2018. Instructions for reporting these results through My.Scouting Tools can be found at http://scouting.org/JTE.aspx.

- Bonus points may be awarded, but will require that the council submit results for its districts through My.Scouting Tools between January 8 and January 31.