HOW TO USE THIS FORM. First, fill in month and year this record begins, Cub Scout’s initials, and den meeting dates. Indicate A (attendance) and D (dues), as shown at left. A check mark (✓) should be recorded for attendance at a den meeting. The total attendance for each week should be recorded at the bottom of the column. If your den collects dues, record the amount paid for dues each meeting. A blank square under a date indicates nothing paid. If back dues are paid or dues paid ahead, place a check mark in the square representing each period paid for. The total amount of dues received in any week should equal the total amount recorded at the bottom of each column.