



## Template for Sample Parent Information Letter or E-Mail

Adapted from examples shown at [www.scouting.org/CubScouts/Leaders/DenLeaderResources.aspx](http://www.scouting.org/CubScouts/Leaders/DenLeaderResources.aspx):

\_\_\_\_\_, 20\_\_

Dear Bear Den Cub Scout Parents:

Today we completed the following achievements or electives from your son's Bear Handbook: \_\_\_\_\_ . Our special guest leaders were \_\_\_\_\_ and \_\_\_\_\_, who \_\_\_\_\_.

For our next den meeting on \_\_\_\_\_ day, \_\_\_\_\_, 20\_\_ at \_\_\_\_\_, we will be working on these achievements or electives from your son's *Bear Handbook*: \_\_\_\_\_". To help prepare, please have your son complete the \_\_\_\_\_ which he received at the den meeting (if you need another, please let me know) or review those requirements in your son's Bear Handbook. Our special guest leaders planning to assist at that meeting are \_\_\_\_\_ and \_\_\_\_\_.

If you would like to assist at this or another meeting, please let me know! Our summary of the den meeting dates, plans and rank requirements to be covered is set forth below.

We have a pack meeting on \_\_\_\_\_ day, \_\_\_\_\_, 20\_\_ at \_\_\_\_\_. The current program for that event is as follows: \_\_\_\_\_. Our den will \_\_\_\_\_.

We also have an upcoming pack outing on \_\_\_\_\_ day, \_\_\_\_\_, 20\_\_ at \_\_\_\_\_, where we will \_\_\_\_\_. Please sign up for that event by contacting \_\_\_\_\_ or \_\_\_\_\_.

Finally, let me give two advancement reminders. First, to earn the Bear badge, your son doesn't have to do EVERYTHING in the book. To earn Bear, he has to complete 12 achievements out of a possible 24 (this is VERY different from Wolf and Tiger), but you have to get the right number from four areas: God (1 of 1 through 2), Country (3 of 4 through 7), Family (4 of 8 through 13), and Self (4 of 14 through 24). We're doing some of the more interesting and challenging ones in our den meeting, but the good news is that the program is flexible.

Second, let me remind that there are a number of achievements from your son's handbook that must be completed by you at home, and you—as "Akela," a leader—should review those with your son, and sign off in the handbook when it is complete. A list is provided below for your convenience. Some of these (like requirements related to faith) are clearly family matters, many of these are part of what you will doing anyway as you raise your son, and others you will be glad to have (like doing chores around the house)!

Thank you for your help in leading all of our great Scouts.

"

\_\_\_\_\_, den leader

Phone Numbers: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Upcoming Dates and Meetings [*Note: Be sure to adjust as you change the sequence or requirements covered*]:



Date	Den Meeting Plan	Rank Requirements/Electives to Be Covered
_/_/_	<b>1: Bobcat, The Past Is Exciting and Important, and Building Muscles</b>	Bobcat 1–8. Achievements 3b, 8c, 8d, 8g, and 16a
_/_/_	<b>2: What Makes America Special? and The Past Is Exciting and Important</b>	Bobcat 8. Achievements 3a, 3b, 3d, 3j, 8b, 8d, and 8e
_/_/_	<b>3: Ride Right</b>	Achievements 3b, 14a–c, 14e–f, and 16a.
_/_/_	<b>4: Law Enforcement Is a Big Job</b>	Achievements 1a, 1b, 7a–f
_/_/_	<b>5: Ways We Worship, Law Enforcement Is a Big Job, and Sawdust and Nails</b>	Achievements 1a, 1b, 7c–e, and 20a–c
_/_/_	<b>6: Sawdust and Nails and Games, Games, Games!</b>	Achievements 15a, 20b, and 20c
_/_/_	<b>7: What’s Cooking?</b>	Achievement 9a–e
_/_/_	<b>8: Be Ready</b>	Achievements 9c, 11a–e, and 11g
_/_/_	<b>9: Building Muscles and Games, Games, Games!</b>	Achievements 11e, 13a–g, 15b, and 16a–c
_/_/_	<b>10: Saving Well, Spending Well and Games, Games, Games!</b>	Achievements 6a, 13a–g, 15a–c
_/_/_	<b>11: The Past Is Exciting and Important and Information, Please</b>	Achievements 6a, 8a, and 17a–d
_/_/_	<b>12 and 13: Sharing Your World With Wildlife</b>	Achievements 5a–e, 6d–f, 17a, and 17d. Wildlife Conservation belt loop optional
_/_/_	<b>14: Take Care of Your Planet</b>	Achievements 5d and 6a–g
_/_/_	<b>15: Build a Model (pinewood derby car construction, part 1)</b>	Achievement 21a
_/_/_	<b>16: Build a Model (pinewood derby car construction, part 2)</b>	Achievement 21a
	<b>Supplemental Meeting A: Maps</b>	Elective 23a–e
	<b>B: Shavings and Chips</b>	Achievement 19a–d
	<b>C: Tying It All Up</b>	Achievement 22a–e
	<b>D: Build a Model</b>	Achievement 21f and 21g
	<b>E: Magic!</b>	Elective 13
	<b>F: Jot It Down</b>	Elective 18a, 18d, 18e, 18g, 18h
	<b>G: Nature Crafts</b>	Elective 12a
	<b>H: Space</b>	Elective 1c. Astronomy belt loop
	<b>I: Space</b>	Elective 1b, 1e, and 1f
	<b>J: Landscaping</b>	Elective 14
	<b>K: Farm Animals</b>	Elective 16
	<b>L: Swimming</b>	Elective 19. Swimming belt loop
	<b>M: Boats</b>	Elective 5
	<b>N: American Indian Life</b>	Elective 24
	<b>O: Build a Model</b>	Achievement 21e
	<b>P: Family Fun</b>	Achievement 10a
	<b>Q: Family Outdoor Adventure</b>	Achievement 12b. Hiking belt loop



**R: Let's Go Camping**

Elective 25a

**S: Tall Tales**

Achievement 4

**Bear “At Home” Achievements:** Here are the achievements from your son’s handbook that must be completed by you, at home, where you—as “Akela,” a Leader—should review that with your son, and sign off in the handbook when it is complete (these will be assigned at the right time, as in many cases they will tie into meeting plans):

- ▶ **Bobcat 8:** Complete the exercises in the parent’s guide, *How to Protect Your Children From Child Abuse: A Parent’s Guide*.
- ▶ **Achievement 1: Ways We Worship**
  - **Achievement 1a:** Complete the Character Connection for Faith
    - **Know:** Name some people in history who have shown great faith. Discuss with an adult how faith has been important at a particular point in his or her life.
    - **Commit:** Discuss with an adult how having faith and hope will help you in your life, and also discuss some ways that you can strengthen your faith.
    - **Practice:** Practice your faith as you are taught in your home, church, synagogue, mosque, or religious fellowship.
  - **Achievement 1b:** Make a list of things you can do this week to practice your religion as you are taught in your home, church, synagogue, mosque, or other religious community. Check them off your list as you complete them.
- ▶ **Achievement 3b:** With the help of parents, Cub Scouts should find out about two famous Americans.
- ▶ **Achievement 20: Sawdust and Nails:**
  - **Achievement 20c** (“Use at least two tools listed in requirement (a) to fix something.”)
- ▶ **Achievement 7: Law Enforcement:**
  - **Achievement 7c** (“Help with crime prevention for your home.”)
  - **Achievement 7d** (“Be sure you know where to get help in your neighborhood.”)
  - **Achievement 7e** (“Learn the phone numbers to use in an emergency. Post them by each phone in your home.”)
- ▶ **Achievement 8d:** Complete the family tree.
- ▶ **Achievement 9: What’s Cooking:**
  - **Achievement 9c** (“With an adult, prepare one part of your breakfast, one part of your lunch, and one part of your supper.”)
- ▶ **Achievement 11: Be Ready:**
  - **Achievement 11e** (“With your family, plan escape routes from your home and have a practice drill.”)
- ▶ **Achievement 13: Saving Well, Spending Well.** They must complete four of the seven available choices:
  - **Achievement 13a** Go grocery shopping with a parent or other adult member of your family.
  - **Achievement 13b** Set up a savings account.
  - **Achievement 13c** Keep a record of how you spend money for two weeks.
  - **Achievement 13d** Pretend you are shopping for a car for your family.
  - **Achievement 13e** Discuss family finances with a parent or guardian.
  - **Achievement 13f** Play a board game with your family that involves the use of play money.
  - **Achievement 13g** With an adult, figure out how much it costs for each person in your home to eat one meal.
- ▶ **Achievement 14g** (“Plan and take a family bike hike.”)
- ▶ **Achievement 17a** (“With an adult in your family, choose a TV show. Watch it together.”) See page 137 in the *Bear Handbook* for further discussion points.
- ▶ **Achievement 17d** (“Use a computer to get information. Write, spell-check, proofread, and print out a report on what you learned.”)

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