Auto-Renewal Membership

Family/Self Pay

• An email notification and a renewal link will be sent 60 days before membership expires.

• The link provided in the email will direct individuals to a renewal form on My.Scouting.

• If registered in multiple positions, select the primary position. Renewing the primary position will automatically renew multiple positions.

• The individual pays with a credit card and submits the renewal.

• The unit will approve the membership renewal.

Unit Pay

• In Organization Manager, the unit selects the Unit Pay option.

• Unit Key 3s are notified each month about which members are due to renew that month.

• Using the Roster tab, the unit selects which members they are renewing.

• The unit can choose not to renew a member (opt-out). The unit can also change the Scout’s Life subscription settings for each person.

• The unit pays with a credit card or establishes a securely stored electronic fund transfer payment (ACH) and submits the renewal.

Note: All registrations are for 12 months. For example, if your current registration expires on 12/31/2023, your renewed membership will start on 1/1/2024 and run through the entire calendar year until 12/31/2024. Membership renewal can be completed by either the individual, the family or the unit.