# Members Without Units

All this is found in "Organization Manager" and open for council key-3 and registrars.

# Report

In the reports for Organization Manager, you will find a report called "Members without unit report." Please note it have many columns so you will need to scroll to the right to view the registration details of the person.

| | Registration Effective DT | Registration Expiry DT | Charter Expiry DT | Community Organization | Unit | District |
|---|---|---|---|---|---|---|
| Viejo, CA | 07/01/2023 00:00:00 | 12/31/2024 00:00:00 | 12/31/2024 00:00:00 | Kiwanis Club of Aliso Viejo | Troop 0700 | El Camino Real 27 |
| ne | 03/01/2024 00:00:00 | 12/31/2024 00:00:00 | 10/31/2024 00:00:00 | Twelve Points Foundation | Troop 0660 | Golden West 01 |
| na | 03/01/2024 00:00:00 | 02/28/2025 00:00:00 | 10/31/2024 00:00:00 | Twelve Points Foundation | Troop 0660 | Golden West 01 |
| T | 12/01/2023 00:00:00 | 11/30/2024 00:00:00 | 12/31/2023 00:00:00 | Oygur Group LLC | Ship 1771 | Pacifica 04 |
| C | 09/01/2023 00:00:00 | 08/31/2024 00:00:00 | 12/31/2023 00:00:00 | Newport Mesa Federation of Teachers Retired | Crew 1931 | Pacifica 04 |
| F | 08/01/2023 00:00:00 | 07/31/2024 00:00:00 | 12/31/2023 00:00:00 | Saddleback Valley Community Church | Pack 0918 | Saddleback 07 |
| rr | 10/01/2023 00:00:00 | 09/30/2024 00:00:00 | 12/31/2023 00:00:00 | Izaak Walton League | Pack 1294 | Valencia 02 |
| e, A, | 09/01/2023 00:00:00 | 08/31/2024 00:00:00 | 12/31/2023 00:00:00 | Izaak Walton League | Pack 1294 | Valencia 02 |
| A, | 09/01/2023 00:00:00 | 08/31/2024 00:00:00 | 12/31/2023 00:00:00 | Izaak Walton League | Pack 1294 | Valencia 02 |

# Managing their Registration

On the Organization Manager page there is a tab called "Members without Unit", when you click on this a roster page will open of all in your council. Select the member/members you want to transfer to a unit. Click on "Transfer".

You now need to select the unit the member would transfer into.



You will then need to select the effective date. And select the "Submit Transfer."

You will then see a notice of the success. The result will show the next day after the overnight jobs run.