

Members Without Units

All this is found in "Organization Manager" and open for council key-3 and registrars.

Report

In the reports for Organization Manager, you will find a report called "Members without unit report." Please note it has many columns so you will need to scroll to the right to view the registration details of the person.

Organization Manager

- Settings
- Unit Pin
- Roster
- Discounts
- Members Without Unit
- Position Manager
- Reports**

KEY 3 CONTACT REPORT [Run](#)
Identifies the Key 3's in each unit in the council, including contact information, name, position, primary phone number, primary email address, and YPT status.

MEMBER OPTED-OUT REPORT [Run](#)
This Report lists all members who have Opted to not renew.

MEMBERS DUE TO RENEW [Run](#)
This report lists all members due to renew within 2 months or who are lapsed.

MEMBERS WHO HAVE RENEWED [Run](#)
This report will list all members, youth and adult, who have renewed this year. You can adjust the date range as needed.

MEMBERS WITHOUT UNIT REPORT [Run](#)
List of persons with active registrations in a unit where the charter has expired.

MEMBERSHIP TOTALS REPORT [Run](#)
The Membership Totals Report returns a detail list of each active unit within the structure of the district or council. By unit, the reports give you demographic data such as the number of youth and adults, male and female along with the chartered organization and charter expiration date.

NON RENEWED MEMBERSHIP REPORT [Run](#)
This report will allow you to identify all those who dropped their membership within a specified date range, youth and or adults.

RECORD OF CHANGE [Run](#)
The Record of Change report will give you a detailed list, for the date range selected, of all registration changes such as, new enrollment, transfers, drops, multiples, transfers etc. This report will report the members name, unit and status code.

BOY SCOUTS OF AMERICA® Member Without Unit Report

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Council: [Export to CSV](#) [Export to PDF](#)
District:
Organization Name:
Report Generated By:
Date Report Generated: 05/13/2024

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Member ID	Position	First Name	Last Name	Email	Phone	Address	Registra DT
1-000000	Youth Member	Misha	000000		(949) 000-0000	2000 Orange Blvd, Westfield, CA 94091	07/01/20
1-000000	Youth Member	Daisy	000000	000000@000000.com	(714) 000-0000	0000 Orange Blvd, Westfield, CA 94091	03/01/20

	Registration Effective DT ⌵ ⌴ ⌶ ⌷ ⌸ ⌹	Registration Expiry DT ⌵ ⌴ ⌶ ⌷ ⌸ ⌹	Charter Expiry DT ⌵ ⌴ ⌶ ⌷ ⌸ ⌹	Community Organization ⌵ ⌴ ⌶ ⌷ ⌸ ⌹	Unit ⌵ ⌴ ⌶ ⌷ ⌸ ⌹	District ⌵ ⌴ ⌶ ⌷ ⌸ ⌹
Vision CA	07/01/2023 00:00:00	12/31/2024 00:00:00	12/31/2024 00:00:00	Kiwanis Club of Aliso Viejo	Troop 0700	El Camino Real 27
12/31/2024	03/01/2024 00:00:00	12/31/2024 00:00:00	10/31/2024 00:00:00	Twelve Points Foundation	Troop 0660	Golden West 01
12/31/2024	03/01/2024 00:00:00	02/28/2025 00:00:00	10/31/2024 00:00:00	Twelve Points Foundation	Troop 0660	Golden West 01
12/31/2023	12/01/2023 00:00:00	11/30/2024 00:00:00	12/31/2023 00:00:00	Oygur Group LLC	Ship 1771	Pacifica 04
12/31/2023	09/01/2023 00:00:00	08/31/2024 00:00:00	12/31/2023 00:00:00	Newport Mesa Federation of Teachers Retired	Crew 1931	Pacifica 04
12/31/2023	08/01/2023 00:00:00	07/31/2024 00:00:00	12/31/2023 00:00:00	Saddleback Valley Community Church	Pack 0918	Saddleback 07
12/31/2023	10/01/2023 00:00:00	09/30/2024 00:00:00	12/31/2023 00:00:00	Izaak Walton League	Pack 1294	Valencia 02
12/31/2023	09/01/2023 00:00:00	08/31/2024 00:00:00	12/31/2023 00:00:00	Izaak Walton League	Pack 1294	Valencia 02
12/31/2023	09/01/2023 00:00:00	08/31/2024 00:00:00	12/31/2023 00:00:00	Izaak Walton League	Pack 1294	Valencia 02

Managing their Registration

On the Organization Manager page there is a tab called “Members without Unit”, when you click on this a roster page will open of all in your council. Select the member/members you want to transfer to a unit. Click on “Transfer”.

The screenshot shows the 'my.Scouting | Organization Manager' interface. On the left sidebar, the 'Members Without Unit' tab is highlighted. The main content area displays a table of members without units. The table has columns for Name, Position, Email, Previous Unit, and Registration Date. Two members, Seren M... and Daisy M..., have their checkboxes selected. A 'Transfer' button is visible in the top right corner of the table area, highlighted with a red box. The page number '1' is shown at the bottom center.

You now need to select the unit the member would transfer into.

my.Scouting | Organization Manager

Orange County Council 024

Transfer or Multiple Selected Members

1 Select Organization | 2 Select Positions

Members to transfer:
Serena Mai x Daisy Kenney x

District Selection **Unit Search**

Select a unit for transfer or multiple

Unit Type: Troop | Unit Number: 0035 | Accept Gender: Accept Gender

SEARCH

Unit Results

Type	Number	Chartered Organization	District	Expiration	Accept Gender	
Troop	0035	Veterans of Foreign Wars Post 5868	El Camino Real 27	12/31/2024	Boys Only	SELECT
Troop	0035	Veterans of Foreign Wars Post 5868	El Camino Real 27	12/31/2024	Girls Only	SELECT

You will then need to select the effective date. And select the “Submit Transfer.”

my.Scouting | Organization Manager

Orange County Council 024

Transfer or Multiple Selected Members

✓ Select Organization | 2 Select Positions

Members to transfer:
Serena Mai x Daisy Kenney x

Select Positions for Members Being Transferred or Multiplied

Serena Mai
Position to transfer from:
Youth Member in Troop 0660
To:
Youth Member

Daisy Kenney
Position to transfer from:
Youth Member in Troop 0660
To:
Youth Member

* Date
05/2024

Transfer To:
Troop 0035 Veterans of Foreign Wars Post 5868

SUBMIT TRANSFER

Douglas Morrison | Unit Scouter Reserve | qa@scouting.org | Crew 1931 Newport Mesa Federation of Teachers Retired | 09/01/

You will then see a notice of the success. The result will show the next day after the overnight jobs run.

