

Membership & Unit Renewal Process

<https://www.scouting.org/resources/unit-and-membership-renewal/>



Beginning in August of 2023, registrations in the Boy Scouts of America were all changed to a 12-month membership cycle. As a result of this, membership renewal going forward needed to be looked at and determined the best way for all members to renew each year.

As part of the changes being made, a more simplified and streamlined process for unit and membership renewal was taken into consideration. Today, we now have a self-serve process for our members that also allows the unit to have the option to renew their members if they choose.

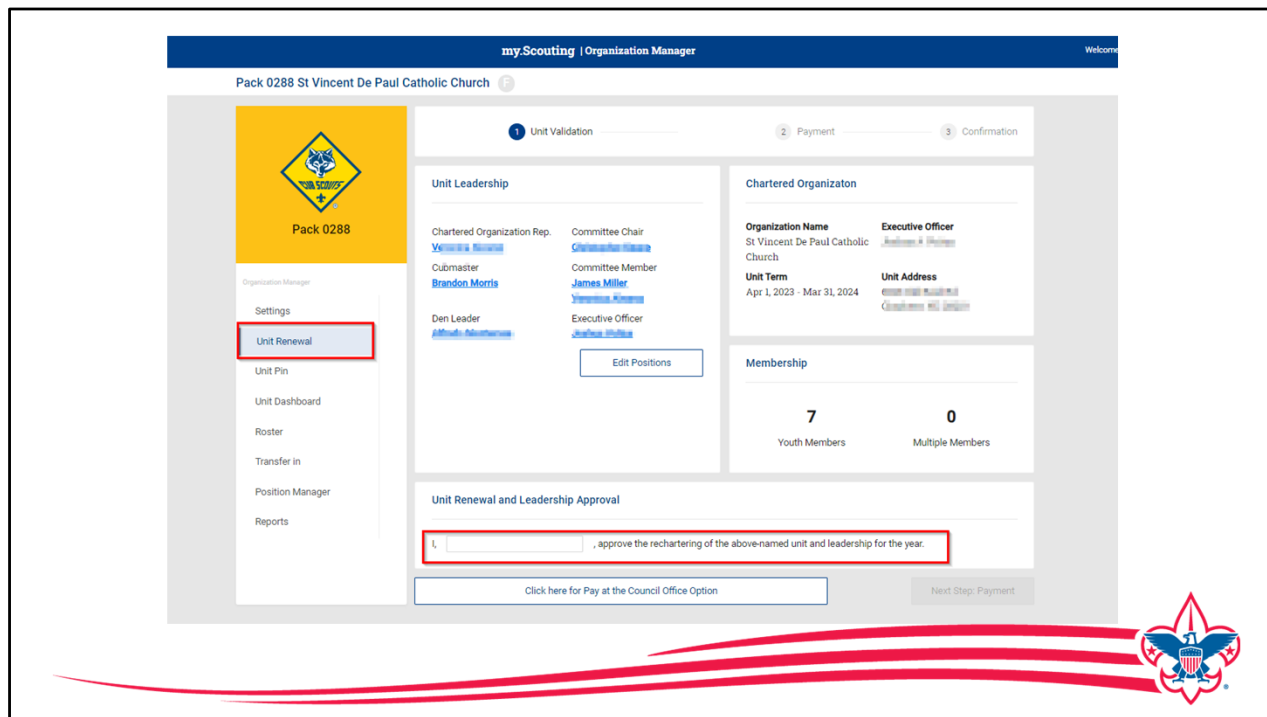
Beginning two months before a person's registration expires, emails will be sent as a reminder with a link that takes the person directly to the renewal process. Those emails will continue on a 15-day cycle until the registration is completed. In addition, each month an e-mail is sent to unit key three listing all members that renew in the next two months.



Unit Renewal Process

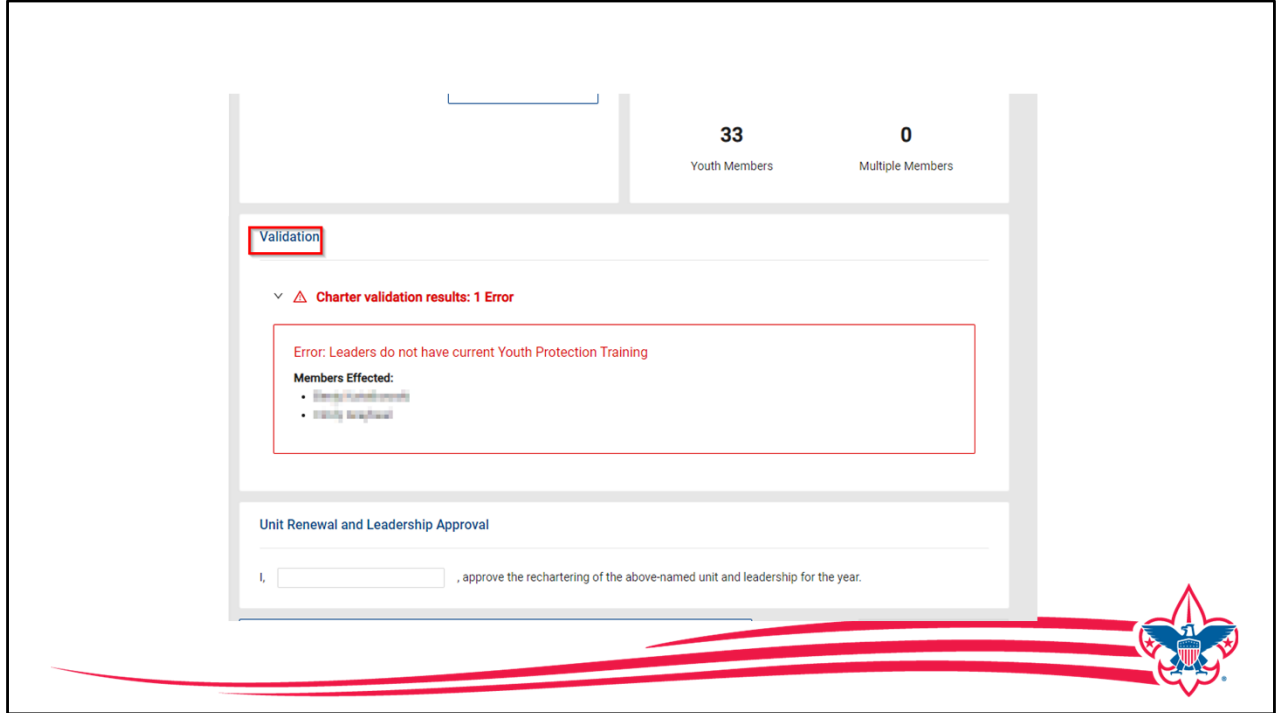


Let us first look at how units renew, as mentioned before, the recharter process has been replaced and the units will renew on an annual basis through the My.Scouting tool in the Organization manager.



Located in Organization Manager, in My.Scouting, and if you are a unit key 3 member, there's a tool called Unit Renewal, within that 2-month period prior to renew your unit this will become active.

When the unit opens this, it will run a validation process just like rechartering always did to look at whether the unit leadership is correct, the adults have current youth protection training dates and other unit related validations.



If there is a validation issue, it will show and stop the unit from continuing to renew.

The most common validation issue is the youth protection training dates for adult leadership, in this example you can see that there are two adults that have youth protection training that either has expired or will expire before the unit renews so at that point the unit would stop the renewal process and work with those adult leaders to make sure they get their youth protection updated.

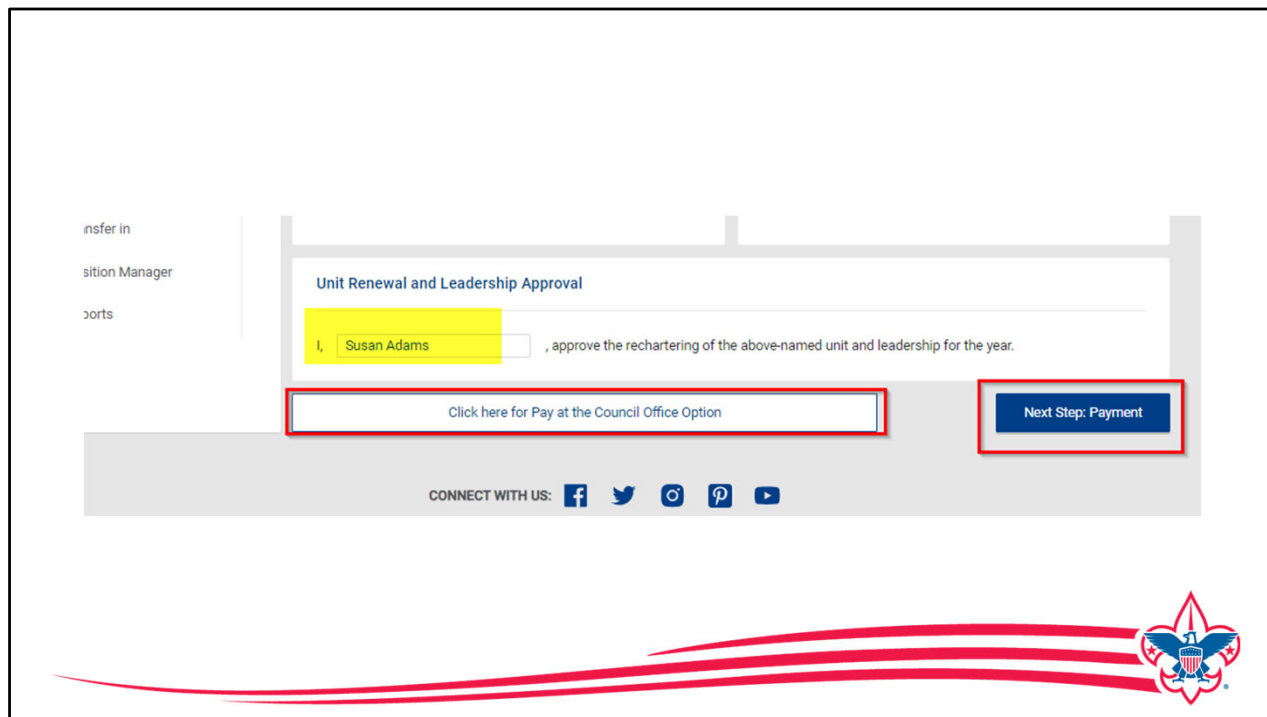
Validation Requirements

- Unit does not have required number of leadership positions
- Leaders do not have current Youth Protection Training
- Leaders are less than 18 years old
- Leaders do not have completed CBC Authorizations
- Adults do not have SSN



Let's review the unit renewal validations:

- **The unit has to have the required number of leadership in the right positions**
- **The leadership has to have the youth protection training current**
- **No leaders can be under the age of 18**
- **The system is also validating whether leaders have a completed criminal background check authorization form and it's on file**
- **We also validate if the unit has any adults that do not have a Social Security number.**



When the validation is completed any corrections or changes that needed to be made can be made by the unit, then when the unit logs back into this app, the person filling this out with put their name in as approving the renewal of the above named unit leaders for the year and then they can either click next step and make payment and complete the process right online or click and print this out to take it to the council office and pay over the counter at the council.



BOY SCOUTS OF AMERICA® Unit Renewal Paper

Mecklenburg County Council 415
Apache 04
Pack 0288 (F)

Create PDF

Service Territory
Council
District
Organization Name
Date Document Generated

Service Territory 15
Mecklenburg County Council 415
Apache 04
Pack 0288 (F)
04/11/2024

Participating Organization
Executive Officer
Special Interest
Expire Date

St Vincent De Paul Catholic Church
[Signature]
03/31/2024

Unit Leadership

Executive Officer

[Signature]

Cubmaster

[Signature]

Den Leader

[Signature]

Committee Chair

[Signature]

Chartered Organization Rep.

[Signature]

Committee Member

[Signature]

[Signature]

Instructions:

Review your unit leadership and submit this form to your council office with the Unit Charter Fee before the 15th of the month.

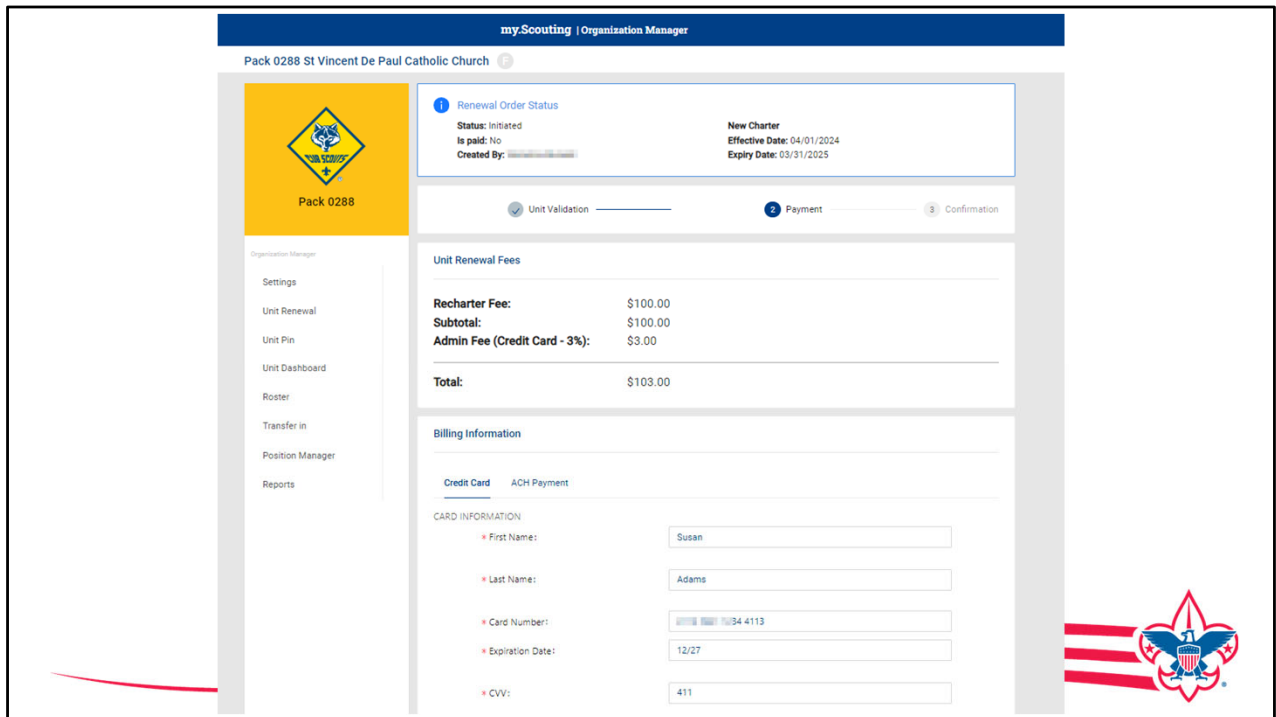
Unit Renewal and Leader Approval

I, _____, approve the rechartering of the above-named unit and leadership for the year.

Sign here



This is a sample of what the printed version of the unit renewal looks like. It provides the information for the unit to take to the council office and provides a wet copy of the signature so that can be accomplished if needed. We're asking this be done before the 15th of the month.



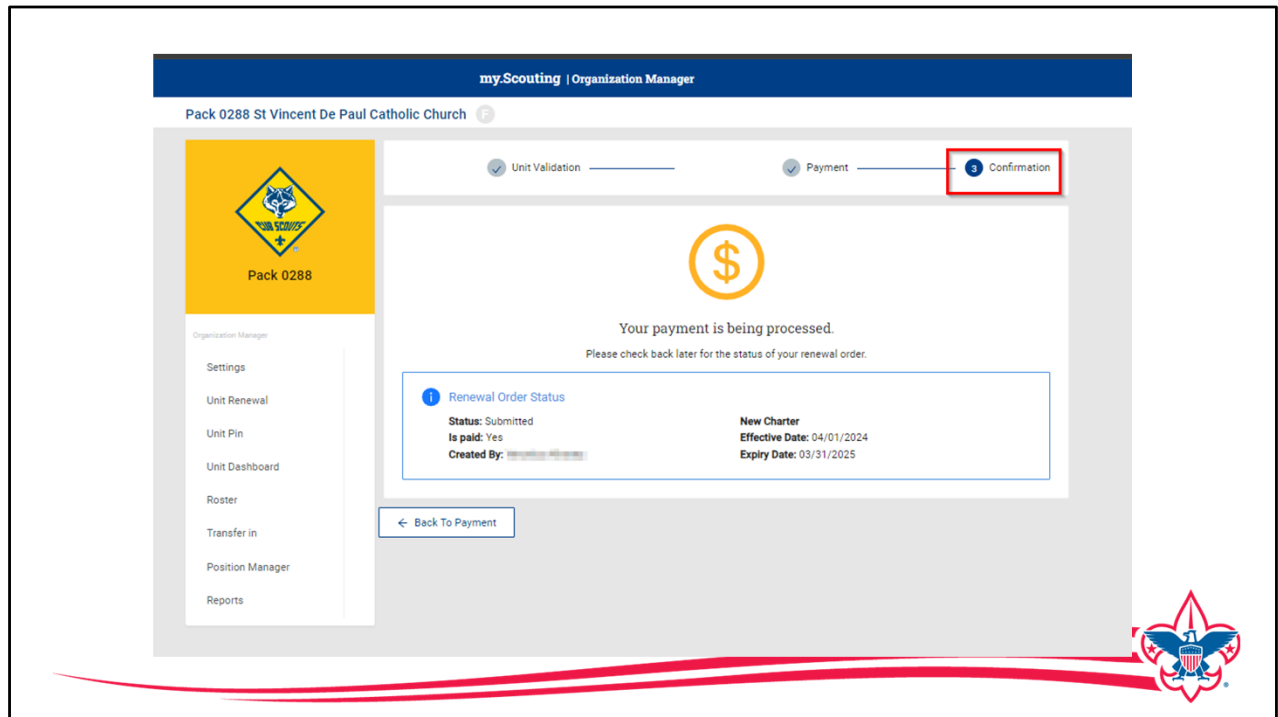
If a unit chooses to pay online, this recap at the top of the screen will show them the fees that they are about to pay it's the \$100 unit renewal fee along with the 3% administration fee

The screenshot shows a web interface for managing unit payments. On the left is a navigation menu with the following items: Organization Manager, Settings, Unit Renewal, Unit Pin, Unit Dashboard, Roster, Transfer In, Position Manager, and Reports. The main content area contains a form with the following fields:

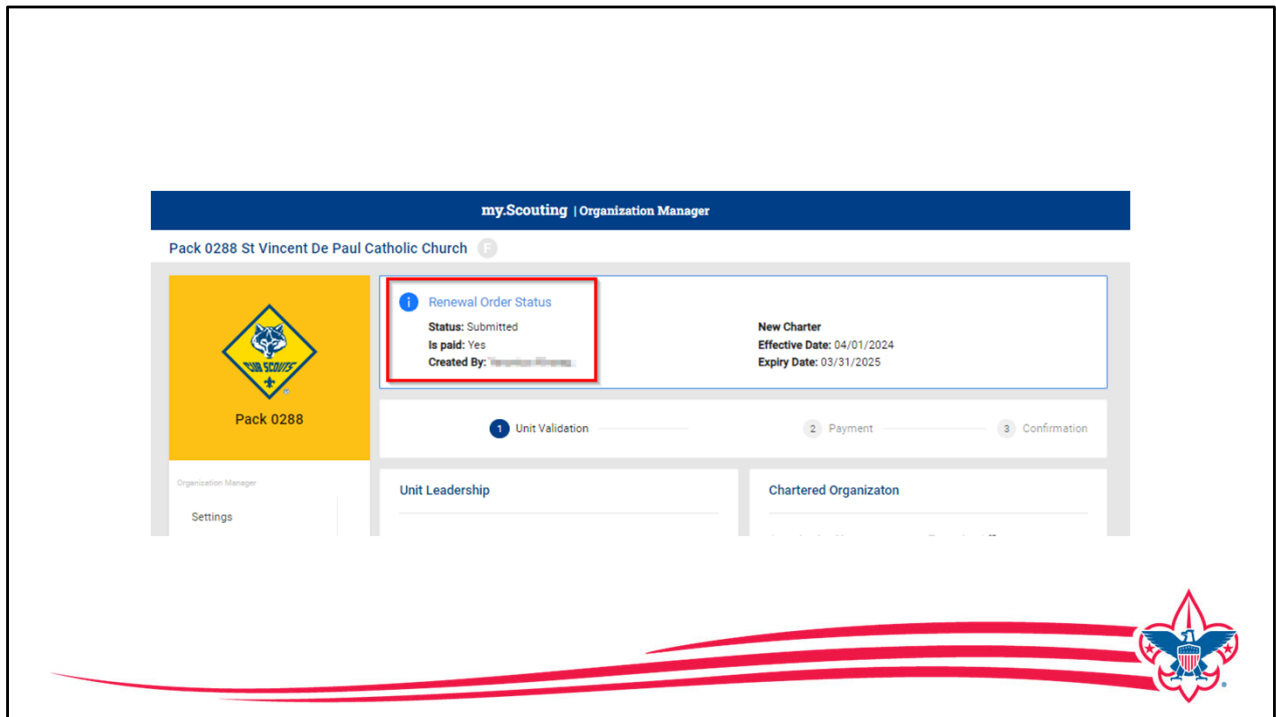
- * Expiration Date: 12/27
- * CVV: 411
- * Email Address: mcreagh@scouting.org
- BILLING ADDRESS
- * Country: USA
- * Address Line 1: 1325 W Walnut Hill Ln
- Address Line 2: Address Line 2
- * City: Irving
- * State/Region: TX
- * ZIP Code: 75038-3008

Below the form is a yellow box with the text "Save this card for future payments:" and a checked checkbox. At the bottom right of the form is a blue button labeled "Submit Payment" which is highlighted with a red rectangular border. At the bottom left of the form is a button labeled "← Back To Unit Validation". The Scouting America logo is visible in the bottom right corner of the page.

The unit will have the option to save the payment method for next year. Next, they'll click on "Submit Payment".



Once payment is made, confirmation is shown on the screen and that remains there until the next year when it is time for the unit to renew



The payment confirmation also shows at the top of the renewal page once the unit has made the payment.

Payment confirmation



Chase Integrated Payments <chase-support@wepay.com>

Retention Policy: 3 Year Delete (3 years)

[If there are problems with how this message is displayed, click here to view it in a web browser.](#)

Expires: 4/11/2027

CHASE
Integrated Payments

Receipt

Billed to:
Visa xxxxxx4113
Susan Adams

Total:
USD \$103.00

Purchased from:
Boy Scout of America
1325 W. Walnut Hill Lane,
Irving, TX, 75038, US
Wepay_admin@scouting.org

Type:
Sale

Date:
04/11/2024

If you have any questions about your receipt, contact chase-support@wepay.com.



The payer will also receive an e-mail receipt in case they need to turn it into the unit to get reimbursed for making the payment.

Member Renewal Process



Now let us look at how membership is renewed. There are two different processes that can be used to complete a members renewal.

Auto-Renewal Membership

For all youth and adult members of the BSA

Note: All registrations are for 12 months. For example, if your current registration expires on 12/31/2023, your renewed membership will start on 1/1/2024 and run through the entire calendar year until 12/31/2024. Membership renewal can be completed by either the individual, the family or the unit.

Auto Renewal Membership

Family/Self Pay

- An email notification and a renewal link will be sent 60 days before membership expires.
- The link provided in the email will direct individuals to a renewal form on My.Scouting
- If registered in multiple positions, select the primary position. Renewing the primary position will automatically renew multiple positions.
- The individual pays with a credit card and submits the renewal.
- The unit will approve the membership renewal.

Auto Renewal Membership

Unit Pay

- In Organization Manager, the unit selects the Unit Pay option.
- Unit Key 3s are notified each month about which members are due to renew that month.
- Using the Roster tab, the unit selects which members they are renewing.
- The unit can choose not to renew a member (opt-out). The unit can also change the Scout's Life subscription settings for each person.
- The unit pays with a credit card or establishes a securely stored electronic fund transfer payment (ACH) and submits the renewal.

As you see on the slide there are two methods for members to renew, one is for the family or the person to do their own renewal, and the other is to allow the unit to pay for renewals.

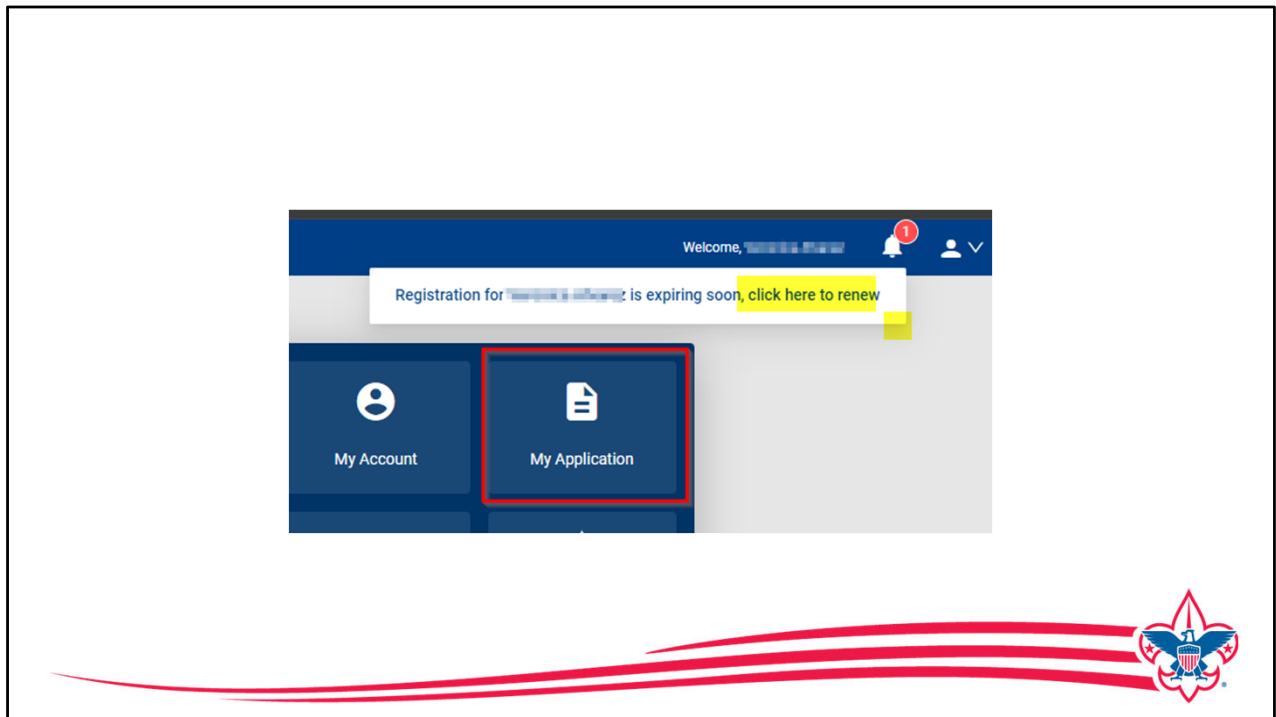
We know strong units include in their budget planning some form of member renewal whether it's for adults or youth or both so we want to make sure that both the parent option and the unit option exist.

Member Renewal Process

Personal Renewal

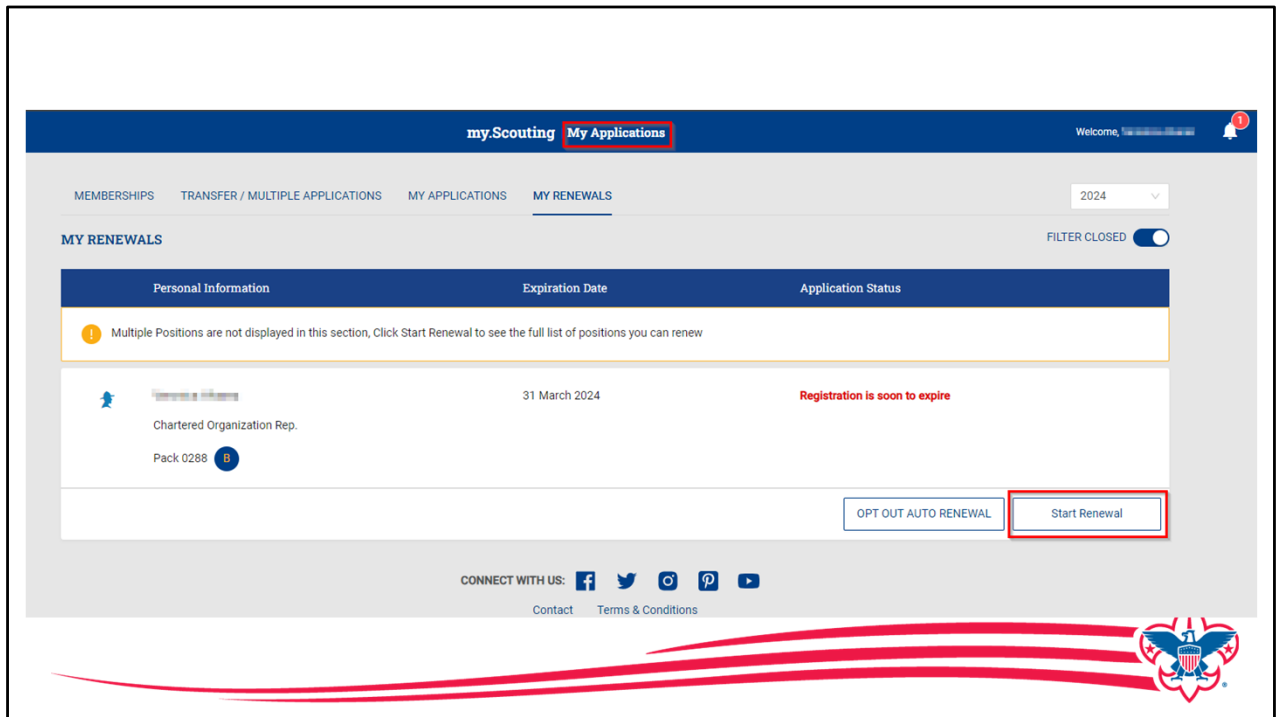


As mentioned, either the parent, or if you're an adult leader you have the ability to do a renewal through the My.Scouting app that allows you to see your registration, see if you have any multiple registrations, and then select your primary registration.

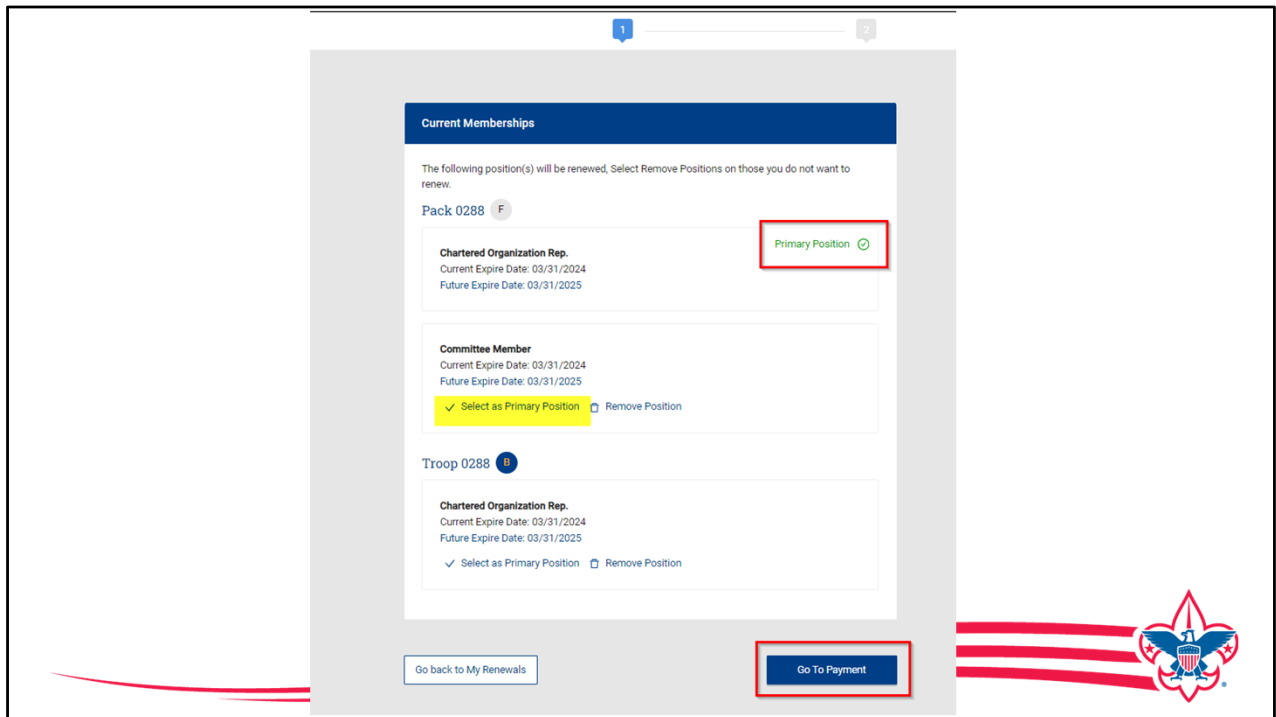


An e-mail will be sent out two months before your registration expires as a reminder, there is also a reminder notice found in My.Scouting, as shown on the screen and there is also a reminder notice in “Scoutbook plus” showing you that you have a renewal with a link to take you to My.Scouting where you can connect with your application and make your renewal.

Within My.Scouting there's a tab called “my applications” if you've never been here before this is where all your registrations and your child's registration plus any multiples you might have, are listed and this would be where you go to make your renewal.



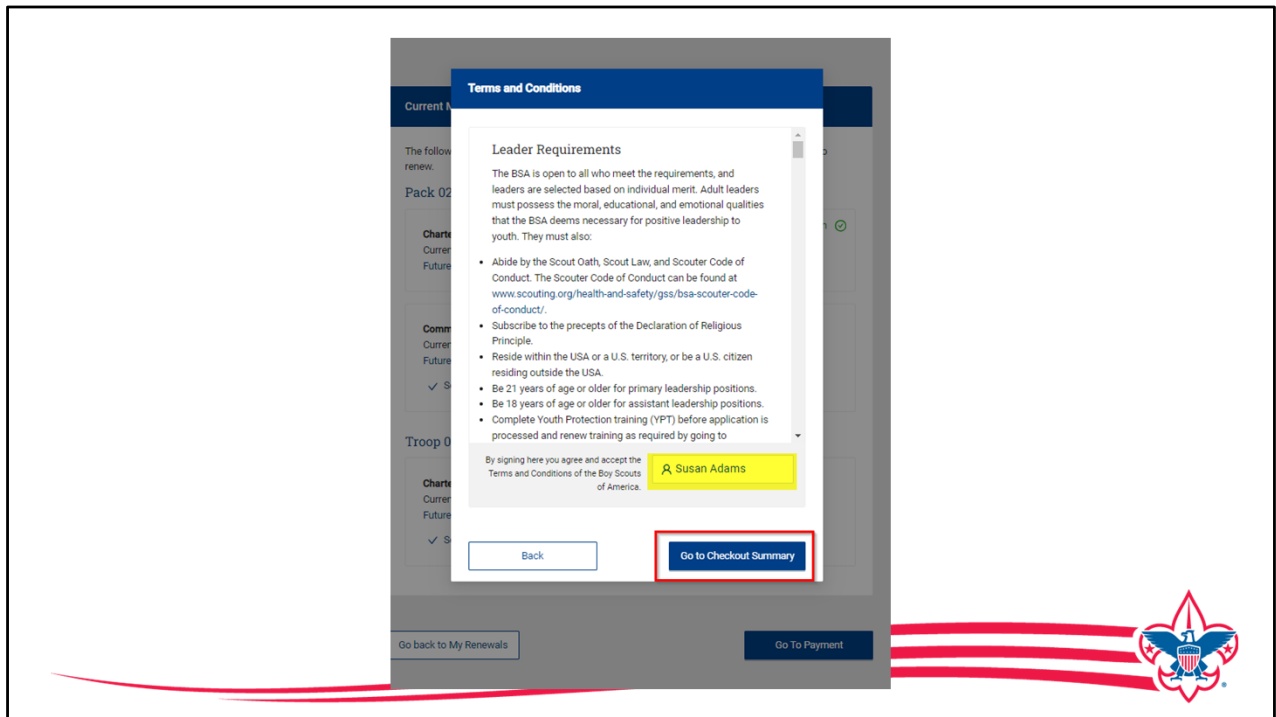
In this example the adult has one registration as the chartered org Rep so all they need to do is click on the start renewal button and that will bring up any other registration details that need to be reviewed



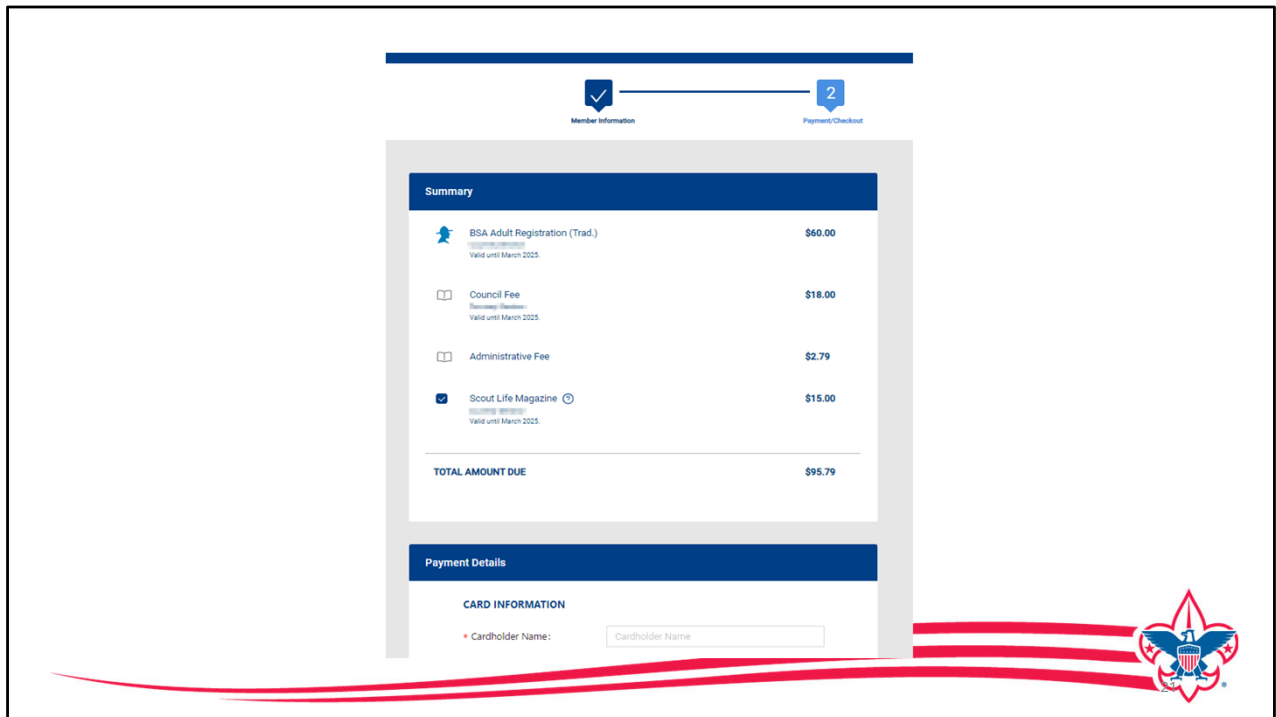
We are now looking at the current membership that this person has, we can see the primary registration as the chartered Org Rep, but they all are also multiplied as a committee member in the pack and also a chartered org Rep for the troop.

We only want to pay in one position so a primary position must be selected, and it will default to the previous year's primary position. If a change needs to be made, for example this person is no longer going to be active in the pack and only the troop that selection can be made at this time.

The person can also remove any positions that they will not be renewing for the next year then the next step is to go to payment.



You will be asked to review the terms and conditions and type in your name, then click on “Go to checkout summary”.



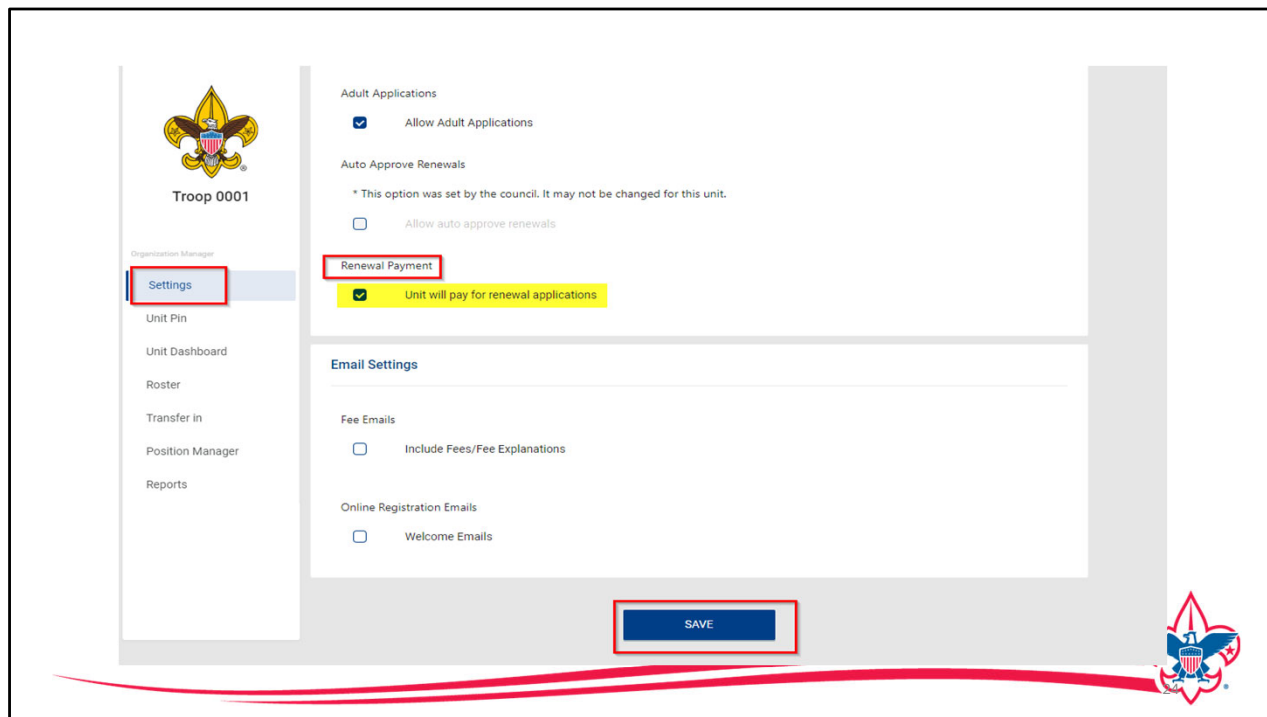
You are now presented the summary of the expenses, in this example, they are renewing as an adult, their council has a council program fee that represents 18 dollars, there's the 3% administration charge and this person has selected Scouts Life magazine to renew so the total is \$95.79 and at this point you're Scroll down to enter your payment method.

Unit Paid Member Renewal

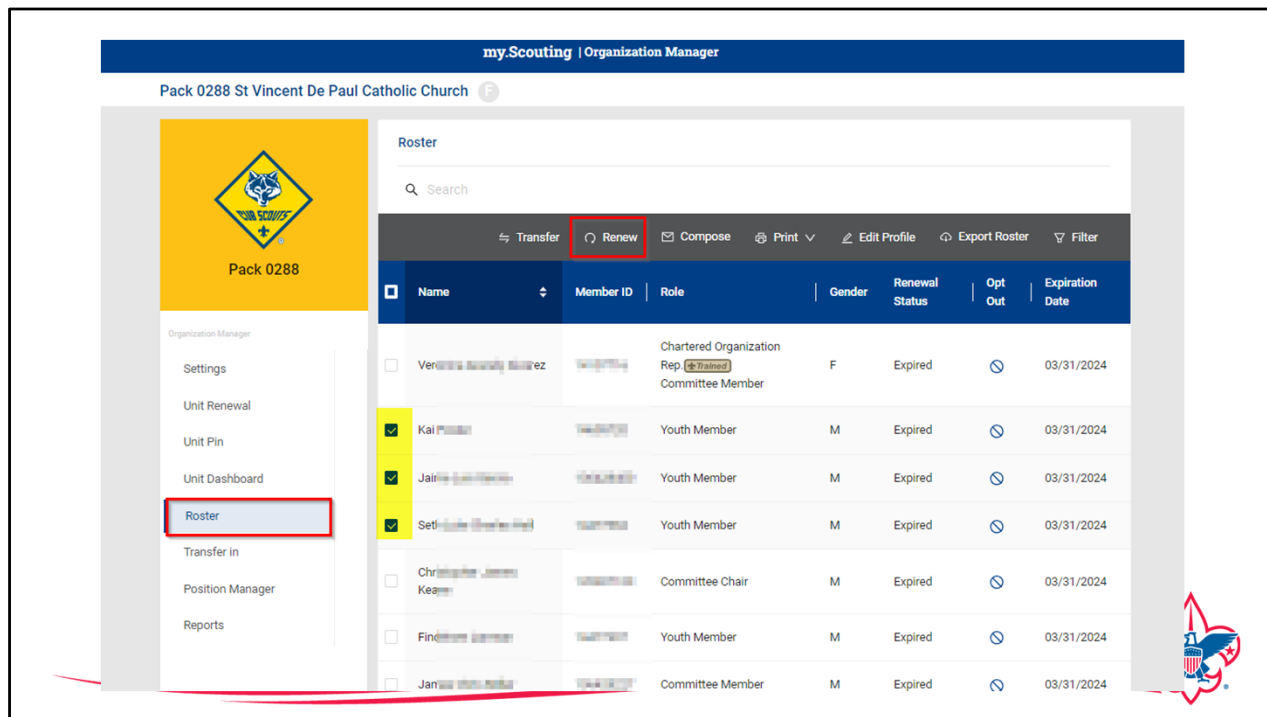
When the Unit Chooses to Renew their Members



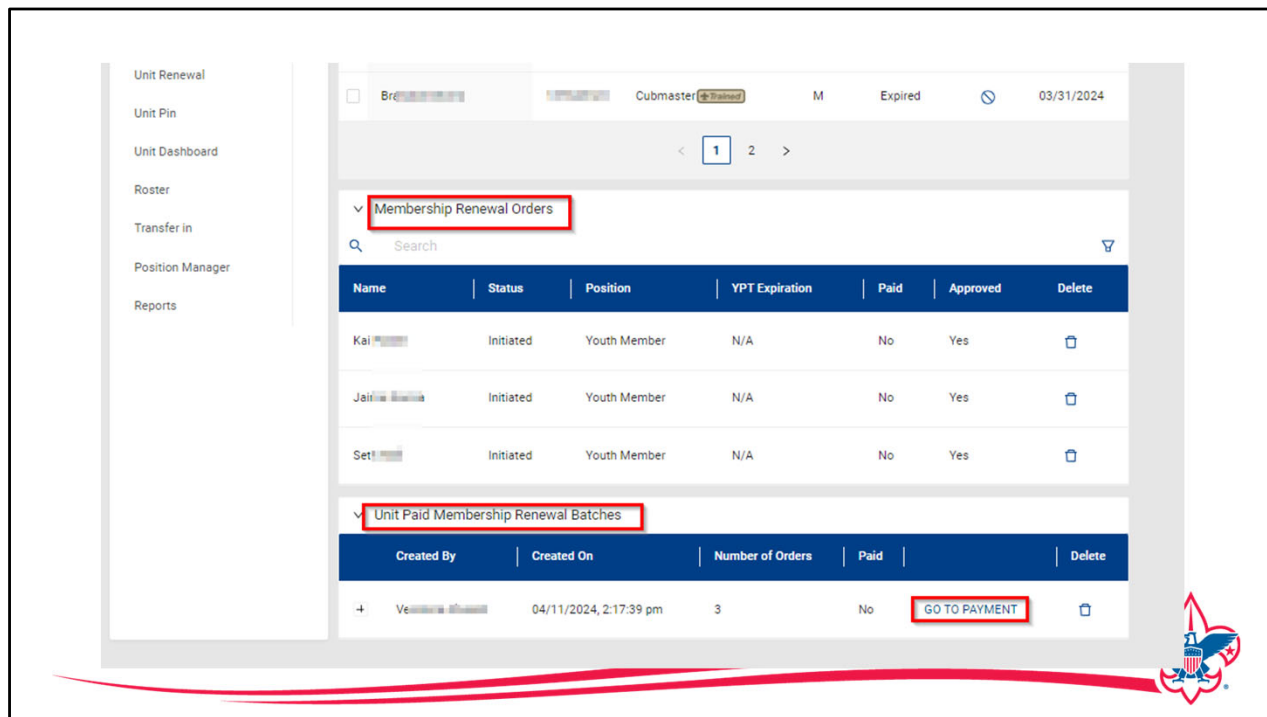
Next, we will look at how the unit can pay and renew membership using My.Scouting and the “Roster” tool. The unit can renew adults or youth members, that's entirely up to the unit.



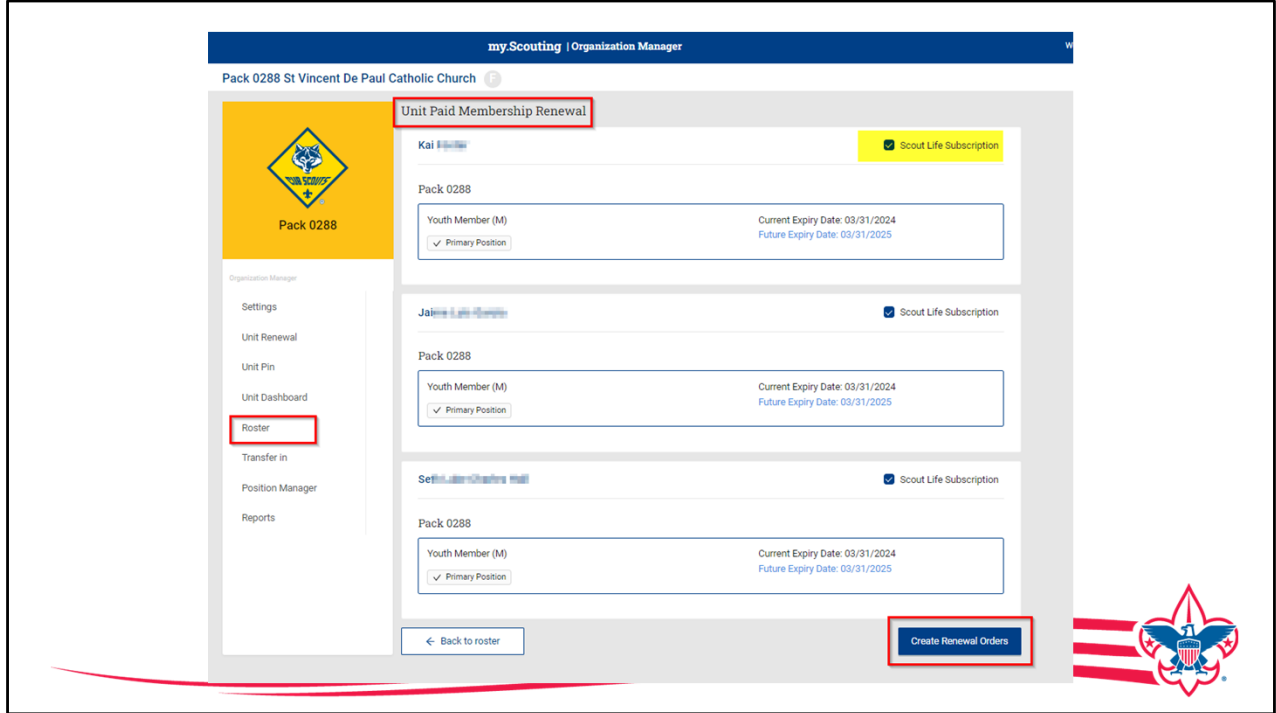
If a unit chooses to make membership renewal payments, one of the unit “Key-3” will need to go to Organization Manager, and in the “settings” tab, there's an option to select the “Renewal Payment”, this will allow the unit to process renewals. This needs to be checked if the unit chooses to make membership renewal payments. Then they need to click “Save”.



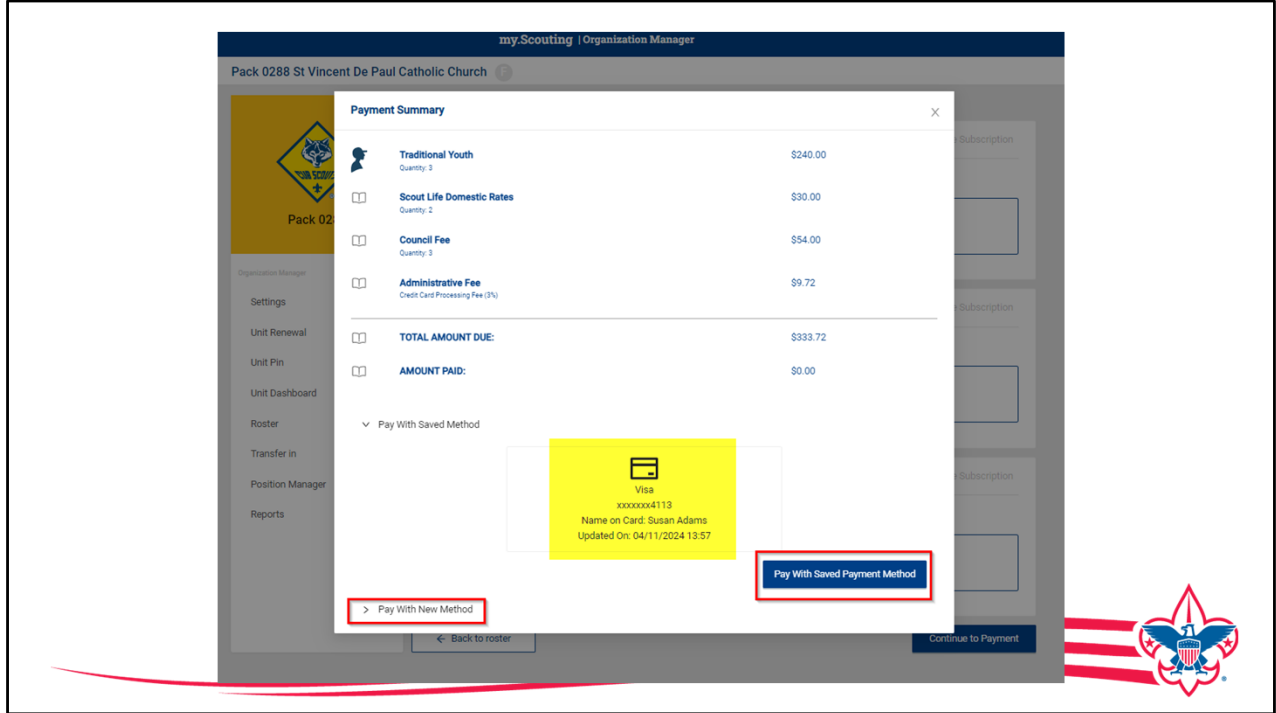
In Organization Manager there is a new roster feature, it will be live within that 60-day window to renew registration and the process is very simple, the unit checks the boxes on the far-left hand side of those people they want to renew and then click the renew button up in that Gray header at the top of the roster bar. In our sample we've selected 3 youth.



Once the “renew” tab is clicked, the bottom of the page opens to show the “Membership Renewal Order” details and the “Unit Paid Membership Renewal Batch” details. In our example you'll see the three youth are selected, looking at the “Batch” section on the bottom, they would click the “Go to Payment” tab to continue.

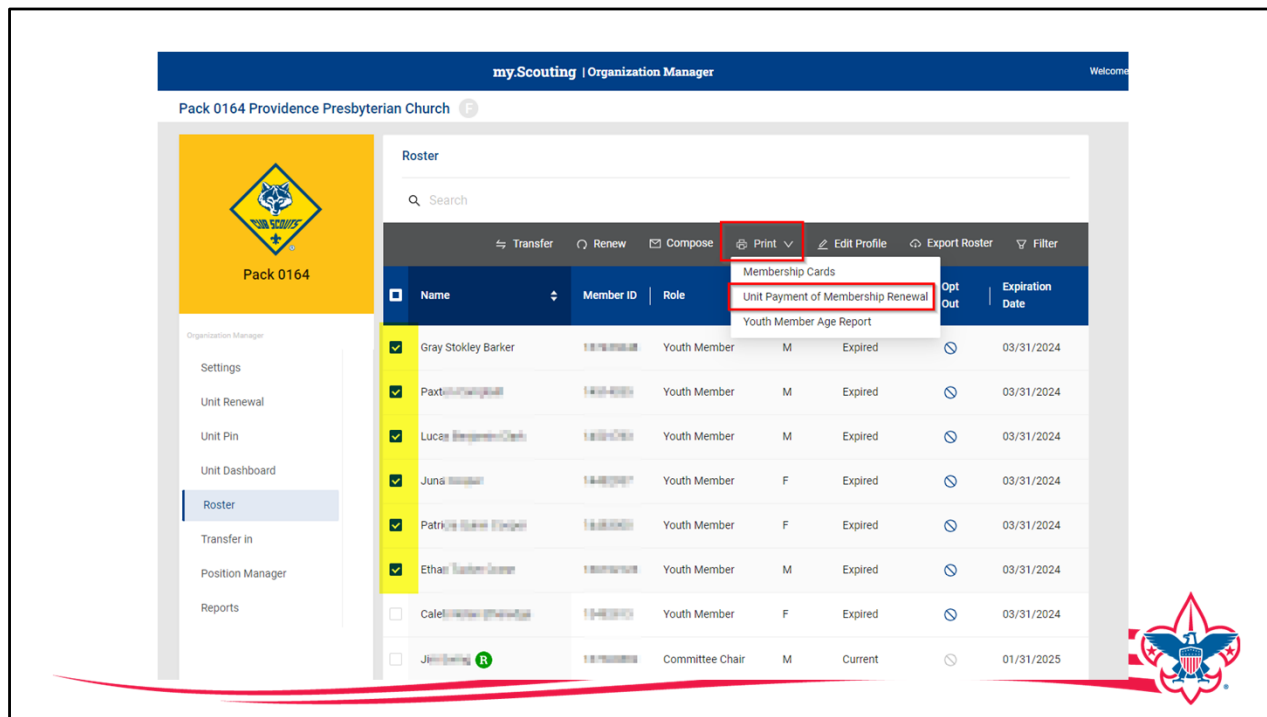


This brings us to a view of the membership selected and the option to make any edits such as Scout Life magazine subscription or whether this is a primary position. When all those edits are corrected Click “Create Renewal Order”.



The “Payment Summary” is now displayed, and we see we have our three youth, two with “Scout Life Magazine”, we have the council program fee and the administration charge of 3%.

This totals up and the unit have the ability to use a saved payment method such as the credit card that we just used to renew Susan, or you can add a new payment method. The units have an option to use a credit card or an ACH. The credit card charges the 3% administration fee the ACH charges a \$1.00 fee.



Let's now look at how a unit would renew registration manually.

The unit can print out a copy of the renewal order that they create by selecting who they want to renew and then under the “print” option up at the top of the roster page a choice called “Unit Payment of Membership Renewal” this is how the unit could create a paper copy to take to the council office to pay for the members that they need to renew for that month.



BOY SCOUTS OF AMERICA® Unit Payment of Membership Renewal

Create PDF

For use when your unit is paying for membership Renewal but you need to pay at the office.

Turn this paperwork along with payment to the council office by the 15th of the month.

Council **Mecklenburg County Council 415**
 District **Etowah 03**
 Unit Type **Pack**
 Unit Number **0164**
 Date Printed **04/15/2024**

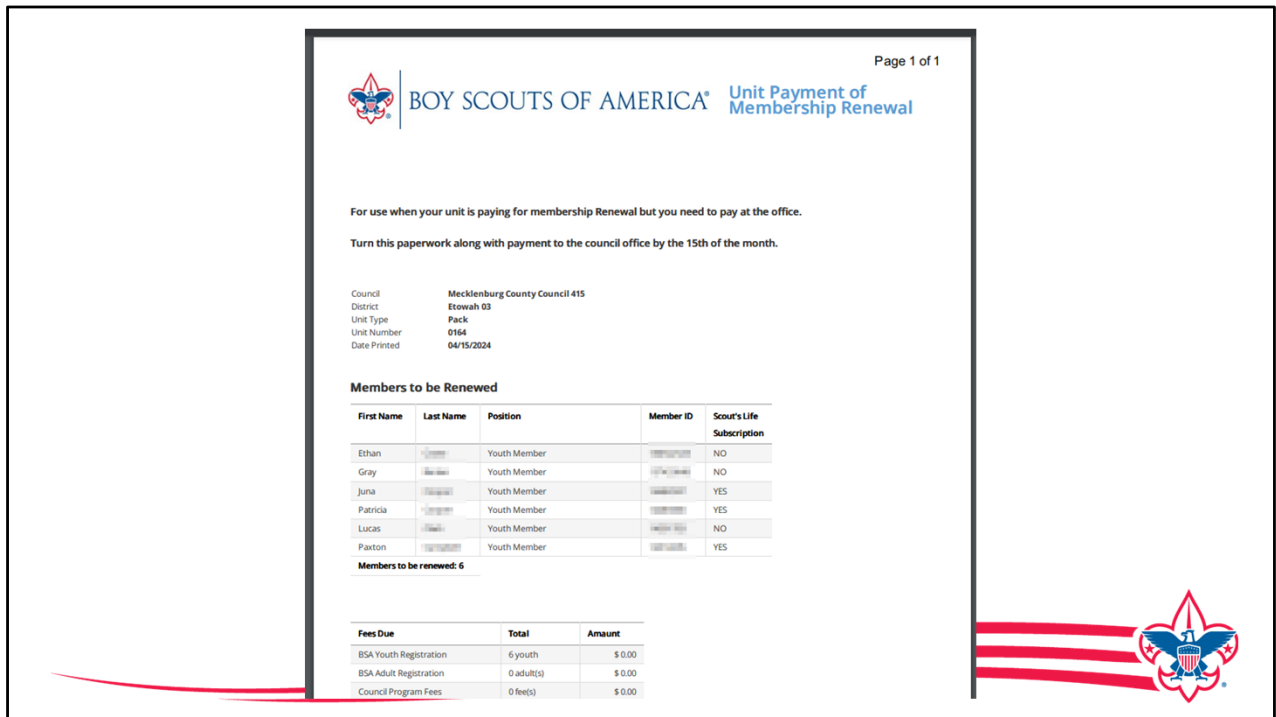
Members to be Renewed

First Name	Last Name	Position	Member ID	Scout's Life Subscription
Ethan	Stewart	Youth Member	188928120	NO
Gray	Stewart	Youth Member	187928120	NO
Juna	Compton	Youth Member	144428120	YES
Patricia	Compton	Youth Member	144428120	YES
Lucas	Compton	Youth Member	144428120	NO
Paxton	Compton	Youth Member	144428120	YES

Members to be renewed: 6



On the screen is a sample of what is created, this can be reviewed and if all is correct, then they can export it as a PDF file to send it to the council and make the payment. We want to give the unit as many opportunities to renew their membership as possible.



This is an example of what the PDF file looks like, we ask that the unit turn this into the council by the 15th of the month.

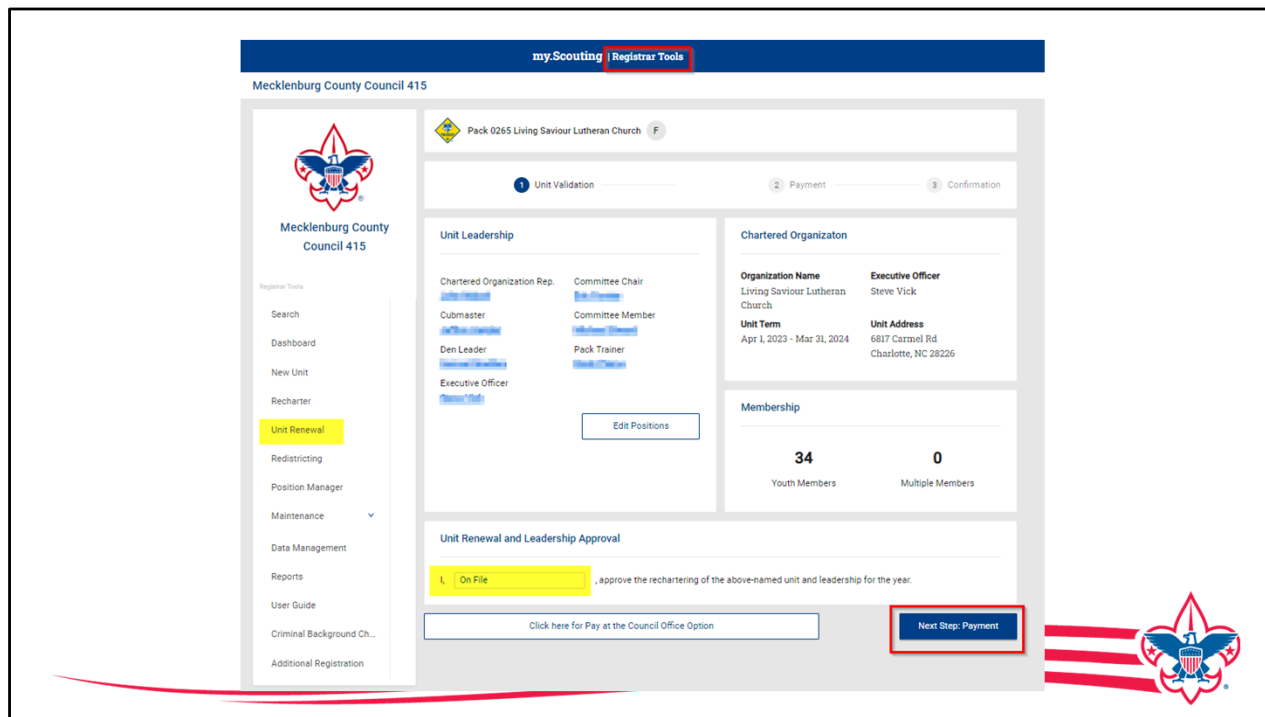
You can now see how much more simplified these processes are compared to the older charter renewal process we've done. Individuals can do their own renewal in less than five minutes; the unit can renew a set of members in five to ten minutes and the unit can renew in less than five minutes once all the leaders have current Youth Protection Training.

Councils Processing

Manual Options exist for Unit and Membership Renewal



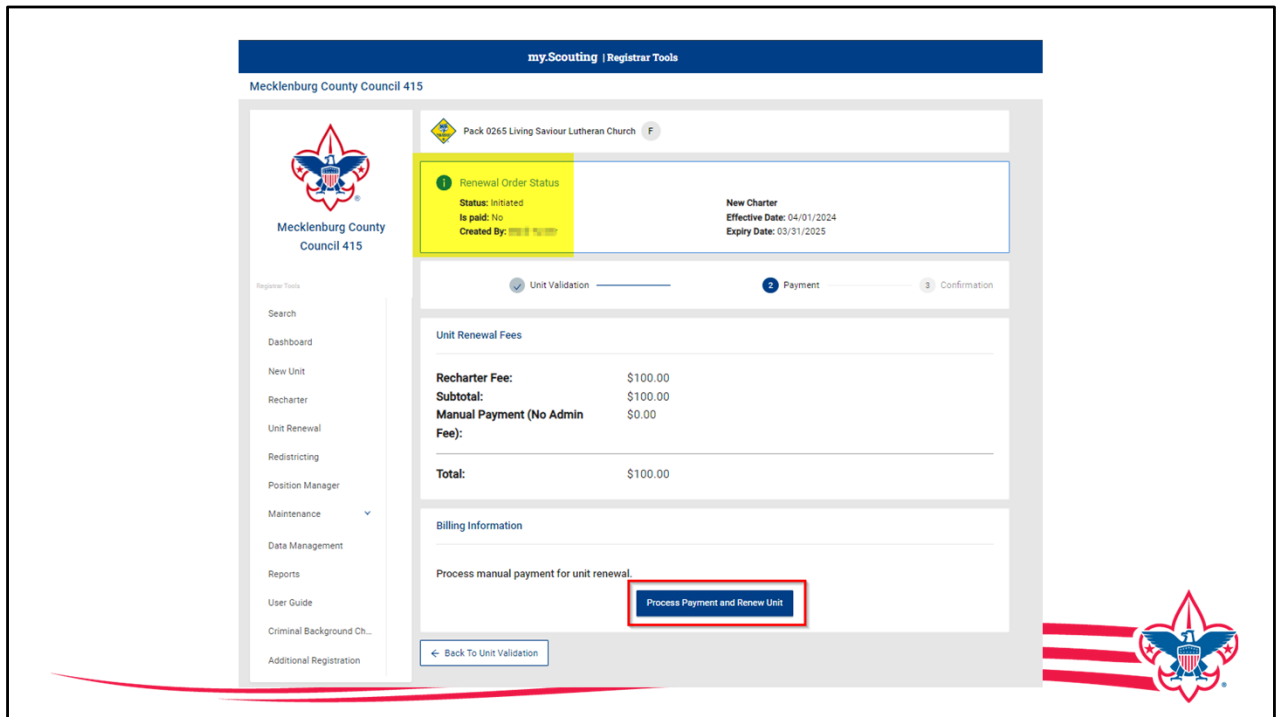
We have reviewed how the unit could renew registrations or the unit, but we also allow for manual entry. Let's look at the operation on the council side.



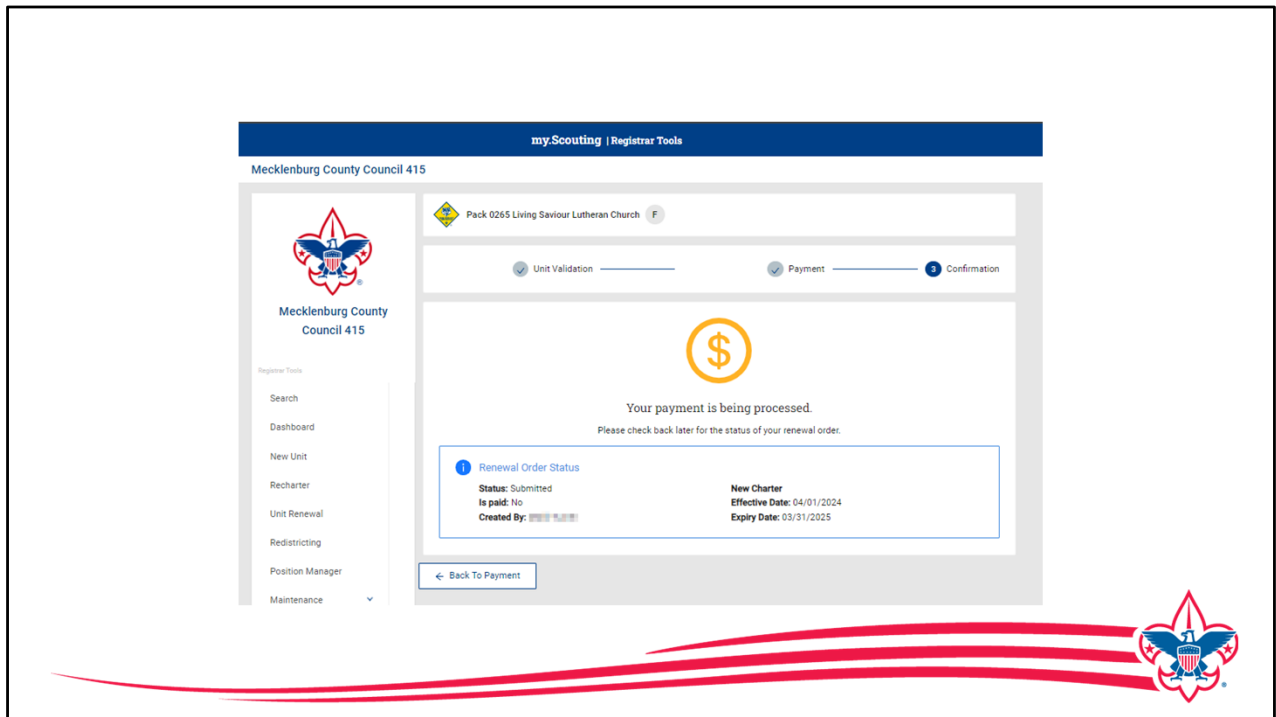
We are now looking at “Registrar Tools”, this is the app that councils use to process registration and maintain membership records. There's a new tab in Registrar Tools called “Unit Renewal” and this is where the council can process a unit renewal if requested by the unit.

The unit would print out the paper details as we just talked about and bring it into the council office. Just like for the unit, any validations error will show and need to be fixed before this renewal can be processed.

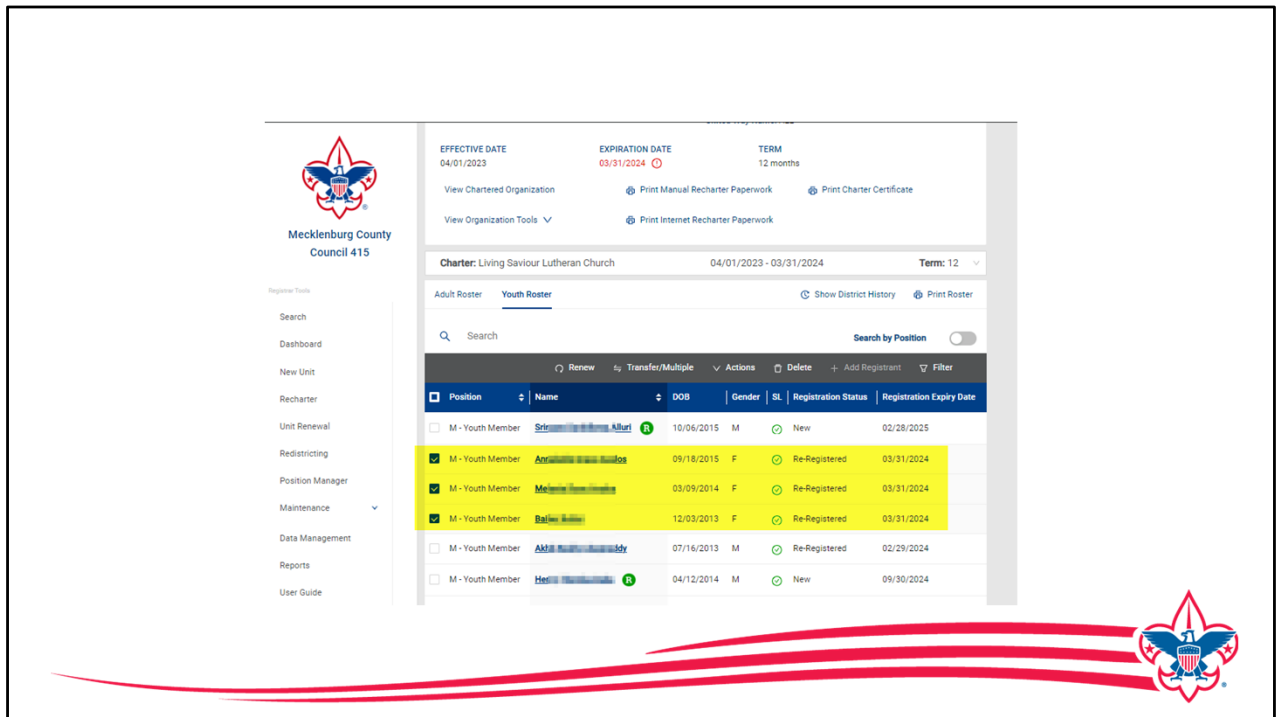
We recommend a signature code of “On File” be used to show that a paper application had been submitted to renew the unit with a “wet signature”, and then Click the “Next Step Payment” button.



As you see the same processes followed as the unit renewed. The Screen will show the status and reviews the cost, in this case the \$100 for the renewal fee. The registrar would click “Process Payment and Renew Unit”.



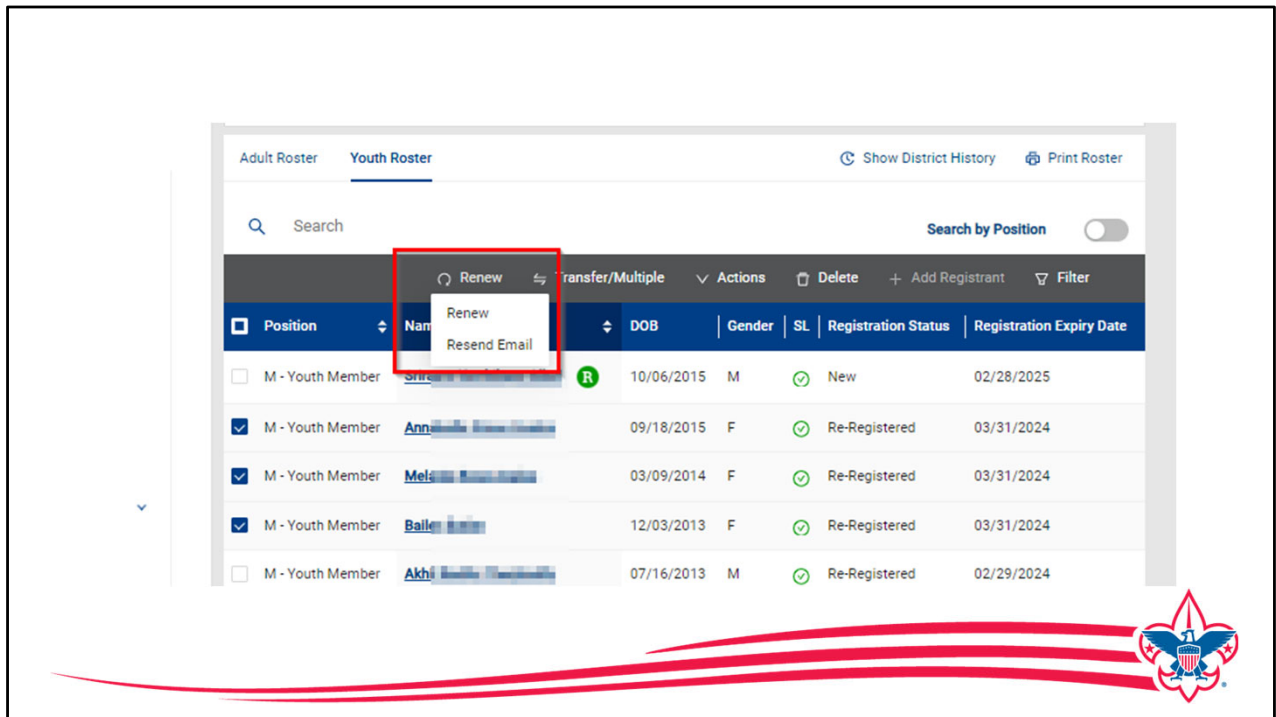
Upon completion the unit shows “payment processing” all payments are processed overnight from Registrar Tools. The next day this would reflect the payment is completed.



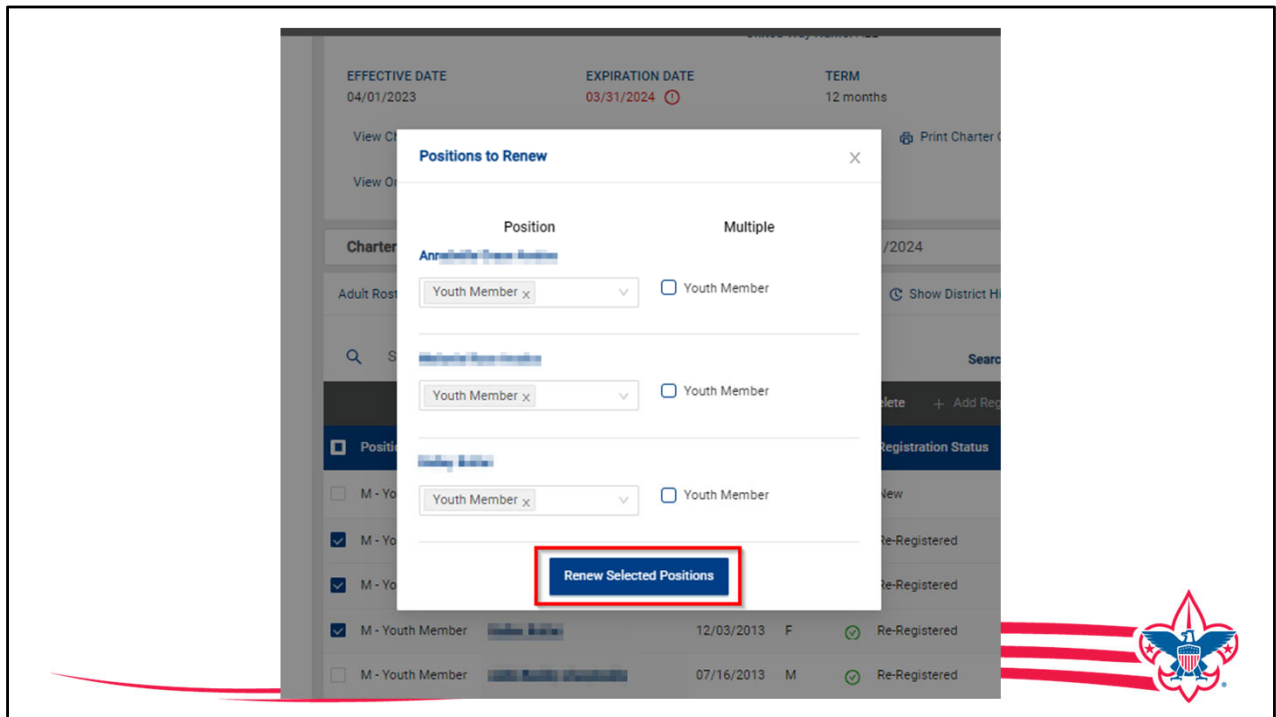
Now let's look at how the council would process registration renewal.

This process is the same for one individual or if the unit has turned in a list of people to be renewed.

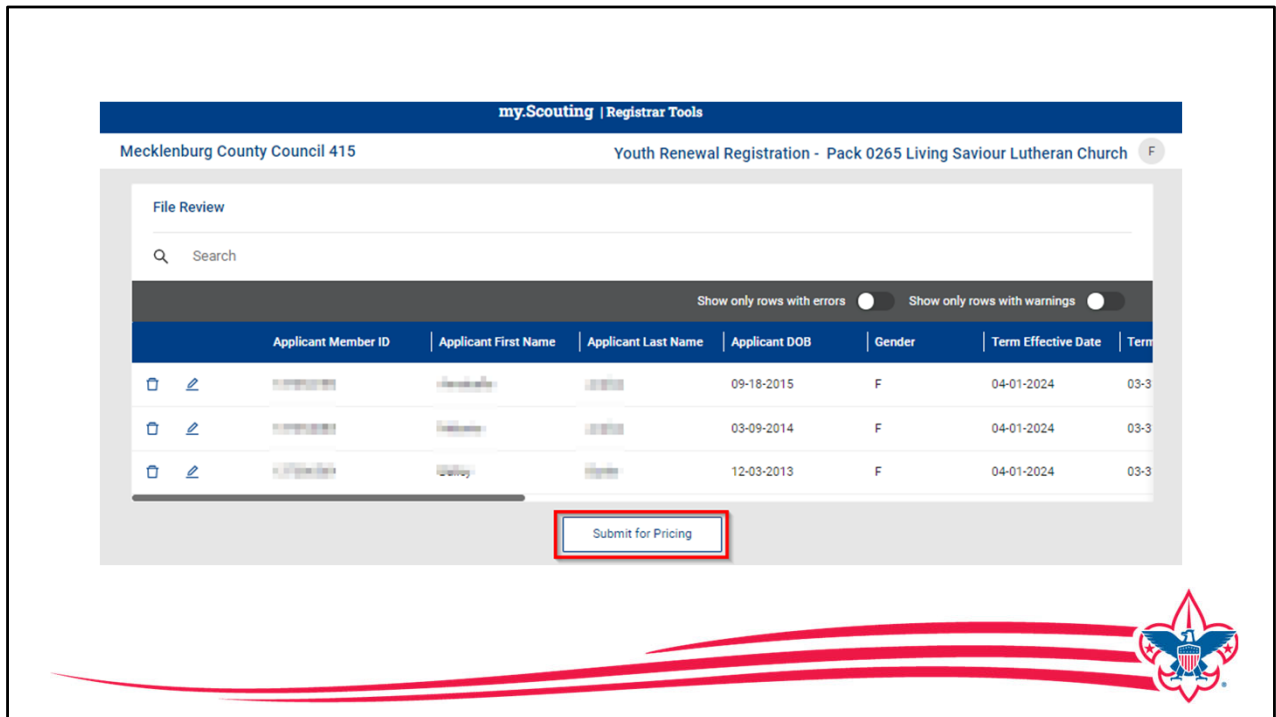
In this example, this unit has requested for these three youth members to be renewed, In roster the registrar would go in and select the three members that are to be renewed and then they click on the renewal button that's located up at the top gray bar on the roster.



The registrar has a couple of options here. If they click on the renew button it will proceed to renew the member selected, the Registrar can also resend the reminder emails.



We are going to renew, this is the edit screen that the registrar has to review the position and whether there are multiples, any changes can be made at this point and once this is all correct the registrar will click renew selected positions.



Similar to our “add-reg” tool in Registrar Tools, the renewals are processed in this screen, in this case the renewals display on the screen and the registrar has the ability to edit and review and then submit for pricing.

my.Scouting | Registrar Tools

Mecklenburg County Council 415 Youth Renewal Registration - Pack 0265 Living Saviour Lutheran Church


File Review

Search

Show only prices

Delete	Edit	Applicant First Name	Applicant Last Name	Youth Registration Fee	Future Year Fee	Joining Fee	SL Youth Subscription Fee	SL Foreign Youth Subscription Fee	SL Future Year Youth Subscription Fee	SL Foreign Future Year Youth Subscription Fee	Total Amount
		[Redacted]	[Redacted]	\$80.00	\$0.00	\$0.00	\$15.00	\$0.00	\$0.00	\$0.00	\$95.00
		[Redacted]	[Redacted]	\$80.00	\$0.00	\$0.00	\$15.00	\$0.00	\$0.00	\$0.00	\$95.00
		[Redacted]	[Redacted]	\$80.00	\$0.00	\$0.00	\$15.00	\$0.00	\$0.00	\$0.00	\$95.00
				\$240.00	\$0.00	\$0.00	\$45.00	\$0.00	\$0.00	\$0.00	\$285.00

Submit Registrations



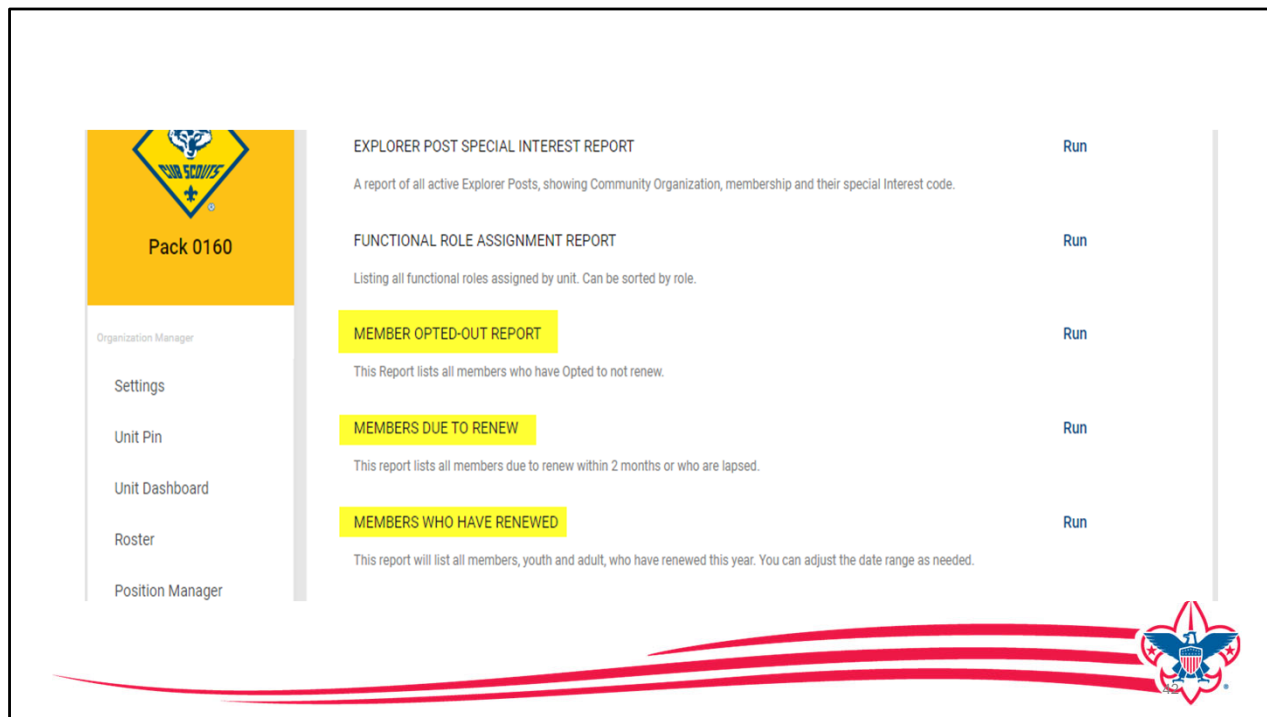
The pricing displays the registration fees and Scout Life Magazine fees, after reviewing the Registrar submits the registration and it is processed overnight and will be posted the next day.

Reporting

Found in Organization Manager



Now let us look at reports that are available to support the new renewal process some of these reports are found in Organization Manager and available to Units, Districts, and Councils, and some are restricted only to the Registrar and registrar tools due to the personal information included. let's look at those found in Organization Manager.



We are looking at the report section of Organization Manager for a Cub Scout Pack and you can see there are reports for “Members who have opted out”, Members Due to Renew”, and Members who have Renewed”, these reports are all available in Organization Manager at the Unit level, District level, and the Council level.

	Girls	Boys	Total This Year	Total Last Year	Difference	% Gain
	122	275	397	138	259	187.681
al	359	1,873	2,232	1,970	262	13.299

Invitations/Leads	Renewal Status
<ul style="list-style-type: none"> 1 New 3 Opened 18 Pending Reassignment 7 Invitation Sent 19 Closed 6 Completed 	<p>151 Total Units</p> <p>Unit Renewal</p> <ul style="list-style-type: none"> 35 Units Available for Renewal 29 Renewals Not Started 7 In Process Renewals 3 Initiated 4 Payment Submitted

Now let's look at the "Renewal Status Dashboard", this is to monitor just unit renewal and it is found in Commissioner Tools and also found in the Registrar Table dashboard. Unit renewal details are displayed in the different categories: Units Available to Renew. Renewals not Started, Renewals in Process, and then depending on the time whether the unit is "Pre-Posted" or "Posted". This is a change from the recharter dashboard as there were many more steps in rechartering than we need in renewing a unit.

AMERICA® **Unit Charter Renewal Status Report (BSA Order)**

On behalf of the Boy Scouts of America, Disclosing, copying, or making any inappropriate use of this roster information is strictly prohibited.

Export to CSV

Export to PDF

SubDistrict	Unit	Unit Number	Gender Accepted	Current Chartered Org	Current Effective Date	Current Expiry Date	Next Chartered Org	Next Effective Date	Next Expiry Date	ReCharter Status	Renewal Status	Last Modified
Rivers 02	Pack	0556	F	Calvary Baptist Church	04/01/2023	03/31/2024	Calvary Baptist Church	04/01/2024	03/31/2025		Payment Submitted	04/11/2024
Rivers 02	Pack	0299	F	First Baptist Church of Sparta	04/01/2023	03/31/2024	First Baptist Church of Sparta	04/01/2024	03/31/2025		Initiated	04/11/2024
via 14	Troop	0914	B	Old Hickory Council	04/01/2023	03/31/2024	Old Hickory Council	04/01/2024	03/31/2025		Payment Submitted	04/11/2024
via 14	Troop	0944	B	Kernersville Moravian Church	04/01/2023	03/31/2024	Kernersville Moravian Church	04/01/2024	03/31/2025		Payment Submitted	04/11/2024
via 14	Troop	0719	B	American Legion Post 55	04/01/2023	03/31/2024	American Legion Post 55	04/01/2024	03/31/2025		Initiated	04/11/2024
via 14	Troop	0779	B	Old Hickory Council	04/01/2024	03/31/2025	Old Hickory Council	04/01/2024	03/31/2025		Initiated	04/11/2024
03	Troop	0301	B	John R. Bentley Youth Fund INC	04/01/2023	03/31/2024	John R. Bentley Youth Fund INC	04/01/2024	03/31/2025		Payment Submitted	04/11/2024
dge 01	Pack	0109	F	VFW Post 7031	04/01/2023	03/31/2024	VFW Post 7031	04/01/2024	03/31/2025		Closed	04/11/2024
via 01	Pack	0100	E	Mountaineers	11/01/2023	03/31/2024	Mountaineers				Renewal Not	

The “Unit Recharter Report” now shows both rechartering and renewing of units depending on whether the unit rechartered before March of 2024. You can see on the screen that the renewal status is displayed and the recharter is displayed if the unit rechartered .



This information is to be used only for authorized purposes on behalf of the Boy Scouts of America. Disclosing, copying, or making any inappropriate use of this roster information is strictly prohibited.

Council Circle Ten Council 571

Export to CSV Export to PDF

District

Organization Name Circle Ten Council 571

Report Generated By Samuel Thompson

Date Report Generated 12/04/2023

RELOAD

Page 1 of 1 GO

Records: 6

Member ID	Position	First Name	Last Name	Email	Phone	Address	Registration Effective DT	Registration Expiry DT	Charter Expiry DT	Community Organization	Unit	District	Council
140322643	Youth Member	Apollo	Test				10/01/2023 00:00:00	09/30/2024 00:00:00	07/31/2023 00:00:00	Caddo Mills Historical Society	Pack 0410	Eastern Lakes 44	Circle Ten Council 571
140322642	Committee Member	Henry	Test				10/01/2023 00:00:00	09/30/2024 00:00:00	07/31/2023 00:00:00	Caddo Mills Historical Society	Pack 0410	Eastern Lakes 44	Circle Ten Council 571
140322644	Unit Participant	Kevin	Smith				10/01/2023 00:00:00	09/30/2024 00:00:00	07/31/2023 00:00:00	Price Family Orthodontics	Troop 0603	Iron Horse 58	Circle Ten Council 571
140322645	Committee Member	Isaac	Test				10/01/2023 00:00:00	09/30/2024 00:00:00	07/31/2023 00:00:00	Circle Ten Council	Crew 0216	Iron Horse 58	Circle Ten Council 571
140322646	Venturing Participant	Echo	Smith				10/01/2023 00:00:00	09/30/2024 00:00:00	07/31/2023 00:00:00	Church of the Apostles	Ship 0046	Western Horizon 33	Circle Ten Council 571
140322647	Youth Member	Marcus	Test				10/01/2023 00:00:00	09/30/2024 00:00:00	07/31/2023 00:00:00	Church of the Apostles	Ship 0046	Western Horizon 33	Circle Ten Council 571

On Organization Manger at the District and Council Level is a report called “Member Without Unit”. Beginning in August of 2023 all our new membership have a 12-month registration, we know there will be some who joined a unit that did not renew but they are still registered until their 12 months expires. This report allows you to identify who in your district or council need to be contracted and connected with another unit.



BOY SCOUTS OF AMERICA® Members Due to Renew Report

Council Crossroads of the West 590
Organization Name Crossroads of the West 590
Report Generated By Michael Creagh
Date Report Generated 01/29/2024

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Records: 8438

Territory	Council	District	Organization	Member ID	Expiry Date	First Name	Last Name	Position	Address	City	State	Zip	Email
Service Territory 02	Crossroads of the West 590	JIM BRIDGER DISTRICT 03	JIM BRIDGER DISTRICT 03	12	12/31/2023	Amelia		Lone Boy Scout Counselor	1325 W Walnut Hill Ln.	Woodruff	UT	84086-0131	qa@scouting.org
Service Territory 02	Crossroads of the West 590	JIM BRIDGER DISTRICT 03	JIM BRIDGER DISTRICT 03	12	12/31/2023	Thomas		Lone Boy Scout Counselor	1325 W Walnut Hill Ln.	Evanson	WY	82930-5183	qa@scouting.org
Service Territory 02	Crossroads of the West 590	JIM BRIDGER DISTRICT 03	JIM BRIDGER DISTRICT 03	14	12/31/2023	Jamie		Lone Boy Scout Counselor	1325 W Walnut Hill Ln.	Pinedale	WY	82941-7705	qa@scouting.org
Service Territory 02	Crossroads of the West 590	JIM BRIDGER DISTRICT 03	Pack 0004 (F)	13	12/31/2023	Sarena		Den Leader	1325 W Walnut Hill Ln.	Rock Springs	WY	82901-6670	qa@scouting.org
Service Territory 02	Crossroads of the West 590	JIM BRIDGER DISTRICT 03	Pack 0004 (F)	13	12/31/2023	Sawyer		Youth Member	1325 W Walnut Hill Ln.	Rock Springs	WY	82901-6670	qa@scouting.org
Service Territory 02	Crossroads of the West 590	JIM BRIDGER DISTRICT 03	Pack 0004 (F)	13	12/31/2023	Karson		Youth Member	1325 W Walnut Hill Ln.	Rock Springs	WY	82901-6663	qa@scouting.org
Service Territory 02	Crossroads of the West 590	JIM BRIDGER DISTRICT 03	Pack 0004 (F)	13	12/31/2023	Geneva		Den Leader	1325 W Walnut Hill Ln.	Rock Springs	WY	82901-4634	qa@scouting.org
Service Territory 02	Crossroads of the West 590	JIM BRIDGER DISTRICT 03	Pack 0004 (F)	12	12/31/2023	Kelli		Executive Officer	1325 W Walnut Hill Ln.	Rock Springs	WY	82901-7449	qa@scouting.org
Service Territory 02	Crossroads of the West 590	JIM BRIDGER DISTRICT 03	Pack 0004 (F)	13	12/31/2023	Alexandra		Youth Member	1325 W Walnut Hill Ln.	Rock Springs	WY	82901-3440	qa@scouting.org
Service Territory 02	Crossroads of the West 590	JIM BRIDGER DISTRICT 03	Pack 0004 (F)	13	12/31/2023	Elijah		Youth Member	1325 W Walnut Hill Ln.	Rock Springs	WY	82901-3440	qa@scouting.org
Service Territory 02	Crossroads of the West 590	JIM BRIDGER DISTRICT 03	Pack 0004 (F)	13	12/31/2023	Lee		Youth Member	1325 W Walnut Hill Ln.	Rock Springs	WY	82901-4353	qa@scouting.org
Service Territory 02	Crossroads of the West 590	JIM BRIDGER DISTRICT 03	Pack 0004 (F)	12	12/31/2023	Robert		Chartered Organization Rep.	1325 W Walnut Hill Ln.	Rock Springs	WY	82901-4578	qa@scouting.org
Service Territory 02	Crossroads of the West 590	JIM BRIDGER DISTRICT 03	Pack 0004 (F)	12	12/31/2023	Kena		Cubmaster	1325 W Walnut Hill Ln.	Rock Springs	WY	82901-9701	qa@scouting.org

The report “Members Due to Renew” is available at the unit, district, and council level in Organization Manager. This supplements the email notification the unit Key-3 get each month of members who will be renewing.

BOY SCOUTS OF AMERICA® Non Renewed Membership Report (RT)

Council: Old Hickory Council 427
 Organization Name: Old Hickory Council 427
 Year-to-Date (YTD): From 01/01/2024 to 12/31/2024
 Report Generated By: [User Name]
 Date Report Generated: 04/11/2024

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Records: 2616

District	Organization	Member ID	First Name	Last Name	Scout's Address	Scout's Phone	Scout's Email	Parent's First Name	Parent's Last Name	Parent's Address	Parent's Phone	Parent's Email	Position Name	Position Type	Date Of Birth	GradeName	Expired	YPT Status	YPT Completion Date	YPT Expiration Date
Wilkes 03	Troop 0335 (B)	10000000000000000000	Judy	WALKER	10000000000000000000	0000				10000000000000000000	0000		Scout	Registered	10/10/2000	10th Grade	Active			
Wilkes 03	Troop 0335 (B)	10000000000000000000	John	WALKER	10000000000000000000	0000				10000000000000000000	0000		Scout	Registered	10/10/2000	10th Grade	Active			
Wilkes 03	Troop 0335 (B)	10000000000000000000	Ben	WALKER	10000000000000000000	0000				10000000000000000000	0000		Scout	Registered	10/10/2000	10th Grade	Active			03/14/2025
Wilkes 03	Troop 0335 (B)	10000000000000000000	John	WALKER	10000000000000000000	0000				10000000000000000000	0000		Scout	Registered	10/10/2000	10th Grade	Active			

The report Non Renewed Membership Report is also available at the unit, District, and Council level and at allows you to see who has not yet renewed their registration.



BOY SCOUTS OF AMERICA®

Member Opt-Out Report

This information is to be used only for authorized purposes on behalf of the Boy Scouts of America. Disclosing, copying, or making any inappropriate use of this roster is prohibited.

Council Circle Ten Council 571
Organization Name Circle Ten Council 571
Report Generated By [Redacted]
Date Report Generated 02/10/2024

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Territory	Council	District	Organization	Member ID	Expiry Date	First Name	Last Name	Street
Service Territory 08	Circle Ten Council 571	Chisholm Trail 50	Chisholm Trail 50	1 [Redacted]	12/31/2023	Lisa	[Redacted]	1325 W Walnut Hill Ln.
Service Territory 08	Circle Ten Council 571	Chisholm Trail 50	Troop 0025 (B)	1 [Redacted]	12/31/2023	Brandon	[Redacted]	1325 W Walnut Hill Ln.
Service Territory 08	Circle Ten Council 571	Eastern Lakes 44	Post 0356	1 [Redacted]	12/31/2023	Hunter	[Redacted]	1325 W Walnut Hill Ln.
Service Territory 08	Circle Ten Council 571	Iron Horse 58	Crew 0033	1 [Redacted]	12/31/2023	Cindy	[Redacted]	1325 W Walnut Hill Ln.
Service Territory 08	Circle Ten Council 571	Iron Horse 58	Pack 0013 (F)	1 [Redacted]	12/31/2023	Thamizhini	[Redacted]	1325 W Walnut Hill Ln.
Service Territory 08	Circle Ten Council 571	Iron Horse 58	Pack 0013 (F)	1 [Redacted]	12/31/2023	Meenal	[Redacted]	1325 W Walnut Hill Ln.

The ‘Member Opted Out Report’ is also available at the unit, district, and council level in Organization Manager and lists those people who had chosen to not renew. The unit can also Opt-Out someone they know has moved or quit the unit.

Membership & Unit Renewal Process

<https://www.scouting.org/resources/unit-and-membership-renewal/>



As a reminder there are job aids and details on both the unit renewal and member renewal found at **www.scouting.org/resources/unit-and-membership-renewal/** to answer additional resources are created they will be added to this website.