

Unit and Member Renewal Approvals

Sept 2026

There are two scenarios where an approval is required.

1. A Key 3 member or their delegate approving a unit renewal during the renewal process.
Registrar Tools>Organization Manager>Unit Renewal>Insert Name as approval.

my.Scouting Organization Manager

Pack 0004 Holy Name Catholic Church

1 Unit Validation 2 Unit Pin Review 3 Payment 4 Confirmation

Unit Leadership

Chartered Organization Rep: Gregory [Name]
Committee Chair: Jon [Name]
Cubmaster: Joseph [Name]
New Member Coordinator: Timothy [Name]
Den Leader: Rebecca [Name]
Pack Trainer: Megan [Name]
Executive Officer: James [Name]

Edit Positions

Chartered Organization

Organization Name: Holy Name Catholic Church
Executive Officer: James [Name]
Unit Term: Jul 1, 2023 - Jun 30, 2024
Unit Address: 433 Jackson St, Ketchikan, AK 99901

Membership

18 Youth Members 3 Multiple Members

Unit Renewal and Leadership Approval

I, Gregory [Name], approve the renewal of the above-named unit and leadership for the year.

Click here for Pay at the Council Office Option

Next Step: Unit Pin Review

2. Registrar approving a unit renewal processed by the unit. This is completed by the registrar in Registrar Tools.

Registrar Tools>Unit Renewal. View the units listed under “Unit Renewal Orders”, columns “Status” and “Approve”. Select “Approve” or “Don’t Approve” in the “Approve” column.

Or pull up the specific unit under Org Search and go to the Unit Info screen. There you will find an Approve button.

Type	Gender	Number	Chartered Organization	District	Expiration	Renewal Status
Pack		4777	Kansas City World Cubscout Lions Club	Blue Elk 20	05/31/2025	

Unit Renewal Orders

Batch Number	Organization	Posted Date	Posted By	Status	Approve
No data					